

NOTIFICATION OF ADDENDUM

ADDENDUM NO. 1

DATED 6/28/2016

Control	6304-91-001
Project	RMC - 630491001
Highway	BU0077Q
County	DEWITT

Ladies/Gentlemen:

Attached please find an addendum on the above captioned project. Included in the attachment is an addendum notification which details the changes and the respective proposal pages which were added and/or changed.

Except for new bid insert pages, it is unnecessary to return any of the pages attached.

Bid insert pages must be returned with the bid proposal submitted to the Department, unless your firm is submitting a bid using a computer print out. The computer print out must be changed to reflect the new bid item information.

Contractors and material suppliers, etc. who have previously been furnished informational proposals are not being furnished a copy of the addendum. If you have a subcontractor on the above project, please advise them of this addendum. Acknowledgment of this addendum is not requested if your company has been issued a proposal stamped "This Proposal Issued for Informational Purposes."

You are required to acknowledge receipt of this addendum on the Addendum Acknowledgement form contained in your bid proposal by placing a mark in the box next to the respective addendum.

Failure to Acknowledge receipt of this addendum in your bid proposal will result in your bid not being read.

SUBJECT: PLANS AND PROPOSAL ADDENDUMS

PROJECT: RMC - 630491001

CONTROL: 6304-91-001

COUNTY: DEWITT

LETTING: 07/06/2016

REFERENCE NO: 0628

PROPOSAL ADDENDUMS

- PROPOSAL COVER
- BID INSERTS (SH. NO.:
- GENERAL NOTES (SH. NO.: A,B,C,D

- SPEC LIST (SH. NO.:
- SPECIAL PROVISIONS:
- ADDED:

DELETED:

- SPECIAL SPECIFICATIONS:
- ADDED:

DELETED:

- OTHER:

DESCRIPTION OF ABOVE CHANGES
(INCLUDING PLANS SHEET CHANGES)

*****GENERAL NOTES*****

ADDING GENERAL NOTES TO PROPOSAL

Project Number: RMC 6304 91 001

County: DEWITT

Highway: BU 77Q

GENERAL:

Supervision:

Mark Netardus, P.E., Maintenance Engineer
403 Huck Street
Yoakum, TX 77995
361-293-4300

This is a site specific routine maintenance project which includes with weekly, monthly, and periodic services for both locations all included in one bid item.

Site 1: Yoakum District Complex includes the following offices:

District Office
Area Office
Lab
Training Center
Warehouse & Shop
Traffic Shop

The following periodic services will not be paid for directly but will be subsidiary to ITEM 7037 (Janitorial Services, weekly/monthly):

Stripping and Waxing – 2 times per year.
Carpet Cleaning – 2 times per year.
Window Washing – 1 time per year.

Complete weekly and monthly checklists for all cleaning services. Review the checklists to ensure full compliance with the provisions of the contract and sign the payment paperwork once each week.

Perform work between the hours of 5 P.M. and 7 A.M. Saturday and Sunday hours are flexible and may be used for polishing and buffing the floors, washing windows, strip/wax floors, and carpet cleaning. Occasionally it is necessary for Department personnel to work after 5 P.M. Do not perform any services in work areas where Department personnel are still working until they vacate the work area. No visitor's spouses, children, friends of the Provider's employees will be allowed in the buildings or on the grounds during work hours, unless they are bona fide employees of the Provider.

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Immediately report in writing any needed repairs that are observed during the performance of services.

The use of any kind of intoxicants or illegal drugs while on duty will constitute grounds for termination of the Contract.

Leave all "Lost and Found" items in designated area or with Department personnel.

When duties are not performed satisfactorily, an email will be sent giving the contractor 3 days to make any corrections. If corrections are not made within this time period, payment will be withheld as directed by the Engineer.

Any damage to Department property caused by the Contractor through the Contractor's negligence, equipment, or employees will be repaired at the Contractor's expense.

ITEM 4 "SCOPE OF WORK"

If agreed upon in writing by both parties to the contract, the contract may be extended for an additional period of time not to exceed the original contract time period. The extended contract may be for additional quantities up to the original bid quantities plus any quantities added by an approved change order. The extensions shall meet the terms and conditions of the original contract plus any approved items and conditions made by previously approved change orders.

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B A S I S O F E S T I M A T E

ITEM	DESCRIPTION	RATE	BASIS	QUANTITY	UNIT
7037	Janitorial Maintenance Site 1		EST.	12	MO.