



TxDOT ADA Subrecipient Monitoring & Compliance Survey II

49 Code of Federal Regulations (CFR) Parts 27 and 28 require that all recipients of federal-aid highway funds comply with Section 504 of the Rehabilitation Act of 1973 (Section 504). As a recipient, the State of Texas is responsible for ensuring that its subrecipients comply with Section 504. It states that "no otherwise qualified individual with a disability in the United States shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance." 28 CFR 35 implements the Americans with Disabilities Act of 1990 (ADA) and Section 504, which extended the prohibition of discrimination on the basis of disability to all local agencies, including those that do not receive Federal financial assistance. Some ADA administrative requirements differ for agencies with 50 or more full-time and part-time employees versus agencies with fewer than 50 full-time and part-time employees. The ADA Subrecipients Monitoring and Compliance Survey II is a comprehensive assessment that will be used to help TxDOT determine specific areas of subrecipient compliance/noncompliance; evaluate risk factors; help subrecipients understand their ADA/504 responsibilities; and determine if a formal review (desk or on-site) is required as part of the monitoring and compliance process.

Please, answer all questions contained in this survey.

General Information

Organization Name:

Do you have an ADA Coordinator?

Yes

No

If "Yes", please answer the following questions 1 through 4:

1. ADA Coordinator Name

First Name:

Last Name:

2. ADA Coordinator Address

Street Address:

City:

State:

Zip Code:

3. ADA Coordinator Email:

4. ADA Coordinator Phone Number:

(999) 999-9999

5. Contract Period of the Advanced Funding Agreement

Start Date:

End Date:

Evaluation of Subrecipient Compliance

6. Does the subrecipient have a disability Nondiscrimination Policy that includes the name, title, office address, and office telephone number of the ADA/Section 504 Coordinator?

[\(Click here for more information on Question 6\)](#)

Yes

No, our Nondiscrimination Policy does not contain those elements

Do not have a Nondiscrimination Policy

If the subrecipient has a Nondiscrimination Policy, please provide a link below.

7. Does the subrecipient have a Grievance Policy and Procedure that prohibits discrimination based on disability under any of the subrecipient's programs and activities?

[\(Click here for more information on Question 7\)](#)

Yes

No, do not have a Grievance Procedure

If "Yes", please provide a link for the subrecipient's Grievance Policy and Procedure.

8. Does the subrecipient have proof of public dissemination of its Nondiscrimination Policy Statement?

Yes

No, do not have proof of public discrimination

Do not have a Nondiscrimination Policy Statement

If "Yes", please provide a link to a file documenting this.

9. Are the subrecipient's website and telephone services accessible to individuals with sight and hearing impairments?

Yes

No

If "Yes", please provide a link to a file documenting this.

10. Has the subrecipient completed a Self-Evaluation of current services, policies, and practices to determine necessary modifications to achieve program accessibility?

Yes

- No
- Not Required

If “Yes”, please provide a link to subrecipient’s Self-Evaluation.

11. If the subrecipient has completed an ADA Self-Evaluation when was it completed and has it been updated?

- Yes, Self-Evaluation Completed
- Yes, Self-Evaluation completed and updated
- Do not have one
- No required

Date of completion:

Date of latest update:

12. Has the subrecipient developed and implemented an ADA Accessibility Transition Plan or other Accessibility Plan that outlines which structural modifications must be made to those programs and services that are not accessible?

[\(Click here for more information on Question 12\)](#)

- Yes
- No
- Not Required

If “Yes”, please provide a link to Transition Plan or other Accessibility Plan.

13. How often does the subrecipient update its ADA Accessibility Transition Plan or other Accessibility Plan?

- Every 3 years
- Every 5 years
- Every 6+ years
- Subrecipient does not have an ADA Transition/Accessibility Plan

Not Required

If subrecipient does not have an ADA Accessibility Transition Plan or other Accessibility Plan, when does the subrecipient plan to complete one?

14. If applicable, please provide the date of the last update to the subrecipient ADA Accessibility Transition Plan or other Accessibility Plan:

The subrecipient ADA Transition Plan has been updated

Do Not Have One

Not Required

Plan has not been updated

If the Transition Plan has been updated, please provide the date:

15. Please provide a detailed description of how the subrecipient made its Self-Evaluation and/or ADA Accessibility Transition Plan or other Accessibility Plan available for public inspection or comment.

Subrecipient has an ADA Self-Evaluation and/or an ADA Transition Plan

Do Not Have One

Not Required

Description or Comment:

16. Please provide a brief description of how the subrecipient monitors its own compliance with the ADA and Section 504.

17. Does the subrecipient have a signed inventory?

[Click here for Question 17 regulations; 28 CFR 35.150\(d\)\(2\); 28 CFR 35.150\(d\)\(3\)\(a\); 28 CFR 35.105 \(a\)](#)

- Yes
- No
- Not Required

18. Does the subrecipient have a Management Plan for the replacement of signs to meet the Manual on Uniform Traffic Control Devices (MUTCD) reflective guidelines?

[Click here for Question 1 regulations; 28 CFR 35.150\(d\)\(2\); 28 CFR 35.150\(d\)\(3\)\(a\); 28 CFR 35.105 \(a\)](#)

- Yes
- No
- Not Required

If “Yes”, please provide a link to a file documenting this.

19. Does the subrecipient have an ADA nondiscrimination policy that prohibits discrimination based on disability that it makes available to contractors, consultants, beneficiaries, ect.?

- Yes
- No, the policy is not made available to contractors, consultants, ect.
- Do not have a Nondiscrimination Policy

If “Yes”, please provide a link to the ADA Nondiscrimination Policy.

20. Does the subrecipient have proof of public dissemination of its ADA Nondiscrimination Policy that it makes available to contractors, consultants, beneficiaries, ect.?

- Yes
- No, the subrecipient does not have proof of public dissemination
- Do not have a Nondiscrimination Policy

If “Yes”, please provide a link to a file documenting this.

21. Does the subrecipient’s ADA Nondiscrimination Policy and its corresponding processes include the subrecipient maintaining a complaint log showing all ADA complaints received for the last three years (i.e. numbers, issues, involved, how it was resolved)?

- Yes
- No, policy and processes do not include maintenance of a complaint log
- Do not have a nondiscrimination policy

If “Yes”, please provide a link to a file documenting this.

22. Has any subrecipient staff received any ADA training (formal or informal) within the past year?

- Yes
- No

If “Yes”, please provide a link to a file documenting this.

23. Does the subrecipient actively seek out persons with disabilities to participate in public hearings, meetings, open houses, ect.?

- Yes
- No

If “Yes”, please provide a link to a file documenting this.

24. Does the subrecipient ensure it holds its public meetings, hearings, open house, ect. in accessible locations?

Yes

No

25. Do the subrecipient's public meeting announcements provide notification that auxiliary aids are available upon request?

Yes

No

If "Yes", please provide a link to a file documenting this.

26. Does your entity provide auxiliary aids (sign language, interpreters, readers, braille, and large text) upon request to participants with disabilities?

Yes

No

27. Has your entity provided accommodations to physically impaired persons needing special assistance?

Yes

No

If "No", please elaborate.

28. What region best describes the locality in which your agency performs the majority of its roadway and sidewalk alterations and construction?

Metropolitan

Urban

Rural