



# BMP Inspection Job Aid

## Spill and Leak Control

*This checklist is a job aid to assist with the completion of Form 2118. All official follow-up actions, comments, or discussions must be documented on the Form 2118*

| <b>INSTALLATION</b>  |  | Y, N, N/A |
|--|--|-----------|
| 1.   | Does the SWP3 describe practices for managing spills and leaks?  |           |
| 2.   | Has the contractor provided a spill response or management plan?   |           |
| 3.   | Has the contractor designated a coordinator for all spill and leak controls?   |           |
| 4.   | Have all site personnel been trained to identify the severity of a spills or leaks (minor, semi-significant, significant, etc.)? |           |
| 5.   | Have all site personnel been trained on appropriate spill and leak responses (e.g., cleanup, reporting, etc.)?                   |           |
| 6.   | Is emergency contact information and spill and leak response procedures posted and easily accessible by all site personnel?      |           |
| 7.   | Is secondary containment provided to control leaks and spills?   |           |
| 8.   | Are spill and leak containment kits readily accessible for chemicals that are regularly kept onsite?                             |           |
| 9.   | Are Safety Data Sheets readily accessible for site personnel?  |           |
| 10.  | Are chemical Safety Data Sheets readily accessible for site personnel?   |           |
| <b>INSPECTION</b>  |  | Y, N, N/A |
| 1.   | Are all spill and leak control procedures being followed (e.g., proper cleanup, disposal, reporting, etc.)?                      |           |
| 2.   | Are spill and leak containment kits in good condition?   |           |
| 3.   | Are spill and leak containment kits complete with all applicable equipment?  |           |
| 4.   | Are primary BMPs and controls in place to prevent leaks and spills (see Chemical Management BMP)?                                |           |
| 5.   | Are there any active spills or leaks on site?  |           |
| 6.   | Are spills and leaks being reported, when required?  |           |
| 7.   | Are used clean up materials and recovered spill and leak material being disposed of properly?                                    |           |
| 8.   | Were any additional concerns identified with spill and leak controls and procedures?   |           |
| 9.   | Have local MS4 operators been properly notified of spills or leaks that entered their storm sewer system?                        |           |
| <b>MAINTENANCE</b>   |  | Y, N, N/A |
| 1.   | Are all spill and leak control procedures being followed?  |           |
| 2.   | Have spill and leak containment kits been replaced, if required?   |           |
| 3.   | Are primary BMPs in good working condition to maximize functionality to prevent spills or leaks?                                 |           |
| 4.   | Have clean up material and recovered spill and leak materials been properly disposed of?   |           |
| 5.   | Has the source of the spill or leak been identified and repaired?  |           |
| 6.   | Are all spills and leak records being properly maintained?   |           |
| 7.   | Did the contractor address all recommended maintenance needs and corrective actions?   |           |
| 8.   | Were any additional BMPs recommended to the Contractor (e.g., chemical management, liquid waste management, etc.)?               |           |
| Comments/Notes:  |  |           |
| References: <a href="#">TxDOT's Municipal Separate Storm Sewer System Permit and Stormwater Management Program</a><br>TxDOT's <a href="#">Construction Spill Response Checklist</a> and <a href="#">Spill Response Poster Template</a> |  |           |