



# Guidance Manual

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## Stormwater Pollution Prevention Plan (SWP3) Appendix C: Completing the Form 2118

**Table of Contents**

1. Project Information Section ..... 2

2. If inspections cycles other than the 7-day inspection cycle are used, rainfall records are required to be kept with the SWP3 Binder in Attachment 2.5. Inspected Best Management Practices (BMPs)/Areas Section ..... 3

3. Corrective Actions, Maintenance, Upgrading, or Additional Controls Section ..... 3

4. Temporary and Permanent Stabilization ..... 8

5. Observations Section..... 10

6. Compliance Certification and Signature ..... 10

7. Contractor Notification and Signature..... 11

8. Inspection Certification and Signature..... 11

9. Post Signature Updates Section..... 11

Document Revision History..... 13

## Appendix C: Completing the Form 2118

This document is a supplemental guide to the information outlined in Section 2.2 Part 2.C of the SWP3 Guidance.

### Responsible Person

Department District Construction Personnel

*Form 2118 – Construction Stormwater Pollution Prevention Plan Field Inspection and Maintenance Report* is designed to meet the requirements of the Texas Pollutant Discharge Elimination System (TPDES) Construction General Permit (CGP) as administered by the Texas Commission on Environmental Quality (TCEQ). It is important the appropriate sections are completed fully for each project inspection. Contact the Engineer for the project or the District Environmental Quality Coordinator (DEQC) if you have questions on completing on inspection form.

The following sections will detail how to complete each portion of the form correctly.

## 1. Project Information Section

Complete the Project Information Section:

**Inspection Cycle** - Select only one of the three possible blocks. The selected box must be the same as outlined in the Stormwater Pollution Prevention Plan (SWP3). The inspection cycle can be modified on a project with the approval of the Engineer and a change to the SWP3. When selecting “Other”, use the space given to document the alternative inspection cycle.

Generally, TxDOT will conduct inspections every 7 days. This is the recommended inspection cycle to implement consistent and effective enforcement of CGP requirements. Some Districts may choose an alternative inspection cycle based on arid, semi-arid, or drought-stricken conditions, if applicable, and if operations can be maintained in compliance with the CGP under an alternative inspection cycle. Changes to the inspection cycle from a typical 7-day cycle, along with the justification, should be documented in Attachment 2.5 of the SWP3 Binder (or attachment 2.3 for less than one-acre projects). More frequent inspection cycles (such as daily) may also be needed if BMPs must be inspected to maintain compliance with Environmental Permits, Issues, and Commitments (EPICs).

**Inspection Date** - Complete this section by providing the date of the inspection.

**CSJ** - Complete this section by providing the controlling CSJ for the project. Enter CSJ with no dashes.

**RN** – Provide the TCEQ Regulated Entity (RN) number provided on the Notice of Intent (NOI). If there is no NOI required for the project, write “N/A”.

**Project** - Complete this section by providing the project number for the controlling CSJ.

**Highway** - Complete this section by providing the highway for the project

## Appendix C: Completing the Form 2118

**County** - Complete this section by providing the county for the project.

**TxDOT Authorization No.** - On large projects (equal to or larger than 5 acres of earth disturbance) this is the number provided on TxDOT's NOI from TCEQ. The Authorization No. must be made available prior to commencing construction. On small projects (equal to or greater than 1 acre and less than 5 acres of earth disturbance) use the general permit number, TXR150000 as the TCEQ Authorization No. For projects with less than 1 acres of earth disturbance, write "N/A".

**Contractor Authorization No.** - On large projects (equal to or larger than 5 acres of earth disturbance) this is the number provided on the Contractor's NOI from TCEQ. The Authorization No. must be made available prior to commencing construction. On small projects (equal to or greater than 1 acre and less than 5 acres of earth disturbance) use the general permit number, TXR150000 as the TCEQ Authorization No. For projects with less than 1 acres of earth disturbance, write "N/A".

**Date of Last Rainfall** - Provide the last date of rainfall at the project.

**Amount of Last Rainfall** - Provide the amount of rainfall in inches. It is recommended that a rain gauge be kept on the project site for record keeping.

- Guidance: If the seven (7) day inspection cycle is selected the date or amount of last rainfall is not required to be recorded according to the CGP. However, the District may still require this on their inspections, especially with in Districts with frequent rainfall events.
- If inspections cycles other than the 7-day inspection cycle are used, rainfall records are required to be kept with the SWP3 Binder in Attachment 2.5.

### 2. If inspections cycles other than the 7-day inspection cycle are used, rainfall records are required to be kept with the SWP3 Binder in Attachment 2.5. Inspected Best Management Practices (BMPs)/Areas Section

Inspected Best Management Practice (BMP)/Areas			
All of these BMPs/areas must be inspected when present on the right-of-way			
<input type="checkbox"/> Disturbed areas	<input type="checkbox"/> Concrete truck washout areas	<input type="checkbox"/> Material stockpiles	<input type="checkbox"/> Construction material storage areas
<input type="checkbox"/> Discharge locations	<input type="checkbox"/> Areas where litter/debris/trash collect	<input type="checkbox"/> Areas where vehicles enter/leave site	<input type="checkbox"/> Parking/equipment storage areas
<input type="checkbox"/> Erosion control BMPs	<input type="checkbox"/> Areas that generate dust	<input type="checkbox"/> Portable sanitary facilities	<input type="checkbox"/> Chemical/fuel storage areas
<input type="checkbox"/> Sediment control BMPs	<input type="checkbox"/> Postings	<input type="checkbox"/> Dewatering activities	<input type="checkbox"/> Soil stabilization areas
Other: _____			

Mark all BMPs present on the project right-of-way and all areas that cause be a source of pollutant generating activities that were inspected on that day. The inspection should ensure that these BMPs are functioning properly and are being maintained in compliance with the permit. This list does not include all potential types of BMPs or areas for inspection. Make note of additional BMPs and Areas within the section entitled "Other". "Other" may include EPICs listed in the plans (ex. swallow nesting areas) that have BMPs or compliance issues to monitor.

### 3. Corrective Actions, Maintenance, Upgrading, or Additional Controls Section

Except the items listed in this section, all areas/BMPs indicated in the previous section have been inspected and do not require maintenance, upgrading or additional controls. If multiple highways or

## Appendix C: Completing the Form 2118

project locations are involved, identify the highway or project location of the BMP/area requiring maintenance or improvement. EPIC BMPs and compliance issues should also be documented in this section. Document all changes to the SWP3. Use additional sheets if needed.

The priority escalation is defined on the Form 2118. These definitions follow the Form 2118 Priority Escalation Ladder SWP3 Enforcement and Consistency guidance document released April 2021:

Corrective Actions, Maintenance, Upgrading or Additional Controls	
Except the items listed below, all areas/BMPs indicated above have been inspected and do not require maintenance, upgrading or additional controls. Document all changes to the SWP3.	
Low	Requires attention by the next inspection; Low priority items are those that are not causing immediate endangerment to human health or the environment but need to be addressed to avoid becoming an issue. If not addressed by the next inspection, but the issue is still not causing immediate or imminent harm to the environment or safety, it may remain at low priority for one more inspection period. Low priority items that have not been addressed in two consecutive inspections should be escalated to medium priority items. Low priority items should be immediately escalated to high priority if conditions change that cause immediate endangerment to human health or the environment.
Medium	Requires attention from contractor within 3 working days (and a follow-up by inspector at 3 business days); Medium priority items are those that may endanger human health or the environment if left unchecked but are not yet a direct threat or a low priority item from the previous inspection that has not been addressed within the required time frame. If a medium priority item is not addressed after one weekly inspection, it will be moved to a high priority and will be considered non-compliant.
High	High – Requires immediate attention; High priority items are those that are causing immediate endangerment to human health or the environment or a medium priority item that appeared on the prior week's inspection that was not addressed during the required timeframe. High priority items need to be brought to the attention of the Area Engineer or Project Manager immediately. For high priority items, work must immediately be stopped in the vicinity of the issue, and the issue must be immediately addressed. If the issues are widespread, work can be stopped on the entire project until issues are addressed. Vicinity will be defined as the immediate drainage area to the BMP(s) in question, or the area of work causing impact to the BMP(s) in question, as determined by the engineer. If work is stopped in the vicinity of a high priority issue, the area must comply with stabilization requirements.

In accordance with Item 506 Article 4.4, Contractors are required to implement corrective actions as soon as possible before the next anticipated rain event or within 7 calendar days of being able to enter the worksite for each control measure. The only acceptable reason for not accomplishing the corrections with the time frame specified is when site conditions are “Too Wet To Work” or when adverse conditions such as those outlined in Part III.F.8. of the CGP are present.

For each BMP or area inspected requiring corrective action, fill out the following fields in the table set:

**BMP No.** - List the BMP's identifying number or label from the plan set.

**New or Existing** - Note if this issue is new to this inspection, or an existing carryover from the previous week.

**Station of Location** - Provide the station of the area/BMP needing corrective action. This information is typically available on the plan sheets.

**Left or Right of Centerline** - Select Left, Right of Centerline or Both.

**Notes** – Use this box to document any comments, notes, or observations that are helpful in communicating the issue or corrective action.

**BMP/Area** - List the BMP or area being inspected for corrective action. Select a BMP or area from the drop-down options, or type in a description in the space

**Issue** – List the issue identified during the inspection. Select an issue from the drop-down options, or type in a description in the space.

**Cause** - Document the specific cause of the potential non-compliance issue. Select cause from the drop-down options, or type in a description in the space.

**Corrective Action** - Document the activity required to bring the BMP/Area into compliance and resolve the issue. Select corrective action from the drop-down options, or type in a description in the space.

**Potential Non-Compliance** – Check this box if the listed issue is a potential non-compliance. A non-compliance is generally considered something with a “high” priority, or a low or medium priority item that has gone unaddressed for multiple inspections.

## Appendix C: Completing the Form 2118

**Priority** - Document how soon this issue/BMP must be corrected. Use low, medium, or high following the Form 2118 Priority Escalation Ladder guidance. Districts can implement more stringent escalation processes as well.

**Date of Corrective Action Completed** - Provide the date when the issue or potential non-compliance was corrected. This box will remain unlocked in the PDF when the form is signed, so the Construction Personnel completing the follow up will be able to fill in this field on the corrective action is completed.

**TxDOT Rep. Initials of Verification** – Type in initials after completing “Date of Corrective Action Completed” field. This box will remain unlocked in the PDF when the form is signed, so the Construction Personnel completing the follow up will be able to fill in this field on the corrective action is completed.

Use a new table set for each BMP/Area by clicking on the “Add More” button. To remove a table set click “Remove”

The following tables show the drop-down menu choices for the fields indicated.

**Table 1: Drop Down menu options for “BMP/Area”**

Silt Fence	Disturbed Area	Sediment Basin
Rock Filter Dam	Disturbed Slope	Sod
Inlet Protection	Diversion Dike/Swale	Soil Retention Blanket
CSN Posting	Dust Control	Soil Stabilizer
Erosion Control Log	Fertilizer	Stabilized Construction Exit
Amphibian & Reptile Exclusion Fence	Floating turbidity barrier	Staging Area
Bonded Fiber Matrix/ Hydromulch	Mulch	Stockpile
Buffer Zone	Parking Area	Tackifier
Channel Liner	Permanent Vegetation	Temporary Paved Flume
Chemical/Fuel Storage Area	Perimeter Control	Temporary Pipe Slope Drain
Compost (Erosion Control)	Portable Sanitary Facility	Temporary Stream Crossing
Concrete Washout	Prepared Seed Bed	Temporary Vegetation
Construction Fencing	Topsoil	Vegetated Buffer
Dewatering Activities	PSL (on-ROW)	Vegetated Filter Strip
Dirt Berm	Riprap	Vertical Tracking
Discharge Location	Sediment Trap	Water body/ water crossing

**Table 2: Drop Down menu options for “Issue”**

BMP has reached design capacity	Additional BMPs needed	Noted sediment discharges to water body/water crossing
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## Appendix C: Completing the Form 2118

BMP is over design capacity	Improper storage of fuel	Noted chemical discharges to water body/water crossing
BMP is damaged	Improper storage of chemicals	Noted fuel discharge to water body/water crossing
BMP is missing	Fuel leak/spill noted	Noted litter/debris/trash discharges to water body/water crossing
BMP is improperly installed	Chemical leak/spill noted	Noted concrete discharges to water body/water crossing
BMP is improperly designed	Rills/gullies forming	Noted concrete discharges to ground
BMP has not been installed according to SPW3	Rocks tracking into the roadway	Dust causing visibility issue
BMP has not been maintained	Sediment tracking into the roadway	CSN Posting missing - Contractor
BMP has not been maintained for 2+ weeks	Erosion issues noted	CSN Posting missing – TxDOT
BMP has worn out	Discharging sediment laden water	

**Table 3: Drop Down menu options for “Cause”**

Did not follow SWP3 layout	Did not follow details/specifications for installation	Amount of disturbed area is unmanageable
Did not follow pollution control measures for housekeeping	Unusual rain event/ Too wet to work	Improper material for BMP
Did not maintain BMPs accordingly	Inadequate SWP3 design/control measures	Improper housekeeping
Did not maintain areas accordingly	Improper selection of BMP/measure	

**Table 4: Drop Down menu options for “Corrective Action”**

Install new control	Install control along contours	Re-install with stakes closer together
Install additional control	Lengthen control and extend upslope to form J hook	Relocation NOI/CSN to publicly accessible location near construction activities
Repair control	Maintain an undisturbed buffer of natural vegetation at creek or sensitive feature	Relocation NOI/CSN to publicly accessible location near construction activities

## Appendix C: Completing the Form 2118

Remove sediment/clean out control	Patch control	Relocate portable sanitary facility away from creek/sensitive feature
Remove and replace control	Perform vehicle maintenance to prevent leaks	Relocate stockpiles away from drainage/creek/creek banks
Toe in control	Pick up and properly dispose of trash/debris	Remove construction debris
Install additional control	Post contractor's CSN at on-ROW PSL	Remove control
Extend control length	Post CSN	Remove escaped sediment
Extend upslope to form J hook	Prepare seed bed properly, re-install control if necessary	Remove rock
Add rock	Preserve Natural Buffer Strip	Remove sediment from roadway (sweep)
Apply control/product at specified rate	Preserve Vegetation	Remove sediment from inlet
Clean up chemical	Prohibit concrete washout during rain events	Repair erosion rill/ gully
Clean up fuel leak	Prohibit concrete washout in this area	Repair erosion rill/ gully and re-install control
Clean up concrete waste	Prohibit vehicle egress from this location	Splice control
Complete final grade and stabilize	Properly store chemical/materials/debris	Stabilize between control and inlet
Control is installed backwards – reverse it	Provide secondary containment	Stockpile/windrow topsoil
Cover chemical/materials	Readjust floating turbidity barrier that has been displaced	Temporarily stabilize area
Cover dumpster	Redistribute topsoil	Tie down portable sanitary facility
Cover stockpile	Re-install blanket vertically along slope	Track slope vertically
Relocate stockpile away from waterbody	Re-install blanket with proper staple pattern	Use non-erodible material for temporary stream crossing
Divert stormwater around this area	Re-install control so the ends are higher than the center	Windrow topsoil
Install BMPs around stockpile	Re-install control with more space between inlet and control	
Install as perimeter control	Re-install control with more space between the toe of slope and control	



## 4. Temporary and Permanent Stabilization

When construction activities permanently cease, or temporarily cease and are not expected to resume for 14 or more days, on a disturbed portion of the site, erosion control and stabilization measures must be initiated immediately, unless excluded by Part III.F.2(b)(iii) of the CGP.

Use a new table set for each area of soil disturbing activity by clicking on the “Add More” button. To remove a table set click “Remove”.

Hide all table sets by clicking on the “Hide Temporary & Permanent Stabilization” button.

Hide Temporary & Permanent Stabilization		Temporary and Permanent Stabilization							
When construction activities permanently cease, or temporarily cease and are not expected to resume for 14 or more days, on a disturbed portion of the site, erosion control and stabilization measures must be initiated immediately, unless excluded by Part III.F.2(b)(iii) of the CGP. Indicate the stabilization measures that have been initiated under these circumstances.									
Area No.	Sheet No.	Phase	Station(s) or Location: to	Left or Right of Centerline: ▼	Date Soil Disturbance Initiated	Ongoing? <input type="checkbox"/>	Date Activity Ceased	Days Idle	
Stabilization Required: Temporary <input type="checkbox"/> Permanent <input type="checkbox"/>		70% Permanent Cover Achieved? Yes <input type="checkbox"/> No <input type="checkbox"/>		Correct Seed Mix/Sod Used? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input type="checkbox"/>					
Stabilization Measure: ▼						Date Stabilization Initiated			
Notes:						Priority: ▼	Date Corrective Action Completed	TxDOT Rep. Initials of Verification	
Corrective Action: ▼						Potential Non-Compliance <input type="checkbox"/>			
Add More		Remove							

**Area No.** – The identified area for the stabilization practices, taken from the plan sheet (ex. Area A1, Area B3).

**Sheet No.** – Corresponding SWP3 layout sheet where stabilization practice is documented.

**Phase** – Project phase in which stabilization is occurring.

**Station** - Provide the station information of the location of the disturbed area. This information is typically available on the plan sheets.

**Left or Right of Centerline** - Select Left, Right of Centerline or Both

**Date Soil Disturbance Initiated** - Document the date when the contractor started soil disturbing activities in an area.

**Ongoing?** – Check the box if activities dependent on the soil disturbance are ongoing. This will collapse the non-applicable sections. When activity has ceased, uncheck this box and fill in “Date Activity Ceased”.

**Date Activity Ceased** – Date activities dependent on the soil disturbance have temporarily or permanently ceased.

**Days Idle** – This will calculate the number of days the area has been idle based on the inspection date and the date activities ceased.

**Stabilization Required** – Check whether temporary or permanent stabilization measures are required.

**70% Permanent Cover Achieved** – If permanent stabilization measures are required, check if 70% permanent cover has been achieved. Checking this box will collapse non-applicable sections.

**Correct Seed Mix/Sod Used?** – Determine if the correct seed mix or sod was used in accordance with the plans

## Appendix C: Completing the Form 2118

**Stabilization Measure** - Document the stabilization measure that has been used for the noted area. Select a stabilization measure from the drop-down options, or type in a description in the space.

**Notes** - Document notes concerning the stabilization efforts such as if the stabilization measures are installed correctly and are being maintained appropriately. If there are concerns (example - the installed sod is not receiving enough watering) about the stabilization measures it should be noted. Additionally, if the contractor is using a stabilization measure that is not listed in the form, describe the selected stabilization measure taken.

**Corrective Action** - Document the activity required to bring the BMP/Area into compliance and resolve the issue. Select a corrective action from the drop-down options, or type in a description in the space

**Potential Non-Compliance** – Check this box if the listed issue is a potential non-compliance. A non-compliance is generally considered something with a “high” priority, or a low or medium priority item that has gone unaddressed for multiple inspections.

**Priority** - Document how soon this issue/BMP must be corrected. Use low, medium, or high following the Form 2118 Priority Escalation Ladder guidance. Districts can implement more stringent escalation processes as well.

**Date of Corrective Action Completed** - Provide the date when the issue or potential non-compliance was corrected. This box will remain unlocked in the PDF when the form is signed, so the Construction Personnel completing the follow up will be able to fill in this field on the corrective action is completed.

**TxDOT Rep. Initials of Verification** – Type in initials after completing “Date of Corrective Action Completed” field. This box will remain unlocked in the PDF when the form is signed, so the Construction Personnel completing the follow up will be able to fill in this field on the corrective action is completed.

The following tables show the drop-down menu choices for the fields indicated.

**Table 5: Drop Down menu options for “Stabilization Measure”**

Channel Liner	Slope stair-stepping or terracing	Soil stabilizer
Erosion Control Blanket	Slope Texturing	Tackifier
Mulch	Sod	Temporary Vegetation
Permanent Vegetation	Soil retention blanket	

**Table 6: Drop Down menu options for “Corrective Action”**

Install new control	Preserve Natural Buffer Strip	Remove control
Repair control	Preserve Vegetation	Repair erosion rill/ gully
Remove and replace control	Redistribute topsoil	Repair erosion rill/ gully and re-install control
Apply control/product at specified rate	Re-install blanket vertically along slope	Track slope vertically
Prepare seed bed properly, re-install control if necessary	Re-install blanket with proper staple pattern	

## 5. Observations Section

Observations are not identified as issues or potential non-compliance items but are items to monitor so they do not progress to the point of becoming an issue or potential non-compliance. Observations should be thought of as notes, comments, reminders, or warnings to the Contractor. If additional observations remain unchecked, they could be re-classified and prioritized using the escalation ladder priority levels (low, medium, high). The observation category is not the appropriate category for items that are an issue, such as BMPs that require maintenance, sediment discharges, housekeeping issues, or other potential non-compliant items. Inspector should follow up on any “additional observations” during the next inspection to ensure those items have not progressed to issues or potential non-compliant items. Observations can also be used to communicate information to the contractor about issues related to EPICs (ex. a reminder that protected species may occur within the project area).

Add a new table set for additional observations by clicking on the “Add More” button. To remove a table set click “Remove”.

Hide all table sets by clicking on the “Observation” button.

**BMP No.** - List the BMP’s identifying number or label from the plan set.

**Station(s) of Location** - Provide the station of the area/BMP of the observation. This information is typically available on the plan sheets.

**Left or Right of Centerline** - Select Left, Right of Centerline or Both.

**Comments** – Include any relevant comments regarding the observation.

**Observation** - State the note, comment, reminder, or warning and what was noted regarding that issue.


**Note/Reminder** – State the take-away point from the observation.

## 6. Compliance Certification and Signature

Check one of the two boxes to indicate that with corrective actions, the site is in compliance with CGP and SWP3 requirements, or to indicate that potential non-compliance issues were identified during the inspection. Print the TxDOT Representative's name and title. Click “get date” to fill in the date. Then apply a digital or ink signature.


If the box indicating potential noncompliance is marked, immediately notify Engineer of the potential non-compliance. This inspection report must be completed no later than 24 hours after the inspection was conducted in accordance with Part III.F.7(f) of the TPDES CGP.

## Appendix C: Completing the Form 2118

Compliance Certification		
Check One and Complete Signature.		
<input type="checkbox"/> With the corrective actions noted (if any), the site is in compliance with the CGP regulations and the SWP3.		
<input type="checkbox"/> The site is in potential non-compliance with the CGP and/or the SWP3 and are noted with a check box in the above-listed items. Notify engineer of potential non-compliance.		
TxDOT Assigned Inspector's Name (Print clearly):	Title:	Date: <a href="#">get date</a>
TxDOT Assigned Inspector's Signature: 		


### 7. Contractor Notification and Signature

Furnish a copy of this inspection report to the Contractor within one working day of the inspection. The Contractor must sign and return this form within one working day of receiving it. Corrective actions must be taken as soon as possible and before the next anticipated rain event, but no later than 7 calendar days after being able to access the site or as outlined in Section 3 above. If corrective actions are not made within this timeframe and become potential non-compliance issues, other work on the project may be suspended by the Engineer. Time charges will continue until the project is brought into compliance and documentation of corrective action is provided. The Contractor must print their name and title. Click “get date” to fill in the date. Then apply a digital or ink signature.

Compliance Certification		
Check One and Complete Signature.		
<input type="checkbox"/> With the corrective actions noted (if any), the site is in compliance with the CGP regulations and the SWP3.		
<input type="checkbox"/> The site is in potential non-compliance with the CGP and/or the SWP3 and are noted with a check box in the above-listed items. Notify engineer of potential non-compliance.		
TxDOT Assigned Inspector's Name (Print clearly):	Title:	Date: <a href="#">get date</a>
TxDOT Assigned Inspector's Signature: 		

### 8. Inspection Certification and Signature

This section includes a certification statement confirming that the TxDOT Certifying Representative is providing true and accurate information and that there are significant penalties for submitting false information. Print the TxDOT Certifying Representative's name and title. Click “get date” to fill in the date. Then apply a digital or ink signature. This section should be filled out immediately upon receiving the form back from the Contractor. The certifying representative does not need to wait for corrective actions to be complete to certify the form. TxDOT CEIs cannot sign this inspection certification line and signature authority for certification cannot be delegated to them. It is reasonable to assume that all signatures can be obtained within 3 working days upon completing the inspection.

Inspection Certification		
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.		
TxDOT's Certifying Representative's Name (Print clearly):	Title:	Date: <a href="#">get date</a>
TxDOT's Certifying Representative's Signature: 		

### 9. Post Signature Updates Section

Use this section to document any items, notes, or corrections after the form was signed. This might include changes to corrective action based on additional information or changing site conditions.

## Appendix C: Completing the Form 2118

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Add a new table set for additional post-signature updates by clicking on the “Add More” button. To remove a table set click “Remove”.

Hide all table sets by clicking on the “Hide Post Signature Updates” button.

Hide Post Signature Updates		Post Signature Updates	
Document any items, notes, or corrections that occurred after the form was signed. If no post signature updates are documented, this section can be hidden using the "Hide Post Signature Updates" button.			
Date of Update	TxDOT Rep Initials		Contractor Rep Initials
Update Notes:			
Additional Required Actions:			
Add More		Remove	

**Date of Update** – Provide the date the update was made.

**TxDOT Rep Initials** – Initial by the TxDOT representative approving the update

**Contractor Rep Initials** – Initial by the Contractor representative acknowledging the update.

**Update Notes** – Describe the specifics of the update, including impacted items.

**Additional Required Actions** – Note any additional actions required by TxDOT or the Contractor.

## Document Revision History

The following table shows the revision history for this guidance document.

Revision History	
Effective Date Month, Year	Reason for and Description of Change
October 2023	Version 2 was released. Added reference to Section 2.2 in the introduction. In Section 1 added a bullet point under “Amount of Last Rainfall” for projects on non-7-day cycles. In Section 3 added additional language referencing Item 506 related to Contractor’s requirements for action. In Section 7 changed “calendar” to “working” days. In Section 8 added clarification on 2118 form signature and certification requirements.
August 2022	Version 1 was released.