

IFB No.

**NOTE:** Copies of the endorsements listed below are not required as attachments to this certificate.

## Texas Department of Transportation (TxDOT) CERTIFICATE OF INSURANCE FOR SERVICES OTHER THAN HIGHWAY AND BUILDING

The named vendor shall not commence work until he/she has obtained the minimum insurance specified in Section II, below, and obtained the following endorsements: TxDOT as an **Additional Insured** for coverages 3 and 4, and a **Waiver of Subrogation** in favor of TxDOT under coverages 2, 3 and 4. Only certificates of insurance published by TxDOT are acceptable as proof of insurance. Commercial carriers' certificates are unacceptable.

### SECTION I - IDENTIFICATION DATA

1.1 Insured Vendor's Name \_\_\_\_\_

1.2 Street/Mailing Address \_\_\_\_\_

1.3 City \_\_\_\_\_

1.4 State \_\_\_\_\_

1.5 Zip \_\_\_\_\_

1.6 Phone Number \_\_\_\_\_

Area Code (        ) \_\_\_\_\_

### SECTION II - TYPE OF INSURANCE

Type	Policy Number:	Effective Date:	Expiration Date:	Limits of Liability Not Less Than:
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2a. WORKERS' COMPENSATION

Statutory - Texas

**OR**

2b. ACCIDENT INSURANCE COVERAGE

- (a) \$300,000 for medical expenses and coverage for at least 104 weeks.
- (b) \$100,000 for accidental death and dismemberment, 70% of employee's pre-injury income for not less than 104 weeks when compensating for loss of income.
- (c) \$500 for the maximum weekly benefit.

Endorsed with a **Waiver of Subrogation** in favor of TxDOT.

3. COMMERCIAL GENERAL LIABILITY

\$150,000 or  \$325,000

Bodily Injury/Property Damage \_\_\_\_\_

(Applicable box is checked)  
combined single limit each  
occurrence and in the  
aggregate

Endorsed with TxDOT as an **Additional Insured** and endorsed with a **Waiver of Subrogation** in favor of TxDOT.

4. TEXAS BUSINESS AUTOMOBILE POLICY

A. Bodily Injury \_\_\_\_\_

\$100,000 ea. person

B. Property Damage \_\_\_\_\_

\$325,000 ea. occurrence

\$25,000 ea. occurrence

Endorsed with TxDOT as an **Additional Insured** and endorsed with a **Waiver of Subrogation** in favor of TxDOT.

5. UMBRELLA POLICY (If Applicable)

\$ \_\_\_\_\_

## SECTION III - CERTIFICATION

This Certificate of Insurance neither affirmatively nor negatively amends, extends, or alters the coverage afforded by the above insurance policies issued by the insurance company named below.  
 Cancellation of the insurance policies shall not be made until THIRTY DAYS AFTER the undersigned agent or his/her company has sent written notices by certified mail to the vendor and TxDOT.  
 THIS IS TO CERTIFY to TxDOT, acting on behalf of the State of Texas, that the insurance policies above meet all the requirements stipulated on Page 1 and such policies are in full force and effect .

6.1 Name of Insurance Company			7.1 Name of Authorized Agent		
6.2 Company Address			7.2 Agent's Address		
6.3 City	6.4 State	6.5 Zip	7.3 City	7.4 State	7.5 Zip
7.6 Authorized Agent's Phone No. Area Code (     )			Original Signature of Authorized Agent		
			Date		

### Texas Department of Transportation Certificate of Insurance Requirements:

Only TxDOT's certificate of insurance forms are acceptable as proof of insurance.

The named insured on the certificate and the name of the vendor, as it appears on the contract with TxDOT, must be the same. **(Note:** In a case where the contract is in the name of a party such as "John Jones dba Jones Construction Company," the named insured on the C.O.I. may be "Jones Construction Company" and vice versa. Also the abbreviations of "Co." for "Company" and "Inc." for "Incorporated" are acceptable.)

Over-stamping and / or typed entries made on the certificate of insurance by the agency / insuring company are unacceptable if such entries change the provisions of the certificate in any manner.

The following requirements apply to **Workers' Compensation** and / or accident insurance paid coverage:

- If a vendor has *any* employees in addition to himself / herself (including relatives), then the vendor shall have workers' compensation or accident insurance.
- The word STATUTORY, under limits of liability for Workers' Compensation, means that the benefits allowed under the Texas Workers' Compensation Law will be paid by the insurer.

**Commercial General Liability** insurance is usually sold in only Combined Single Limit coverage. In the event the coverages are specified separately, they shall be *at least* these amounts:

- Bodily Injury        — \$300,000 each occurrence
- Property Damage   — \$25,000 each occurrence
- \$25,000 aggregate

MANUFACTURERS' AND CONTRACTORS' LIABILITY insurance is *not* an acceptable substitute for COMMERCIAL GENERAL LIABILITY insurance.

The coverage amount for a TEXAS BUSINESS AUTOMOBILE POLICY or Comprehensive Automobile Liability may be shown as a minimum of \$325,000 Combined Single Limit by a typed or printed entry and deletion of the specific amounts listed for Bodily Injury and Property Damage.

BASIC AUTOMOBILE LIABILITY insurance is *not* an acceptable substitute for a TEXAS BUSINESS AUTOMOBILE POLICY or COMPREHENSIVE AUTOMOBILE LIABILITY insurance.

The signature of the agent shall be original in ink. Stamped / typed / printed signatures are unacceptable.

This form may be reproduced.

The certificate of insurance, once on file with TxDOT, is good for subsequent purchase orders *provided* adequate coverage is still in effect. With an original on file, other TxDOT offices will accept copies.