



Project Completion Form

Maritime Infrastructure Program

P/ND Name _____ Project Name _____

NOTIFICATION OF PROJECT COMPLETION

Maritime Infrastructure Program

By submitting this form, signed and dated by an authorized representative of the Port or Navigation District(P/ND), the P/ND certifies to TxDOT each item indicated below.

Please mark the appropriate certification block(s) below, sign and date the form, include attachments as noted and deliver to TxDOT's designated representative.

Upon Acceptance of completion of a Project

Within 30 days of project completion:

- Notification of Completion by the Port/Navigation District** — P/ND certifies that the project has been completed and all necessary inspections have been conducted. Attach P/ND "Notification of Completion" statement signed by an authorized P/ND representative stating the project has been completed.

Within 60 days of project completion:

- The project has been completed and all necessary inspections have been conducted.
- Environmental Compliance** — P/ND certifies all identified environmental laws, regulations and permit requirements have been followed and the project was constructed in environmental regulatory conformance. (no attachment required)
- Acquisition of Right of Way and Real Property Acquisition** — The port/navigation district certifies that it has the right of entry or owns all right of way for the construction of the project. P/ND certifies that any right of way acquired after the award of funds from TxDOT for which the P/ND is seeking reimbursement from TxDOT was acquired in accordance with the Uniform Relocation Assistance and Real Property Acquisitions Policies Act (the "Uniform Act") and other applicable state and federal right-of-way laws.
- Compliance with Texas Accessibility Standards and ADA** — P/ND certifies that the construction of the transportation project is in compliance with applicable Texas Accessibility Standards issued by the Texas Department of Licensing and Regulation under the Architectural Barriers Act, Texas Government Code, and Chapter 469. (no attachment required)
- Historically Underutilized Business (HUB) Program Requirements** — P/ND certifies all applicable requirements of the Comptroller of Public Accounts' HUB Program have been followed. (no attachment required)
- Compliance with Laws** — P/ND certifies it has complied with applicable federal, state and local laws, statutes, ordinances, rules and regulations, permitting requirements, and the applicable orders and decrees of any courts or administrative bodies. (no attachment required)
- Certification of Completion** — P/ND certifies the attached summary of allowable costs and amounts reimbursed from the fund complies with the applicable requirements of the Texas Uniform Grant Management Standards. (attach summary)
- Project Documentation/Records** — P/ND certifies it will retain all project-related documents and records related to this project for four years from its receipt of final reimbursement from TxDOT. **The Port/Navigation District shall also require its contractors to maintain financial accounting records consistent with generally accepted accounting principles and state laws applicable to government accounting.** (no attachment required)
- Project Maintenance** — P/ND certifies it will be responsible for the maintenance of locally owned facilities. (no attachment required)
- Audit** — P/ND certifies it has performed an audit of the Port Access Account Funds received from TxDOT for this project and that all such funds were spent on eligible project costs, subject to approval by TxDOT. (attachment required)

- ❑ **Registered Professional Engineer Certification** — P/ND has obtained a written certification from a Texas Registered Professional Engineer that the project was constructed in substantial compliance with the plans, specifications, and quality assurance requirements. (attach certification) As applicable
- ❑ **Construction Contract Procurement** — P/ND certifies that it has followed the required state laws and regulations applicable to the procurement and selection of the construction contractor for this project. (no attachment required) As applicable

P/ND Authorized Representative Signature _____ Date _____

P/ND Authorized Representative Name _____ Title _____