



COORDINATED CALL FOR PROJECTS



October 31, 2023

Agenda:

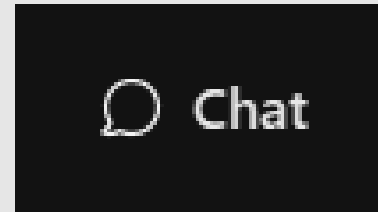
- Webinar purpose
- Programs in the Call
- Important points
- Schedule
- What to submit
- Budget and Milestones
- Intercity Bus Program Changes
- Transit Technical Services Program (TTSP)
- Where to ask questions and find the Q&A
- IGX Assistance



To ask questions during the webinar.....



Use the chat function at the top of the TEAMS meeting window.



TxDOT's responses to questions will be posted on the Public Transportation Division (PTN) website.

- Coordinated Call for Projects

- Texas Department of Transportation (TxDOT) requests applications for various public transportation projects relating to Federal Transit Administration (FTA) programs.
- Webinar Purpose: Provide a general overview of the Call for Projects

Programs in the Coordinated Call for Projects

Program	Description
<p>Planning Assistance (PLN)</p>	<p>Assist small urban and rural transit agencies and other eligible agencies, to develop projects and strategies to support the coordination of public, private, specialized, and human service transportation services in order to further meet people's transportation needs. Funds may also be used to support training educational programs, and demonstration projects.</p>
<p>Rural Transportation Assistance Program (RTAP)</p>	<p>Design and implement training and technical assistance projects and other support services tailored to meet the specific needs of transit operators in rural areas. Projects can develop training and training materials to improve the quality of information and technical assistance available to local transit operators, develop networks of transit professionals, and support the coordination of public, private, specialized, and human service transportation services.</p>
<p>Rural Discretionary (RD)</p>	<p>Assist public transportation providers in rural areas to provide passenger transportation services to the general public using the most efficient combination of knowledge, materials, resources and technology. Rural Discretionary funds are available through this call for projects which cannot reasonably be funded through FTA and State program formula allocations or local resources and are consistent with identified objectives.</p>
<p>Intercity Bus (ICB)</p>	<p>Support connections, services, and infrastructure to meet the intercity mobility needs of residents in rural areas, consistent with identified objectives.</p>

Important Points



- Read the Entire Call for Projects Instruction Document
 - Regardless of what funding you are applying for, sections one through four apply to all applications.
 - Section 1 – Overview
 - Section 2 – Terms and Conditions
 - Section 3 – Application Submission
 - Section 4 – Application Instructions
 - Section 5 – *Programs*
 - » *Scope*
 - » *Objectives*
 - » *Program requirements*
 - » *Evaluation criteria*
 - Section 6 – *Glossary*
 - Section 7 – *Attachments*

Important Points

- Coordinated Call for Projects is distributed biennially
 - Next call for projects will be published Fall of 2025
- Only one project should be submitted per grant application.
- Projects can be for a maximum of two years starting in either FY25 or FY26
- Applications must be submitted through IGX
 - Status must be “Application Submitted for Review” by the deadline in order to be considered submitted on time
- Master Grant Agreement and current FTA & TxDOT Certification and Assurances must be on file



Schedule – Key dates and Deadlines

Activity / Milestone	Target Due Date
Submission and Training	
Notice of Opportunity available	10/27/2023
Instructions Overview Webinar	10/31/2023
Program Specific Webinar (PLN and RTAP)	11/01/2023
Program Specific Webinar (RD and ICB)	11/02/2023
Deadline for submitting written questions	12/15/2023
Deadline for application submission	01/19/2024
Scoring and Negotiations	
Applications Scored	02/21/2024
Application Negotiations Completed	03/22/2024
PGA Development	
Texas Transportation Commission approval	06/27/2024
Project Grant Agreements distributed for Year 1 projects	08/01/2024
Award Grants	
Project Grant Agreements executed and activated in IGX for Year 1.	09/01/2024

What to submit

- All applications must meet the **Scope and Objectives** of the program for which they are applying
- Applicants must **answer all required questions**
 - Answer the questions thoroughly
 - Guidance is given in blue text in section five (Programs) but may not cover all aspects of the question
 - Be specific and to the point
- **Clearly label all attachments** that include a “description” field
- TxDOT will not be responsible for locating or securing information not included in the IGX application.

Before you submit review for completeness and clarity.....

1. The full IGX application
2. All uploaded documents



Budget and Milestones Form

- Indirect Costs will not be considered or allowed if not indicated at time of application submission
- If in-kind match will be used, the federal amount should be the amount requested. Supporting documentation must be included as an attachment for in-kind match
- Applications requesting funding for more than one year:
 - Should enter only the first year of funds requested to the Budget and Milestones Form
 - Must attach the Multiyear Budget Worksheet to the Budget and Milestones Form
- Milestones must be entered as appropriate for each line item
- TDC will be available
 - TDC must be requested by checking the box under “TDC Requested?” for the appropriate line item



Intercity Bus Program (ICB) changes

Priorities:

TxDOT priorities for this call for projects include the following:

1. Sustain historically subsidized intercity bus routes with continued demonstration of need and performance, and identified as a priority connection to be sustained in the Texas ICB Study. Provide funding for capital needs in support of these services.
2. Support new and/or previously unsubsidized routes with sufficient justification of need and proposed performance (routes identified by the ICB Study will be prioritized over other new routes). Provide funding for capital needs in support of these services.

Eligible project types:

Specific guidance is provided regarding Capital items including Fleet and Facilities.

Please attend the program specific webinar on November 2nd at 10:00 AM for more information



Transit Technical Services Program (TTSP)

- If a project is eligible for Transit Technical Services Program (TTSP) it *may* be moved to the TTSP program.
 - Financial management and analysis
 - Capital project development
 - Operational and service analysis
- If your project is for any of the items mentioned you may want to look at the TTSP program. The division reviews requests generally in April, August and December.

<https://www.txdot.gov/business/grants-and-funding/public-transportation-grants/transit-technical-services-program.html>

Where to ask questions.....



- For clarification of the specification(s) of this Call for Projects, proposers may :

E-mail: PTN_ProgramMgmt@txdot.gov

- TxDOT's responses to written questions will be posted on the Public Transportation Division (PTN) website.
- Interested proposers should check the website periodically for updates
- **All questions due by December 15, 2023** ←
- A final Q&A document will be posted to the PTN website the following week

For IGX assistance.....

For questions regarding the IGX system or to get set up in IGX contact the IGX Help Desk

Email: PTN_IGXhelp@txdot.gov

Phone: (512) 486-5957

Hours: Monday - Friday, 8 a.m. - 4 p.m.
(closed federal and state holidays)



Webpage Information

<https://www.txdot.gov/business/grants-and-funding/public-transportation-grants.html>

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