

## **MINUTES FOR ADOPTION**

Public Transportation Advisory Committee – Webex Meeting  
March 08, 2022 10:00 A.M.

**Committee Members Present and Participating: One present in person (J. R. Salazar) and Four participating virtually via Webex**

### **Committee Members Participating via Webex:**

John McBeth, Chair  
Jim Cline, Vice Chair  
Ken Fickes  
Dietrich M. von Biedenfeld

### **TxDOT Participating via Webex:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Theodore Kosub, Public Transportation Specialist, PTN

### **Texas A&M Transportation Institute (TTI) Participating via Webex**

Michael Walk

### **AGENDA ITEM 1: Call to order.**

John McBeth called the meeting to order at 10:00 A.M.

### **AGENDA ITEM 2: Guidance on virtual meeting participation**

Eric Gleason briefed on virtual meeting protocols including how public comments can be submitted via Webex at 10:05 A.M.

### **AGENDA ITEM 3: Approval of minutes from January 25, 2022 meeting (Action).**

John McBeth opened this item at 10:07 A.M.

**MOTION** Dietrich M. von Biedenfeld moved to approve the January 25, 2022 minutes.

**SECOND** Ken Fickes seconded the motion.

Motion passed unanimously at 10:10 A.M.

**Notification from Theodore Kosub:** There are no minutes to approve. Minutes for January meeting will be included at the next PTAC meeting.

### **AGENDA ITEM 4: TxDOT Public Transportation Division Director's report to the Public Transportation Advisory Committee regarding public transportation matters.**

Eric Gleason gave his report verbally beginning at 10:15 A.M. He reported on the PTN Division's winter semiannual meetings of February 16<sup>th</sup> (virtual) and February 22<sup>nd</sup> (in-person) in conjunction with the Joint TTA/Southwest Transit Association Conference. Eric also briefed on the status of the 5339 discretionary application, FY22 appropriations, and the Coordinated Call.

**AGENDA ITEM 5: Presentation and discussion on State Public Transportation Grant Program and Federal Transit Administration Rural Program allocation formulas.**

Eric Gleason opened this presentation beginning at 10:30 A.M. Eric began by asking for a recommended approach to modifications to the administrative code. Eric provided feedback from the Winter Semiannual meetings. Eric discussed option 1 and 2 regarding the 5311 program allocations to Texas rural transit districts; the proposed performance adjustment, and potential issues around changing RTD boundaries; Eric then requested members to adopt a recommendation.

Questions/Comments from the committee:

- Jim Cline – Gave Committee members the opportunity for provide options and opinions.
- J.R. Salazar – asks J.R. Salazar short question regarding performance.
- Michael Walk was asked by Eric Gleason to explain what TGI has done.
- Jim Cline – asked about regional differences in the costs closer to urban areas; asked Eric about unexpected circumstances and performance goals.

*Motion taken on Option One or Option Two presented by Eric Gleason*

- Ken Fickes – Makes motion for Option One
- J.R. Salazar – Seconds the motion

Questions/Comments from the public: Theodore Kosub confirms no.

**AGENDA ITEM 6: Public Comment.**

Jim Cline introduced this item at 11:30 A.M.

**AGENDA ITEM 7: Propose and discuss agenda items for next meeting: confirm date of next meeting (Action).**

John McBeth introduced this item at 11:45 A.M.

John McBeth proposes to walk the committee through a draft recommendation for commission consideration and proposed rules once adopted. Tuesday, June 7, 2022 at 10 AM.

**MOTION** John McBeth moved to approve the meeting date.

**SECOND** Jim Cline seconded the motion.

Motion passed unanimously at 11:16 A.M.

**AGENDA ITEM 8: Adjourn (Action).**

**MOTION** John McBeth moved to adjourn.

**SECOND** Jim Cline seconded the motion.

Motion passed unanimously at 11:50 A.M.

Meeting adjourned at 11:50 A.M.

Prepared by:

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*Bonita Jennings*

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Bonita Jennings  
Public Transportation Division

Approved by:

DocuSigned by:

*John McBeth*

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John McBeth, Chair  
Public Transportation Advisory Committee