# COORDINATED CALL FOR PROJECTS

# To ask questions during the webinar……

E-mail: PTN_ProgramMgmt@txdot.gov

TxDOT's responses to questions will be posted on the Public Transportation Division (PTN) website.

# Programs Funded under this Coordinated Call for Projects

- 49 U.S.C. § 5304 Planning Assistance (PLN)
- 49 U.S.C. § 5311(b)(3) Rural Transportation Assistance Program (RTAP)
- 49 U.S.C. § 5311 Rural Discretionary (RD)
- 49 U.S.C. § 5311(f) Intercity Bus (ICB)

# Important Points

- Read the Entire Call for Projects
  - Regardless of what funding you are applying for, pages 1-13 apply to all applications.
- Appendices A through C should be included with each project
- Respond to all criteria elements of the program(s) for which you are applying
- Be specific and to the point
- One proposal per project
- Applicants must have a master grant agreement and the current FTA Certification and Assurances in place prior to the issuance of a PGA

# What to submit .....

ALL PROPOSALS MUST INCLUDE THE FOLLOWING INFORMATION:

- Applicant Information
- Project Summary
- Obligations Certification
- Evaluation Criteria Information by Funding Program: *Specific funding programs may contain additional evaluation criteria.*
  - Project Description
  - Planning and/or coordination efforts
  - Demonstrated Need & Benefits
  - Evaluation Process including Timeline
  - Project Management Personnel
  - How the project relates to TxDOT' s State Transportation goals
  - Project Budget
- TxDOT will not be responsible for locating or securing information not included in the electronic application. We recommend that applicants review the files for completeness and clarity prior to submission.

# Budget Sheet Information

- TDC will be available,
  - must be requested on the budget sheet
- Submit one budget sheet for each program and project
- Budget workbook for RTAP, RD and ICB allows agencies to request up to 3 years of funding. Lumps all match together, agency is to show the source of local match and identify the amount at the bottom of the budget sheet.
- PLN has a budget workbook(can request funds for up to 2 years)

# Minor Changes from Previous Coordinated Call

- Layout and verbiage changed for consistency and clarity
- Dates/ Time Frames
- Contact information
- Forms revised

# Major Changes from Previous Coordinated Call

- Multiphase projects
  - Requesting complete information regarding capital construction/reconstruction projects
  - Approving the entire construction phase (eliminates the need to resubmit the same project year after year)
- Additional RD program objectives
  - Shale impact projects and facility rehab or replacement projects
- ICB program interest
  - proposals which replace service which has been recently abandoned

# Timeline – Key dates and Deadlines

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|---|---|
| **November 18, 2013** | **Target date for TxDOT to begin posting responses to written questions on the TxDOT PTN website.** |
| **December 5, 2013** | **Statewide Pre-Application Webinar. To include response to written questions submitted by November 27th.** |
| **January 3, 2014** | **Deadline for submitting written questions about the call for projects. Questions will no longer be accepted after this date.** |
| **January 15, 2014** | **Target date for responses to all written questions to be posted to the TxDOT PTN website.** |
| **February 12, 2014** | **Deadline for receipt of applications is 5:00 p.m. CST at TxDOT's PTN office in Austin, Texas.** |
| **April 1, 2014** | **Target date for TxDOT to complete the evaluation, prioritization, and negotiation of applications. Deadline for approved FTA environmental clearance for capital projects.** |
| **May 23, 2014** | **Target date for presentation of project selection recommendations to the Texas Transportation Commission (commission) for action.** |
| **September 1, 2014** | **Target date for most PGA's to be executed, with approved scopes of work and calendars of work.** |

# Where to Submit Proposals

Proposals are to be submitted electronically. (no paper applications)

- Can be submitted through the TxDOT Dropbox:
  - TxDOT's Drop Box feature is located at https://ftp.dot.state.tx.us/dropbox/?action=mainmenu
- Can also be submitted as a CD/DVD.
  - Mail to: 125 E. 11th St. Austin, TX 78701-2483 or
  - Courier or deliver to: 3712 Jackson Ave. (Camp Hubbard Bldg 6 – PTN 5th Floor) Austin, TX 78731.
- Proposals submitted by CD/DVD should be clearly marked.
  - Texas Department of Transportation
  - Attn: PTN Program Services Section (Confidential)
  - Coordinated Call for Projects
  - Due Date: **February 12**, 2014

# Where to ask questions…..

- For clarification of the specification(s) of this Call for Projects, proposers may contact:

  E-mail: PTN_ProgramMgmt@txdot.gov

- TxDOT's responses to written questions will be posted on the Public Transportation Division (PTN) website.

- Interested proposers should check the website periodically for updates.

- Questions due by January 3, 2014

# Webpage Information

http://www.txdot.gov/inside-txdot/division/public-transportation/local-assistance.html