



***American Recovery and Reinvestment
Act (ARRA)
Reporting Requirements
FHWA-1589, Employment Data
into
TxDOT's Electronic Project Records
System (EPRS)***

ARRA Reporting Requirements FHWA-1589 into EPRS



Outline

Contractors:

- EPRS Digital Certificates
- EPRS Login Procedures (Internet)
- Employment Data (1589) into EPRS

Districts:

- EPRS Login Procedures (Intranet)
- Employment Data (1589) into EPRS

EPRS Digital Certificates Contractors



Contractors must obtain a departmental digital certificate(s) for ARRA reporting into EPRS

Current EPRS digital certificates used for payroll submission are valid for ARRA reporting into EPRS

Electronic Bidding System (EBS) digital certificate will have to be modified to allow ARRA reporting into EPRS

Contact: Tim West: 512-416-2494 or
e-mail - twest1@dot.state.tx.us
Frank Huerta: 512-416-2468 or
e-mail - fhuerta@dot.state.tx.us

ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



Microsoft Internet Explorer is the only supported browser for TxDOT's Electronic Project Records System (EPRS).



ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



Navigation to the EPRS website starts at the TxDOT website [www.txdot.gov]

Select "Business with TxDOT"

ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



The screenshot shows the Texas Department of Transportation website. The browser address bar displays 'http://www.txdot.gov - Business with TxDOT - Microsoft Internet Explorer'. The page title is 'Texas Department of Transportation' with the tagline 'Providing safe, effective and efficient movement of people and goods.' The navigation menu includes 'Business with TxDOT', 'Careers', 'Drivers & Vehicles', and 'Local Information'. A search bar is present with the text 'Search TxDOT'. Below the search bar, there are links for 'E-Mail Us' (with a dropdown menu showing 'Districts, Divisions, Offices'), 'Business with TxDOT', 'Doing Business', 'Business Outreach', 'Road Construction', 'Contract Bidding Resources', 'Project Information', 'Right of Way Maps', 'Landowner's Rights', 'Forms', 'Other Upcoming Projects', and 'Contractors/Consultants'. The 'Road Construction' and 'Project Information' links are circled in blue. The main content area is titled 'Business with TxDOT' and contains a list of services and information frequently requested by contractors, consultants and others. The list is organized into three columns: 'Doing Business', 'Business Outreach', and 'Aviation'. The 'Doing Business' column includes links for 'Doing Business with the State of Texas', 'Selling to TxDOT', 'Purchase Order Contracts', 'Auctions and Sales', and 'Product Evaluation Process'. The 'Business Outreach' column includes links for 'Disadvantaged Business Enterprise', 'Historically Underutilized Business', 'Small Business Enterprise', and 'Texas Unified Certification Program'. The 'Aviation' column includes links for 'Aviation and Airports', 'Interstate Motor Carriers', 'Oversize & Overweight Load Permits', 'Payment Information', 'File/Search Motor Carrier Compliance', 'Databases', and 'Notices and Rules'.

Navigation to the ARRA portion of EPRS website



Select "Road Construction" and then "Project Information"

ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



http://www.txdot.gov - Project Information - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Home | Contact Us

Texas Department of Transportation

Providing safe, effective and efficient movement of people and goods.

Business with TxDOT | Careers | Drivers & Vehicles | Local Information

Search TxDOT

E-Mail Us
Districts, Divisions, Offices

- Business with TxDOT
- Doing Business
- Business Outreach
- Aviation
- Road Construction**
- Contract Letting
- Contract Bidding Resources
- Bidding Information
- Project Information
- Contract Administration
- Right of Way Maps
- Landowner's Rights
- Forms
- Other Upcoming
- Contractors/Cons

Project Information

Searchable reports for TxDOT projects may be found here, as well as other information for business with TxDOT.

- Project Reports
 - Download
 - By Legislative District
 - Monthly Estimates
 - Reporting Criteria by Category
 - Electronic Project Records System (EPRS)**
- 2009
- 2008
- 2007

Navigation to the ARRA portion of EPRS website

Select "Electronic Project Records System (EPRS)"

ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



Contractor Electronic Payroll Submittal - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Expressway
Effective February 6, 2009 EPRS

Home | Contact Us | Tools & Plug-Ins

Electronic Payroll Submittal

Welcome to the Texas Department of Transportation payroll section of the **Electronic Project Records System (EPRS)**.

Select an action to begin:

- ▶ **Create a new payroll data file link**
 - ✎ Using EPRS File Template
Choose this option if you want to create a blank payroll file and start entering data into it.
 - ✎ Using MS Excel Template
Choose this option if you want to create a blank payroll file from Excel file template and start entering data into it.
- ▶ **Upload a payroll data file**
Choose this option if you want to use the website to change the payroll data file or combine two or more data files. **You must have a Digital Certificate issued by TxDOT to enter this portion of the website.**
- ▶ **Sign then submit**
Choose this option if you want to use the website to change the payroll data file or combine two or more data files. **You must have a Digital Certificate issued by TxDOT to enter this portion of the website.**
- ▶ **View Submitted Payroll Data**
Choose this option if you want to view the payroll data files that you have submitted.
- ▶ **View Organization Certificates**
Choose this option if you want to view the Organization Digital Cert Status by you or your subcontractors.
- ▶ **Unpaid Installed Quantity Summary-By Vendor ID**
Choose this option if you want to view the Unpaid Installed Quantity Summary to you.
- ▶ **Submit monthly ARRA (1589) employment reports**
Choose this option to report employment data required by the American Recovery and Reinvestment Act of 2009. Each contractor must submit this form to complete this form for each ARRA project.

Navigation to the ARRA portion of EPRS website

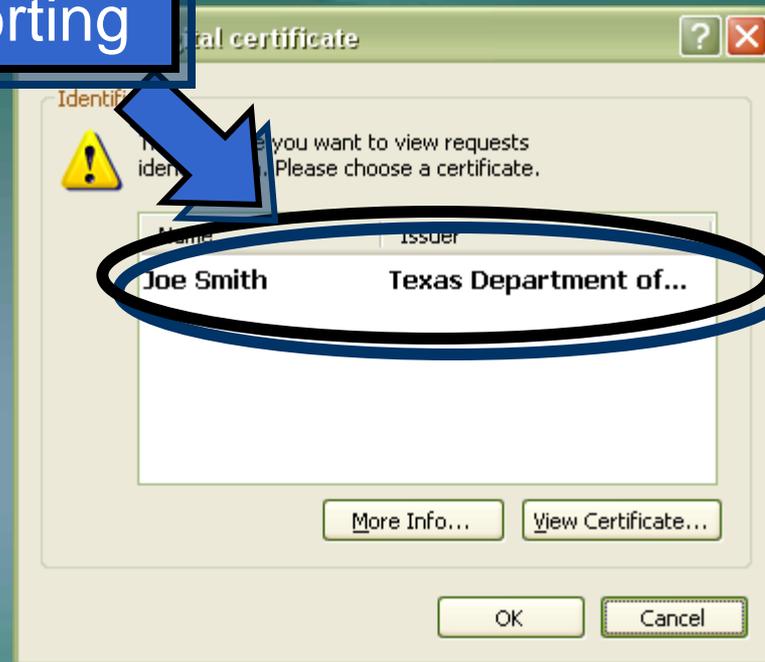
Select "Submit monthly ARRA (1589) employment reports"



ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



At this point the EPRS may ask for a Digital Certification. Select the digital certification provided by TXDOT for EPRS reporting



ARRA Reporting Requirements FHWA-1589 into EPRS(Contractors)



Internet Explorer will ask to confirm the communication.
Select ok to continue.



ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



This is the ARRA reporting area of EPRS.

TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: **SDEWIT1**
Role: **CST-NormalUser**
Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- EPRS
 - TX DOT
 - EPRS Forum
 - External EPRS
 - Help Files

ARRA 2009
American Recovery and Reinvestment Act

Select Vendor: **DURWOOD GREENE CONSTRUCTION CO.(20421)**

Select Period: 04/2009

DURWOOD GREENE CONSTRUCTION CO.(20421)

Select a vendor from the vendor picklist.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

 **ARRA 2009**
American Recover and Reinvestment Act

Select Vendor

Select Period Get Report

Select a period for the report.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

 **ARRA 2009**
American Recover and Reinvestment Act

Select Vendor

Select Period

Get Report

Select "Get Report" to view the contracts available to the vendor for ARRA reporting.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- EPRS
 - TX DOT
 - EPRS Forum
 - External EPRS
 - Help Files

Select Vendor

period 04/2009 Get Report

View	CC	Approved By	Approved Status
View 002			
View 027			
View 0103054			
View 01904089			
View 038911057	05/05/2009	TESTER@DOT.STATE.TX.US	
View 052302030			
View 052302041			
View 052702015			
View 100402014			
View 125802031			

Navigation: ▶ ▶▶

Select a contract to view or record detailed employment data

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System

Reports Upload Payroll Additional Wage

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

ARRA 2009
American Recover and Reinvestment Act

Select Vendor

	CCSJ	Submitted Date	Submitter
View	002704039		
View	002706055		
View	011103054		
View	017004000		

Record or view employment data here for both the prime contractor and subcontractor. Subcontractors listed are from SiteManager's list of approved subcontractors.

Approved subcontractors will appear below the prime (none shown).

011103054

Vendor Name

Prime: DURWOOD GREENE CONSTRUCTION CO.

Insert

EMPLOYEES	HOURS	PAYROLL
15	200.20	\$5,000.00

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Select Period 04/2009 Get Report

Date	Approved By	Approved Status

View 052702015
View 100402014
View 125802031

011103054

Vendor Name

Prime: DURWOOD GREENE CONSTRUCTION CO.

EMPLOYEES	HOURS	PAYROLL
15	200.20	\$5,000.00

Insert

For each prime contractor and subcontractor listed, record the number of project employees that month. Do not include material suppliers.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- EPRS
 - TX DOT
 - EPRS Forum
 - External EPRS
 - Help Files

Select Vendor

View	CCS
View	0027
View	0027
View	0111
View	0179
View	0389
View	0523
View	05230
View	052702015
View	100402014
View	125802031

011103054

Vendor Name

EMPLOYEES	HOURS	PAYROLL
15	200.20	\$5,000.00

Insert

Approved Status

2009 Get Report

For each prime contractor and subcontractor listed, record the total hours on the specified project for all employees reported that month.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

Select Vendor

	CCSJ	DURWOOD
View	002704039	
View	002706055	
View	011103054	
View	017904089	
View	038911057	05/05/2
View	052302030	
View	052302041	
View	052702015	
View	100402014	
View	125802031	

▶ ▶▶

011103054

Vendor Name	EMPLOYEES	HOURS	PAYROLL
Prime: DURWOOD GREENE CONSTRUCTION CO.	15	200.20	\$5,000.00

Insert

For each prime contractor and subcontractor listed, record the total dollar amount of wages paid that month for employees on the specified project. See ARRA reporting requirements for additional guidance.

A blue arrow points from the text box to the 'PAYROLL' cell in the table, which is circled in blue.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

select the insert/update button to save the employment data.

Select Period 04/2009 Get Report

	CCSJ	Submitted Date	Submitter	Last Update Date	Approved By	Approved Status
View	002704039					
View	002706055					
View	011103054	05/05/2009	TESTER@DOT.STATE.TX.US			
View	017904089					
View	038911057	05/05/2009	TESTER@DOT.STATE.TX.US			
View	052302030					
View	052302041					
View	052702015					
View	100402014					
View	125802031					

011103054
Vendor Name
WOOD GREENE CONSTRUCTION CO.

Insert

The contract list will display the time the data was submitted and by whom.

***ARRA Reporting Requirements
FHWA-1589 into EPRS (Contractor)***



***That concludes the contractors
presentation of the
ARRA Reporting Requirements
FHWA-1589
into
EPRS***

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)

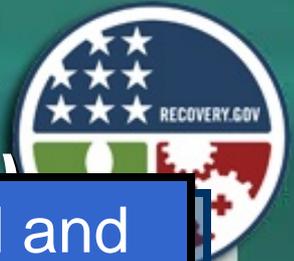


District personnel will record or approve ARRA reports through EPRS on crossroads.

A screenshot of the Crossroads website interface. The browser address bar shows "http://www.crossroads.gov". The page title is "Crossroads Home Page". The main navigation bar includes "Home | Contact Us | Search Crossroads: [input field] [Go!]" and "TxDOT Organization Chart". The left sidebar contains a "Font Size: A A A" section and a menu with items: "Employee Information", "Applications" (circled in black), "Online Manuals", "Miscellaneous Links", "Visit NOA", "View Texas", "Visit TxDOT's Int", and "Regionalization" (circled in black). The "Regionalization" menu is expanded, showing sub-items: "HR Online", "Adopt-a-Highway", "Budget Information System", "Dropbox: TxDOT's Secure FTP", "E-forms System", "EBS (Electronic Bidding System)", "EPRS (Electronic Project Records System)" (circled in black), "Highway Conditions Reporting System", "Plans Online", and "TxDOT Registration System". The main content area features a "Regionalization / Restructuring Plans Finalized" section with a text block and a "Regionalization Read the Plan" button. To the right, there is a "TxDOT Wins First Place Again!!!" section with a trophy image and a "View photos and additional information" link. Below this are several service links: "Data Center Services", "Connect with Web E-Mail", "HR Online", "Employment Opportunities", and "2008 Short Course Video".

ARRA Reporting Requirements

EMWA 1500 into EPRS (District)



District personnel will use their SiteManager user id and password. Existing EPRS account will work for ARRA reporting. Request EPRS accounts using form 2226 found in E-Forms.

TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT **Electronic Project Records System (EPRS)**

Welcome:
Role:

Login

Login

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

Username: BSMITH

Password: ●●●●●●

Login

Open an account?
Contact Construction Division (CST) Security Administrator

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TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Tools Help

Choose Reports

Reports Upload Payroll Additional

EPRS System Guide

Logout

- ▼ EPRS
 - ▶ TX DOT
 - ▶ EPRS Forum
 - ▶ External EPRS
 - ▶ Help Files

EPRS System provides the functionality listed in the top of menu bar, The menu item activity is based on the user role and type. The menu item is grayed out and inaccessible if an user doesn't have a corresponding user role and type.

If you want to access some function which is inaccessible for you, please contact with security administrator and assign the corresponding user role and type.

Electronic Reports
Displays various Electronic Reports which are generated by the EPRS – Electronic Payrolls. Different links can access different reports. A valid user account is needed to access these reports.

Upload Payroll File
Allows Construction Division(CST), district and area office employees to create, upload, change and/or submit payroll data file into EPRS database without digitally signing.



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS) Welcome:TESTER
Role:CST-ADMIN

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

Select a link to be

- E-Payroll Acti**
report center
- Missing Payrolls / Incorrect Submission Dates**
Identifies contractors (subcontractors) or contractor and vendor, who have
- Form WH-347 Recreation**
Recreates a WH-347 form from the stored data for a given project, contractor and week ending date
- Border Zone Wage Survey**
Calculates the appropriate border wage rate in conjunction with Texas Government Code Chapter 2258, using the most current USDOL wage rate
- Average Wage**
and the subcontractor:
determination for each project CCSJ in the border zones.
- ARRA Report**
Submit, update or approve Monthly Employment report For American Recover and Reinvestment Act

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Scroll to the bottom of the reports page and choose the ARRA Report link.



ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



This is the ARRA reporting area of EPRS.

TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: **SDEWY11**
Role: **CST-NormalUser**
Effective February 6, 2009 EPRS will no longer accep

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- ▼ EPRS
 - ▶TX DOT
 - ▶EPRS Forum
 - ▶External EPRS
 - ▶Help Files

ARRA 2009
American Recovery and Reinvestment Act

Select Vendor: **DURWOOD GREENE CONSTRUCTION CO.(20421)**

Select Period: 04/2009 Get Report

DURWOOD GREENE CONSTRUCTION CO.(20421)
E. D. BAKER COMPANY, LTD.(13426)
E. E. HOOD & SONS, INC.(06724)
H. V. CAVER, INC.(06571)
HUNTER INDUSTRIES, LTD.(09669)
J. H. STRAIN & SONS, INC.(06897)
J. LEE MILLIGAN, INC.(06796)
J.D. RAMMING SAWING CO., LTD.(14182)
JAGOE-P
JAY MILL
JONES B
KNIFE R
LINDSEY
LONGVIE
MADDEN
MAIN LAN
MAR-CO
MOORE BROTHERS CONSTRUCTION COMPANY(06801)
NE-TEX CONSTRUCTION, LTD.(18605)
NORTHEASTERN PAVERS, INC.(01419)
O. TREVINO CONSTRUCTION, LLC(21246)
ODUM SERVICES, L.P.(01538)
PACE SERVICES, L.P.(18883)
PEACHTREE CONSTRUCTION, LTD.(09841)
PINTO CONSTRUCTION CO., INC.(05340)
PRATER EQUIPMENT CO., INC.(07951)
PRICE CONSTRUCTION, LTD.(06835)
R. K. HALL CONSTRUCTION, LTD.(18964)
REBCON, INC.(06879)
REECE ALBERT, INC.(06499)

Select a vendor from the vendor picklist.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

 **ARRA 2009**
American Recover and Reinvestment Act

Select Vendor

Select Period Get Report

Select a period for the report.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

 **ARRA 2009**
American Recover and Reinvestment Act

Select Vendor

Select Period

Get Report

Select "Get Report" to view the contracts available to the vendor for ARRA reporting.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- EPRS
 - TX DOT
 - EPRS Forum
 - External EPRS
 - Help Files

Select Vendor

period 04/2009 Get Report

View	CC	Approved By	Approved Status
View 002			
View 027			
View 0103054			
View 010904089			
View 038911057	05/05/2009	TESTER@DOT.STATE.TX.US	
View 052302030			
View 052302041			
View 052702015			
View 100402014			
View 125802031			

Navigation: ▶ ▶▶

Select a contract to view or record detailed employment data

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System

Reports Upload Payroll Additional Wage

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

ARRA 2009
American Recover and Reinvestment Act

Select Vendor

	CCSJ	Submitted Date	Submitter
View	002704039		
View	002706055		
View	011103054		
View	017004000		

Record or view employment data here for both the prime contractor and subcontractor.

Subcontractors listed are from SiteManager's list of approved subcontractors.

Approved subcontractors will appear below the prime (none shown).

011103054

Vendor Name

Prime: DURWOOD GREENE CONSTRUCTION CO.

Insert

EMPLOYEES	HOURS	PAYROLL
15	200.20	\$5,000.00

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Select Period: 04/2009 Get Report

Date	Approved By	Approved Status

View 052702015
View 100402014
View 125802031

▶ ▶▶

011103054

Vendor Name

Prime: DURWOOD GREENE CONSTRUCTION CO.

Insert

EMPLOYEES	HOURS	PAYROLL
15	200.20	\$5,000.00

For each prime contractor and subcontractor listed, record the number of project employees that month. Do not include material suppliers.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Logout

- EPRS
 - TX DOT
 - EPRS Forum
 - External EPRS
 - Help Files

Select Vendor

View	CCS
View	0027
View	0027
View	0111
View	0179
View	0389
View	0523
View	05230
View	052702015
View	100402014
View	125802031

011103054

Vendor Name	EMPLOYEES	HOURS	PAYROLL
Prime: DURWOOD GREENE CONSTRUCTION CO.	15	200.20	\$5,000.00

Insert

2009 Get Report

Approved Status

For each prime contractor and subcontractor listed, record the total hours on the specified project for all employees reported that month.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

Select Vendor

	CCSJ	DURWOOD
View	002704039	
View	002706055	
View	011103054	
View	017904089	
View	038911057	05/05/2
View	052302030	
View	052302041	
View	052702015	
View	100402014	
View	125802031	

▶ ▶▶

011103054

Vendor Name	EMPLOYEES	HOURS	PAYROLL
Prime: DURWOOD GREENE CONSTRUCTION CO.	15	200.20	\$5,000.00

Insert

For each prime contractor and subcontractor listed, record the total dollar amount of wages paid that month for employees on the specified project. See ARRA reporting requirements for additional guidance.

ARRA Reporting Requirements FHWA-1589 into EPRS (Contractor)



TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

TxDOT Electronic Project Records System (EPRS)

Welcome: SDEWITT
Role: CST-NormalUser

Effective February 6, 2009 EPRS will no longer accept

Reports Upload Payroll Additional Wage Wage Schedule Administration Help

Monthly ARRA (1589) Employment Reports

Select Period 04/2009 Get Report

	CCSJ	Submitted Date	Submitter	Last Update Date	Approved By	Approved Status
View	002704039					
View	002706055					
View	011103054	05/05/2009	TESTER@DOT.STATE.TX.US		TESTER	05/05/2009
View	017904089					
View	038911057	05/05/2009	TESTER@DOT.STATE.TX.US			
View	052302030					
View	052302041					
View	052702015					
View	100402014					
View	125802031					

011103054
Vendor Name
WOOD GREENE CONSTR

Insert

select the insert/update button to save the employment data.

The contract list will display the time the data was submitted and by whom. It will also set the approval when District users input manually submitted contractor's employment data.

ARRA Reporting Requirements FHWA-1589 into EPRS (Districts)



Employment data submitted by contractors online through EPRS will require a District's check for reasonableness.

TxDOT Electronic Project Reports System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address http://txdot-webdev/apps/eprs/report/ARRA

Welcome: **TESTER**
Role: **CST-ADMIN**

Logout

EPRS

- TX DOT
- EPRS Forum
- External EPRS
- Help Files

Please Select Vendor ACME BRIDGE COMPANY, INC.(06498)

Get ARRA Report

Please Select Period 04/2009

	CCSJ	Submitted Date	Submitter	Last Update Date	Approved By	Approved Status
View	074804036	05/05/2009	ssun@dot.state.tx.us	05/05/2009		
View	085505009	05/05/2009	ssun@dot.state.tx.us	05/05/2009		

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Done Local intranet

ARRA Reporting Requirements FHWA-1589 into EPRS (Districts)



To complete the contractor's online submission, the District selects the contract, reviews the employment data and approves the entry.

Microsoft Internet Explorer window: TxDOT Electronic Project Reports System

Address: http://txdot.org

Welcome: **TESTER**
Role: **CST-ADMIN**

ARRA report

Please Select Vendor: ACME BRIDGE COMPANY, INC.(00498)

Get ARRA Report

Please Select Period: 04/2009

	CCSJ	Submitted Date	Submitter	Last Update Date	Approved By	Approved Status
View	074804036	05/05/2009	ssun@dot.state.tx.us	05/05/2009	TESTER	05/05/2009
View	085505009	05/05/2009	ssun@dot.state.tx.us	05/05/2009		

074804036

Vendor Name	EMPLOYEES	HOURS	PAYROLL
ACME BRIDGE COMPANY, INC.	8	11.00	\$111.00

Approve Update

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Local intranet

***ARRA Reporting Requirements
FHWA-1589 into EPRS (Districts)***



***That concludes the districts
presentation of the
ARRA Reporting Requirements
FHWA-1589
into
EPRS***

ARRA FHWA-1589 into EPRS

Frequently Asked Questions (FAQs)



- Q1. Do contractors have to sign the 1589 when they input directly into EPRS?
- A.1 No, the digital certificate is their signature.
- Q2. When should the contractor cut off the monthly employment data reporting period?
- A2. Report the total payroll amount for the month regardless of payroll period.
- Q3. Do total payroll amounts include gross or net amounts?
- A3. Payrolls amounts should only contain gross amounts which consist only of the hourly wage rates earned without burden.
- Q4. Do subcontractors have to provide a DUNS number.
- A4. No. The DUNS number only applies to prime contractors.

ARRA Reporting Requirements FHWA-1589 into EPRS



Questions?

Baldemar Maldonado 512-416-2532