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I. WORK AT CROSSING LOCATIONS (AT GRADE, HIGHWAY OVERPASS, HIGHWAY UNDERPASS, PEDESTRIAN, OR CLOSED/ABANDONED)

This project is adjacent or parallel work, not within RR ROW: **Check this box if the project applies**

DOT No.: _____
 Crossing Type: _____
 RR Company Operating Track at Crossing: All information needs to be filled out in this section, regardless if work is not on RR ROW. If parallel or adjacent, then use closest public DOT. Note: Each separate listing and RR company will require separate sheets
 RR Company Owning Track at Crossing: _____
 RR MP: _____
 RR Subdivision: _____
 City: _____
 County: _____
 CSJ at this Crossing: _____
 Latitude: _____
 Longitude: _____

Scope of Work, including any TCP, to be performed by State Contractor:

Brief description of the work to be performed by contractor and traffic control if applicable. (Even if work is only flagging and/or inspection), Impact to railroad, Invasive or Non- Invasive work
For overlay projects, clarify if any milling work is included
If there is more than one crossing/SOW, ensure the description is on every SOW
If an at-grade crossing is involved, any contraflow must be approved in writing by the railroad

Scope of Work to be performed by Railroad Company:

Input any work that the railroad company will do including replace surface and signals, etc.

II. FLAGGING & INSPECTION

No. of Days of Railroad Flagging Expected: Input estimated number of days of flagging

On this project, night or weekend flagging is:

- Expected **Check the one that applies**
- Not Expected

Flagging services will be provided by: **Check the one that applies**

- Railroad Company: 1) Txdot will pay flagging invoices. Flagging Agreement with railroad will be needed or, 2) Permitted crossing. Railroad company to provide flagging.
- Outside Party: Contractor will pay flagging invoices to be reimbursed by TxDOT

Contractor must incorporate flaggers into anticipated construction schedule. The Railroad requires a 30-day notice if their flaggers are to be utilized. If Contractor falls behind schedule due to their own negligence and is not ready for scheduled flaggers, any flagging charges will be paid by Contractor.

Contact Information for Flagging: **Check the one that applies**

- UPRR UP.info@railpros.com
Call Center 877-315-0513, Select #1 for flagging
UP.request@nrssinc.net
Call Center 877-984-6777
- BNSF BNSFinfo@railprofs.com
Call Center 877-315-0513, Select #1 for flagging
- CPKCR KCS.info@railpros.com
Call Center 877-315-0513, Select #1 for flagging
Bottom Line On-Track Safety Services
bottomline076@aol.com, 903-767-7630

OTHERS: _____

Contractor must incorporate railroad construction inspection into anticipated construction schedule.

- Not Required **Check the one that applies**
- Required. Contact Information for Construction Inspection:

III. CONSTRUCTION WORK TO BE PERFORMED BY THE RAILROAD

- Required. **Check the one that applies**
- Not Required

Railroad Point of Contact: _____

Coordinate with TxDOT for any work to be performed by the Railroad Company. TxDOT must issue a work order for any work done by the Railroad Company prior to the work being performed.

IV. RAILROAD INSURANCE REQUIREMENTS *Insurance requirements for the project. Requirements can be found on SOW RR Information Requirements spreadsheet*

The Contractor shall confirm the insurance requirements with the Railroad as the insurance limits are subject to change without notice.

Insurance policies and corresponding certificates of insurance must be issued by the contractor on behalf of the Railroad. Separate insurance policies and certificates are required when more than one Railroad Company is operating on the same right of way, or when several Railroad Companies are involved and operate on their own separate right of ways.

No direct compensation will be made to the Contractor for providing the insurance coverages shown below or any deductibles. These costs are incidental to the various bid items.

Escalated Limits	
Type of Insurance	Amount of Coverage (Minimum)
Workers Compensation Prefilled. Not editable	\$500,000 / \$500,000 / \$500,000
Commercial General Liability Prefilled. Can be edited if necessary	\$2,000,000 / \$4,000,000
Business Automobile Prefilled. Can be edited if necessary	\$2,000,000

Railroad Protective Liability Limits	
Check the one that applies	
<input type="checkbox"/> Not Required	
<input type="checkbox"/> Non - Bridge/Typical Maintenance Projects. Includes repairs to overpass/underpass and culvert structures	\$2,000,000 / \$6,000,000
<input type="checkbox"/> Bridge Structure Projects. Includes new construction or replacement of overpass/underpass structures	\$5,000,000 / \$10,000,000
<input type="checkbox"/> Other: Ex. Cap Metro requires \$5,000,000 / \$5,000,000	

Note: RRPL is required for any work on railroad right of way. RRPL not required if all work is adjacent to but off the railroad right of way.

V. CONTRACTOR'S RIGHT OF ENTRY (CROE) **Check the one that applies.**

- Not Required
- Required: UPRR Maintenance Consent Letter. TxDOT to assist **Rail Division will obtain from UP & forward it to the district & CST division to have contractor sign**
- Required: TxDOT to assist in obtaining the UPRR CROE **UP CROE will come from RRD contract specialist & will be sent to the district & CST division once a full C&M agreement is complete**
- Required: Contractor to obtain **Check the one that applies**

BNSF: Input permit type and contact. This can be found on SOW info spreadsheet.
https://bnsf.railpermitting.com

CPKCR https://jllrpg.360works.com/fmi/webd/rpo_web_kcs.fmp12

Other Railroads: Input RR company name & link. If no link, input instructions. See SOW spreadsheet for info. If owning RR company differs from operating RR company, ensure that the correct RR company that requires a CROE is input in this section. If the owning RR company differs from the operating RR company, a CROE should be obtained for the RR company that TxDOT enters into agreement with. District should always confirm with the RR company.

To view previously approved CROE templates agreed upon between the State and Railroad, see: <https://www.txdot.gov/business/resources/railroad-highway-crossing/sample-right-of-entry-agreements.html>

Approved CROE templates are not to be modified by the Contractor.

Contractor shall not operate within Railroad Right of Way without an executed Construction & Maintenance Agreement between the State and the Railroad and an executed CROE between the Contractor and the Railroad if required on project.

VI. RAILROAD COORDINATION MEETING

A Railroad Coordination Meeting is required. See item 5, Article 8.1, of the Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges Manual for more details.

VII. RAILROAD SAFETY ORIENTATION

A. Complete the Railroad's course "Orientation for Contractor's Safety," and maintain registration prior to working on the Railroad's property. This course is required to be completed annually by Contractor and Subcontractor personnel working on site.

UPRR, BNSF, CPKCR will not accept on-track safety training certificates from other Railroads. Refer to each Railroad's specific contractor right of entry for training information.

Know and follow the Contractor's Right of Entry Agreement EXHIBIT D, MINIMUM SAFETY REQUIREMENTS regarding clothing, personal protective equipment, and general safety requirements.

VIII. SUBCONTRACTORS

Contractor shall not subcontract work without written consent of TxDOT. Subcontractors are subject to the same insurance requirements as the Prime Contractor.

IX. EMERGENCY NOTIFICATION

In Case of Railroad Emergency
 Call: Operating Railroad company name
 Railroad Emergency Line at: Phone number, this is posted at the crossing
 Location: DOT Input DOT
 RR Milepost: Input Milepost
 Subdivision: Input subdivision

RRD Review Only
 Initials: _____
 Date: _____

All Scope of Work sheets need to be sent to corresponding RRD contract specialist for review. The contract specialist will input their initials and the date the scope of work is approved. If there are discrepancies, the contract specialist will send it back to the district for corrections. A scope of work sheet will not get contract specialist approval until all discrepancies are resolved.

				Rail Division	
RAILROAD SCOPE OF WORK PROJECT SPECIFIC DETAILS Ensure all information is filled out in this section					
FILE: rr-scope-of-work.pdf	DN: TxDOT	CK:	DW:	CK:	
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6/2023	REVISIONS		DIST	COUNTY	SHEET NO.