




MEMO

November 20, 2023

To: District Engineers

From: Lance Simmons
Chief Engineer

DocuSigned by:

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Subject: Standard Operating Procedures (SOP) for Delayed Start Provisions

Attached is a revised SOP for the use of delayed start special provisions to item 8 in statewide construction projects.

The revisions summarized below have been made to align the SOP documentation with current procedures and address comments for the Federal Highway Administration. This SOP will be effective beginning with the January 2024 letting and supersedes the previous Delayed start SOP from Feb 11, 2016.

Change summary.

- Existing **compulsory** Delayed Start Special Provisions for all durations will be available for future use as OTU only (Admin approval required).
- New **convenience** Delayed Start Special Provision in 60- and 90-day durations will be released for statewide use (no additional approval required).
- New **convenience** Delayed Start Special Provision in 120-/150-/180-day durations will be released as OTU only use (Admin approval required).
- Delayed Start Special Provisions must not be used to clear any conflicts to construction that might remain after letting including
 - ROW acquisition
 - Utility conflict relocation
 - HazMat mitigation
 - Environmental permitting/investigations
 - Railroad coordination
- Construction Management Plan Guidance has been relocated to a standalone SOP.

CC: Marc Williams, P.E., Executive Director
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