

UTILITIES, RIGHT-OF-WAY, AND RAILROAD CERTIFICATION DATES POLICY

For all ROW/Utility/RR certifications, certifying estimated clear dates for unclear items prior to or anywhere within the month of letting is discouraged. This is to minimize any confusion for the bidders, as well as the Transportation Commission when they are reviewing projects for contract award.

For Bidders:

- This policy eliminates Contractor questions and potential addenda for certification dates that pass prior to the advertising date, or between the advertising date and letting day.

For the Transportation Commission:

- Monthly Commission meetings are typically held the last Thursday of each month after letting.
- Design Division provides a report called the “Construction Management Plan Executive Summary” (CMPES) which includes status of all projects that let with unclear ROW/Utility/RR, including those without management plans.
- The Commission has consistently asked about projects showing estimated clear dates that have passed by the time of the meeting.
- This policy eliminates Commission questions when reviewing the CMPES and ensures timely award of contracts.

Please see the following summary table for recommended clearance dates to include in certifications for utilities, right-of-way, and railroad:

Project Letting Month	Certifications with unclear items should not show any dates earlier than...
January	February 1
February	March 1
March	April 1
April	May 1
May	June 1
June	July 1
July	August 1
August	September 1
September	October 1
October	November 1
November	December 1
December	January 1