

August 21, 2023

To: All Access/Permit Applicants  
From: Houston District Director of Maintenance  
Subject: Driveway/Access Permit Application Process

Dear Permit Applicant:

The Texas Department of Transportation (TxDOT) recognizes the importance of providing access to and from state highways to private properties. However, TxDOT access management is a balance of providing access while achieving our Department goals to focus on the customer, preserve our assets, and promote safety. The Houston District has developed a new Driveway Access Permit (DAP) system in an effort to expedite and provide better customer service.

This system is a cloud-based driveway access application system that allows for submittal, review and issuing of access permits. The requirements and process for requesting driveway access remains the same but the new system greatly simplifies and improves the submission and communication of driveway access permits.

The key features of the Cloud-Based DAP System are as follows:

1. Expedited Processing: User now can view TR number right after submitting the application.
2. Real-Time Status Updates: With the Cloud-Based DAP System, users can now view the status of their applications in real-time, with access to up-to-date information on the progress of their requests.
3. Enhanced Communication: The system includes an integrated communication feature that enables seamless interaction between users and the TxDOT Houston District team.
4. User-Friendly Interface: The tool's user-friendly interface ensures that property owners, irrespective of their technical expertise, can easily navigate the system. The intuitive design guides users through the application process step-by-step, making it accessible to a broad audience.
5. Secure Cloud Infrastructure: Security is a top priority, and the Cloud-Based DAP System ensures the protection of sensitive data through robust cloud infrastructure.

With the help of this new and more efficient system, the TxDOT Houston District Area/Maintenance Offices will continue to be your primary point of contact to process all types of access permits.

Should you have any questions, please contact each of the [TxDOT Maintenance Offices](#) at the point of contact listed below:

- Brazoria Maintenance Office – Permit Office 2:  
979-864-8550 or [HOU-Braz-PermitApplication@txdot.gov](mailto:HOU-Braz-PermitApplication@txdot.gov)

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- Galveston Maintenance Office – Permit Office 3:  
409-978-2551 or [HOU-Galv-PermitApplication@txdot.gov](mailto:HOU-Galv-PermitApplication@txdot.gov)
- Fort Bend Maintenance Office – Permit Office 4:  
281-238-7950 or [HOU-FtBend-PermitApplication@txdot.gov](mailto:HOU-FtBend-PermitApplication@txdot.gov)
- Montgomery Maintenance Office – Permit Office 5:  
936-538-3350 or [HOU-Mont-PermitApplication@txdot.gov](mailto:HOU-Mont-PermitApplication@txdot.gov)
- Southeast Harris Maintenance Office – Permit Office 6:  
281-464-5540 or [HOU-SEHarris-PermitApplication@txdot.gov](mailto:HOU-SEHarris-PermitApplication@txdot.gov)
- Waller Maintenance Office – Permit Office 7:  
979-921-2400 or [HOU-Waller-PermitApplication@txdot.gov](mailto:HOU-Waller-PermitApplication@txdot.gov)
- West Harris Maintenance Office – Permit Office 8:  
713-934-5900 or [HOU-WHarris-PermitApplication@txdot.gov](mailto:HOU-WHarris-PermitApplication@txdot.gov)
- Metro Houston Maintenance Office – Permit Office 9:  
713-636-7400 or [HOU-Metro-PermitApplication@txdot.gov](mailto:HOU-Metro-PermitApplication@txdot.gov)
- North Harris Maintenance Office – Permit Office 10:  
281-319-6450 or [HOU-NHarris-PermitApplication@txdot.gov](mailto:HOU-NHarris-PermitApplication@txdot.gov)

For any other questions you may also contact the Houston Permits Office Supervisor or the Permit Engineer, at 713-802-5332.

Please see attached the [TxDOT Houston District Offices Map](#) for your reference.

Sincerely,

  
Melody I. Galland, P.E.  
Director of Maintenance  
Houston District