



# ELM MANAGER

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Workforce Development

## ORACLE® PEOPLESOFT ENTERPRISE

<p>User ID <input type="text"/></p> <p>Password <input type="password"/></p> <p><b>Sign In</b></p>	<p><b>Select a Language</b></p> <table><tr><td><a href="#">English</a></td><td><a href="#">Español</a></td></tr><tr><td><a href="#">Dansk</a></td><td><a href="#">Deutsch</a></td></tr><tr><td><a href="#">Français</a></td><td><a href="#">Français du Canada</a></td></tr><tr><td><a href="#">Italiano</a></td><td><a href="#">Magyar</a></td></tr><tr><td><a href="#">Nederlands</a></td><td><a href="#">Norsk</a></td></tr><tr><td><a href="#">Polski</a></td><td><a href="#">Português</a></td></tr><tr><td><a href="#">Română</a></td><td><a href="#">Suomi</a></td></tr><tr><td><a href="#">Svenska</a></td><td><a href="#">Türkçe</a></td></tr><tr><td><a href="#">Čeština</a></td><td><a href="#">日本語</a></td></tr><tr><td><a href="#">한국어</a></td><td><a href="#">Русский</a></td></tr><tr><td><a href="#">ไทย</a></td><td><a href="#">简体中文</a></td></tr><tr><td><a href="#">繁體中文</a></td><td><a href="#">العربية</a></td></tr><tr><td><a href="#">UK English</a></td><td></td></tr></table>	<a href="#">English</a>	<a href="#">Español</a>	<a href="#">Dansk</a>	<a href="#">Deutsch</a>	<a href="#">Français</a>	<a href="#">Français du Canada</a>	<a href="#">Italiano</a>	<a href="#">Magyar</a>	<a href="#">Nederlands</a>	<a href="#">Norsk</a>	<a href="#">Polski</a>	<a href="#">Português</a>	<a href="#">Română</a>	<a href="#">Suomi</a>	<a href="#">Svenska</a>	<a href="#">Türkçe</a>	<a href="#">Čeština</a>	<a href="#">日本語</a>	<a href="#">한국어</a>	<a href="#">Русский</a>	<a href="#">ไทย</a>	<a href="#">简体中文</a>	<a href="#">繁體中文</a>	<a href="#">العربية</a>	<a href="#">UK English</a>	
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<a href="#">UK English</a>																											
<p><a href="#">Set Trace Flags</a></p>																											

Use your Novell **user id** and **password** to login.

ELM allows you to perform the following activities to manage learning for your direct reports:

- View employee learning
- Assign/suggest courses for employees
- Approve/decline enrollment requests
- View and track participation statuses
- Add or drop a recommended course
- Monitor employee participation



# Navigation

Favorites ▾ Main Menu ▾

ORACLE

Home | Add to Favorites | Sign out

### Quick Links

- Find Learning
- My Learning
- Certifications
- Learning Objectives
- Learning Plans
- Supplemental Learning

### Welcome

#### Search for Learning

Enter a keyword and select the Search button to initiate the search.

  
 Advanced Search

### Pending Approvals

Name	Title	Price	Approve	Deny
Laura Cavazos	7 Habits of Highly Eff People®	0 USD	✓	✗

✓ Maintain Approvals

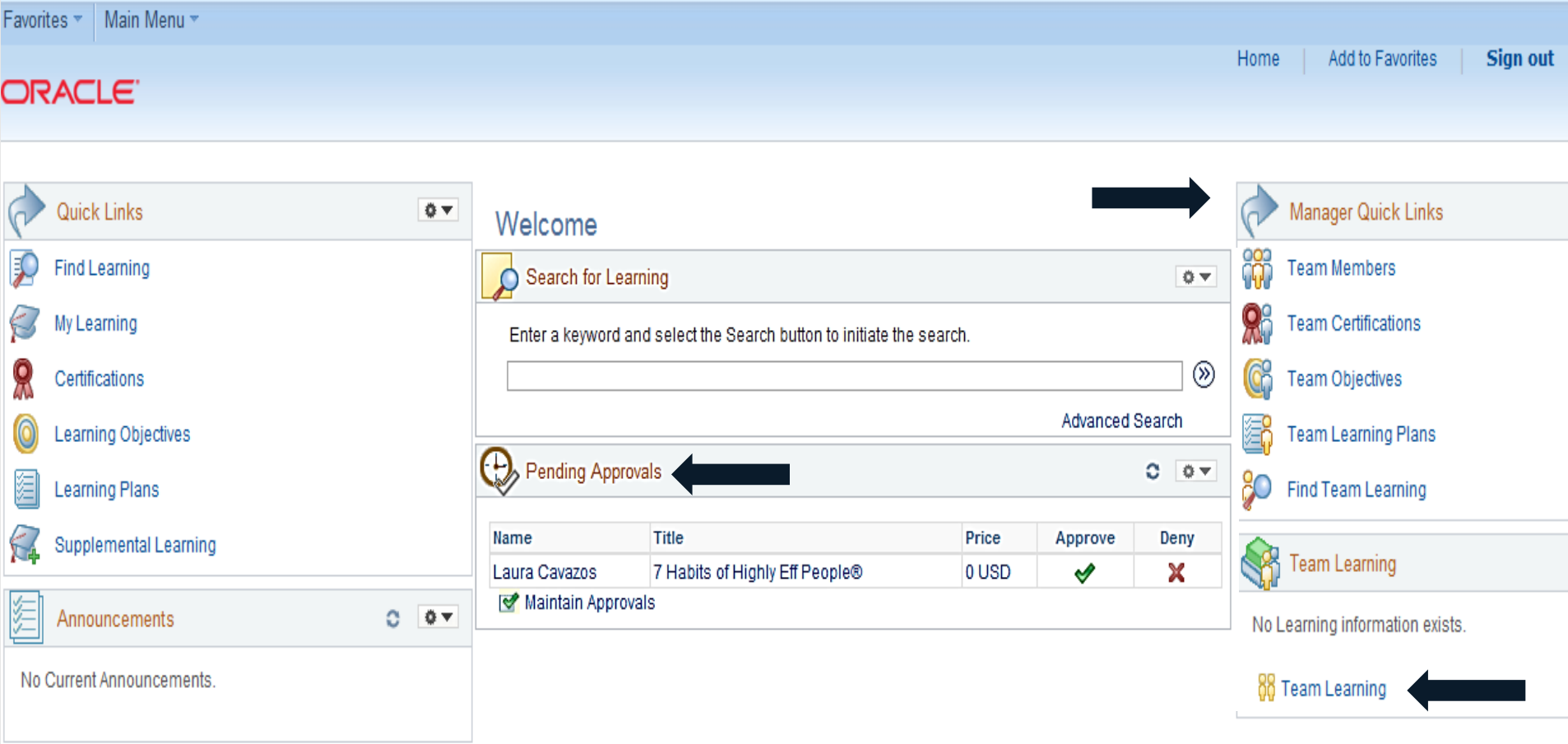
### Manager Quick Links

- Team Members
- Team Certifications
- Team Objectives
- Team Learning Plans
- Find Team Learning

### Team Learning

No Learning information exists.

- Team Learning



As a manager in ELM, you will be able to utilize the manager quick links, pending approvals and team learning pagelets/sections.



# View Team Learning

Favorites ▾ Main Menu ▾

ORACLE

Home | Add to Favorites | Sign out

### Quick Links

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Maintain Approvals

### Manager Quick Links

- Team Members
- Team Certifications
- Team Objectives
- Team Learning Plans
- Find Team Learning

### Team Learning

No Learning information exists.

- Team Learning ←

To view your direct reports' learning:

- Click the “**Team Learning**” link under the Team Learning section

# View Team Learning

The Team Learning page shows all your direct reports' learning, which include courses that they are currently enrolled and courses that they have completed.

- Use the drop down menu to view either current or completed learning.
- Use the drop down menu to view a specific employee.

Team Learning Team Members Request New Learning Learning Home Contact Us

Team Member Learning ?

\*Search Filter  For

Team Learning View 100 Print Calendar First 1-10 of 402 Last

Learner	Title	Type	Status	Date	Action	Delete
Daniel Rasy	Defensive Driving	Safety Serv Defensive Driving	Denied			
Daniel Rasy	Equipment Load & Tie Down	Instructor Led Training	Enrolled	11/18/2014	<input type="button" value="Drop"/>	
Daniel Rasy	Work Zone Traffic Control	Instructor Led Training	Enrolled	11/18/2014	<input type="button" value="Drop"/>	
Jamie Caviano	Focus on Safety IV	Instructor Led Training	Enrolled	01/21/2015	<input type="button" value="Drop"/>	
John Cain	Focus on Safety IV	Instructor Led Training	Enrolled	01/21/2015	<input type="button" value="Drop"/>	
Linda Frank	Success at Work	Instructor Led Training	Enrolled	12/04/2014	<input type="button" value="Drop"/>	
Isaac Humphrey	New Employee Orientation	Video Tele Conference	Enrolled	10/01/2014	<input type="button" value="Drop"/>	
John Leopard	Dump Truck Driver 10-12 Yd	Instructor Led Training	Enrolled	12/15/2014	<input type="button" value="Drop"/>	
Daniel Rasy	New Employee Orientation	Video Tele Conference	Enrolled	11/21/2014	<input type="button" value="Drop"/>	
Christopher Niedorf	Workplace Violence-Supervisors	Instructor Led Training	Enrolled	11/17/2014	<input type="button" value="Drop"/>	




# View Team Learning

## Learner View

Team Learning is a list of the Learning your team members are enrolled in and curricula and certifications for which they are registered. You can view the details, progress status, and schedules for their learning by selecting the name of the class. To filter the results select a filter and/or a Learner and select the 'Go' button.

Jose Casarez

\*Search Filter All learning - any status, type or date

Team Learning						
Personalize   View 10   <input type="button" value="Print"/>   <input type="button" value="Calendar"/>						
Learner	Title	Type	Status	Status	Date	Action
Jose Casarez	Equipment Load & Tie Down	Instructor Led Training	<input type="checkbox"/>	Dropped	11/24/2014	
Jose Casarez	Asphalt Distributor Operator	Instructor Led Training	<input type="checkbox"/>	Dropped	11/23/2014	
Jose Casarez	Focus on Safety IV	Instructor Led Training	<input type="checkbox"/>	Dropped	11/13/2014	
Jose Casarez	Equip Preventive Maintenance	Instructor Led Training	<input type="checkbox"/>	Enrolled	11/04/2014	<input type="button" value="Drop"/>
Jose Casarez	Intro to Heavy Equipment	Instructor Led Training	<input checked="" type="checkbox"/>	Completed	10/10/2014	
Jose Casarez	Winter Weather Operations	Instructor Led Training	<input checked="" type="checkbox"/>	Completed	10/07/2014	
Jose Casarez	Dump Truck Driver 10-12 Yd	Instructor Led Training	<input checked="" type="checkbox"/>	Completed	10/03/2014	
Jose Casarez	Work Zone Traffic Control	Instructor Led Training	<input type="checkbox"/>	Enrolled	10/01/2014	
Jose Casarez	Flaggers In Work Zone	Instructor Led Training	<input checked="" type="checkbox"/>	Completed	09/18/2014	

- Status: **Dropped**, date shown is the date employee was dropped from class.
- Status: **Enrolled**, date shown is the date employee enrolled in the class.  
(click on the class title to view start and end date of class)
- Status: **Completed**, date shown is the last date employee completed the class.

# Print Team Learning

- Click the **Download** icon.

Team Learning

Team Members Request New Learning Learning Home [Contact Us](#)

Team Member Learning ?

\*Search Filter  For

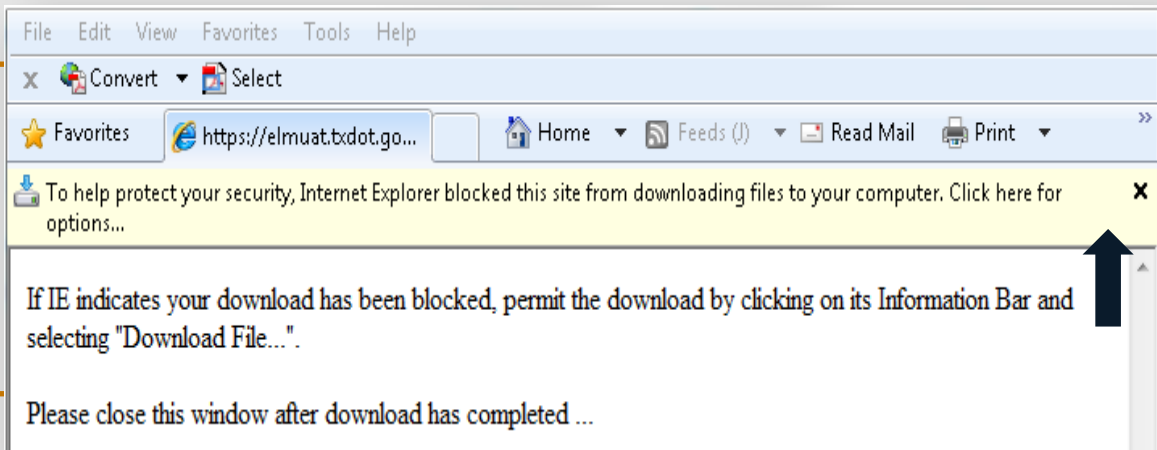
Team Learning View 100 | | First 1-10 of 402 Last

Learner	Title	Type	Status	Date	Action	Delete
Daniel Rasy	Defensive Driving	Safety Serv Defensive Driving	Denied			
Daniel Rasy	Equipment Load & Tie Down	Instructor Led Training	Enrolled	11/18/2014	<input type="button" value="Drop"/>	
Daniel Rasy	Work Zone Traffic Control	Instructor Led Training	Enrolled	11/18/2014	<input type="button" value="Drop"/>	
Jamie Caviano	Focus on Safety IV	Instructor Led Training	Enrolled	01/21/2015	<input type="button" value="Drop"/>	
John Cain	Focus on Safety IV	Instructor Led Training	Enrolled	01/21/2015	<input type="button" value="Drop"/>	
Linda Frank	Success at Work	Instructor Led Training	Enrolled	12/04/2014	<input type="button" value="Drop"/>	
Isaac Humphrey	New Employee Orientation	Video Tele Conference	Enrolled	10/01/2014	<input type="button" value="Drop"/>	
John Leopard	Dump Truck Driver 10-12 Yd	Instructor Led Training	Enrolled	12/15/2014	<input type="button" value="Drop"/>	
Daniel Rasy	New Employee Orientation	Video Tele Conference	Enrolled	11/21/2014	<input type="button" value="Drop"/>	
Christopher Niedorf	Workplace Violence-Supervisors	Instructor Led Training	Enrolled	11/17/2014	<input type="button" value="Drop"/>	

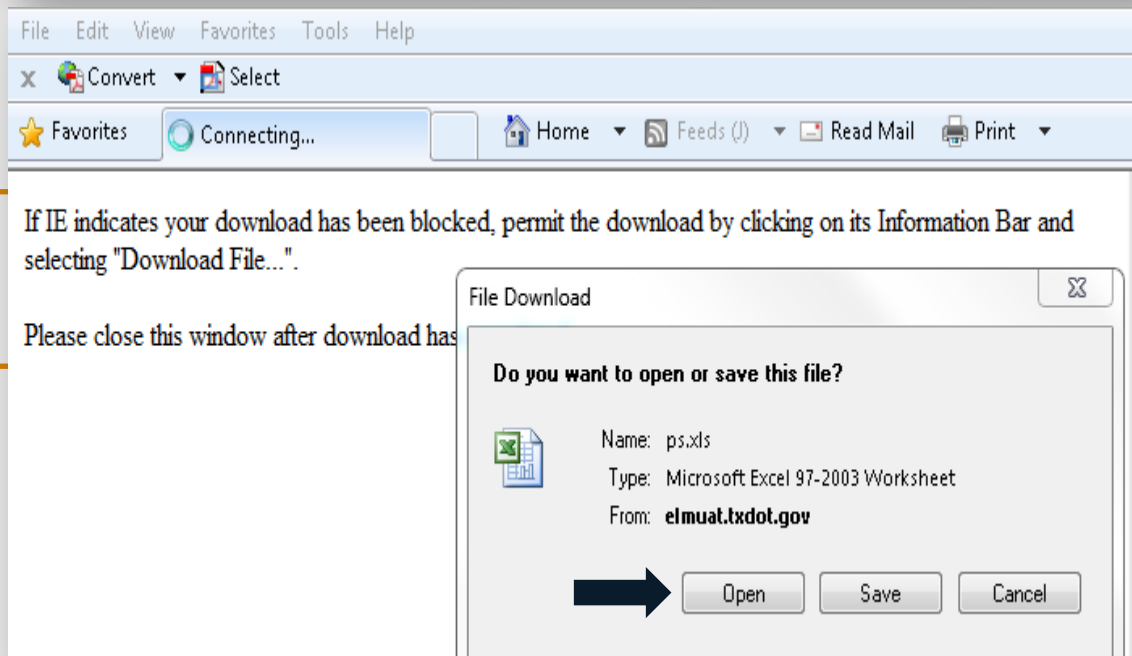
# Print Team Learning

A security message will appear.

- Click the yellow bar and select "Download File"



- Click the open button.



# Print Team Learning

## Sample Team Learning document

A1      fx      Learner							
	A	B	C	D	E	F	G
1	Learner	Title	Type	Status	Date	Action	Delete
2	Daniel Rasy	Defensive Driving	Safety Serv Defensive Driving	Denied			
3	Daniel Rasy	Equipment Load & Tie Down	Instructor Led Training	Enrolled	11/18/2014	Drop	
4	Daniel Rasy	Work Zone Traffic Control	Instructor Led Training	Enrolled	11/18/2014	Drop	
5	Jamie Caviano	Focus on Safety IV	Instructor Led Training	Enrolled	1/21/2015	Drop	
6	John Cain	Focus on Safety IV	Instructor Led Training	Enrolled	1/21/2015	Drop	
7	Linda Frank	Success at Work	Instructor Led Training	Enrolled	12/4/2014	Drop	
8	Isaac Humphrey	New Employee Orientation	Video Tele Conference	Enrolled	10/1/2014	Drop	
9	John Leopard	Dump Truck Driver 10-12 Yd	Instructor Led Training	Enrolled	12/15/2014	Drop	
10	Daniel Rasy	New Employee Orientation	Video Tele Conference	Enrolled	11/21/2014	Drop	
11	Christopher Niedorf	Workplace Violence-Supervisors	Instructor Led Training	Enrolled	11/17/2014	Drop	
12	Christopher Niedorf	TxDOT Ethics Policy Refresher	eLearning/Instructor	Enrolled	1/20/2015	Drop	
13	Jamie Caviano	Intro to Heavy Equipment	Instructor Led Training	Enrolled	12/5/2014	Drop	
14	Isaac Humphrey	Work Zone Traffic Control	Instructor Led Training	Enrolled	11/4/2014	Drop	
15	Phillip Guerra III	Focus on Safety IV	Instructor Led Training	Enrolled	1/20/2015	Drop	
16	Daniel Rasy	TxDOT Ethics Policy Refresher	eLearning/Instructor	Enrolled	1/20/2015	Drop	
17	Daniel Rasy	Dump Truck Driver 4-6 Yd	Instructor Led Training	Enrolled	12/3/2014	Drop	
18	William Rayon	Dump Truck Driver 10-12 Yd	Instructor Led Training	Enrolled	11/4/2014	Drop	
19	Isaac Humphrey	Intro to Heavy Equipment	Instructor Led Training	Enrolled	12/3/2014	Drop	

# Approve/decline enrollment

- The “Pending Approvals” section allows you to view and approve enrollment requested by your direct reports.
- Click the “**check mark**” icon to approve or the “**X**” icon to deny enrollment.

Search for Learning

Enter a keyword and select the Search button to initiate the search.

Advanced Search

Pending Approvals

Name	Title	Price	Approve	Deny
Laura Cavazos	7 Habits of Highly Eff People®	0 USD	✓	✗

✓ Maintain Approvals

# Enroll Learners

Favorites ▾ Main Menu ▾

ORACLE

Home | Add to Favorites | Sign out

### Quick Links

- Find Learning
- My Learning
- Certifications
- Learning Objectives
- Learning Plans
- Supplemental Learning

### Welcome

#### Search for Learning

Enter a keyword and select the Search button to initiate the search.

  
[Advanced Search](#)

#### Pending Approvals

Name	Title	Price	Approve	Deny
Laura Cavazos	7 Habits of Highly Eff People®	0 USD	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Maintain Approvals

### Manager Quick Links

- Team Members
- Team Certifications
- Team Objectives
- Team Learning Plans
- Find Team Learning
- Team Learning

No Learning information exists.

Team Learning

To enroll your direct reports for a course:



- Click the “**Find Team Learning**” link under the Manager Quick Links section.

# Enroll Learners

The Find Learning page will be displayed.

- Enter the course code in the text box and hit enter.
- Select the appropriate the course and click the **Enroll Now** button.


Basic Search | [Advanced Search](#) [Contact Us](#)


**Search Results** [View All](#) [First](#) [1 - 1 of 1](#) [Last](#)

[+](#) Expand [-](#) Collapse

**Work Zone Trf Ctrl Refresh (TRF525)**

 ★★★★★ (0) [Plan for Later](#)

The course reviews basic work zone traffic control information as well as updated information pertaining to work zone traffic control and areas of concern while working in and around a work zone which could put employees or the traveling public at risk. [View Details](#)

Class Code	Type	Duration	Start Date	Location	Price	
TRF525	Instructor Led Training	8 Hrs	04/29/2015	Brownwood, TX	394.520000 USD	 <a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	04/16/2015	Mesquite, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	02/11/2015	Tyler, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	11/12/2014	Atlanta, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	11/13/2014	Atlanta, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	11/13/2014	Lufkin, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	11/18/2014	Jasper, TX	394.520000 USD	<a href="#">Enroll Now</a>
TRF525	Instructor Led Training	8 Hrs	12/11/2014	YOAKUM, TX	394.520000 USD	<a href="#">Enroll Now</a>

# Enroll Learners

The Team Members page will be displayed.

- Select the team member to be enrolled by clicking the box.
- Select “Enroll” from the drop down menu.
- Click the “Go” button.

Team Members Learning Home  
Contact Us

Team Members ?

Employee ID	Name	Job Title	Hire Date
<input type="checkbox"/> 0000031097	Avelina Armendariz	Technical Developmt Coord III	07/01/1994
<input checked="" type="checkbox"/> 000003385	Angela Richmond	Training Specialist III	03/15/1999
<input type="checkbox"/> 00000130250	Audrey Zenon	Training Coordinator III	05/01/2005
<input type="checkbox"/> 00000134701	Anthony Marelli	Training Specialist III	08/01/2007
<input type="checkbox"/> 00000141281	Bill Hutcheson	Training Specialist III	03/17/2014
<input type="checkbox"/> 00000134956	Brian Melcher	Training Coordinator III	10/22/2007
<input type="checkbox"/> 00000137473	Barbara Raines-Evard	Training Specialist IV	07/18/2011
<input type="checkbox"/> 00000142000	Carlos Jimenez	Training Specialist III	07/21/2014
<input type="checkbox"/> 00000141275	Daniel Sifuentes Jr	Training Specialist III	03/17/2014
<input type="checkbox"/> 00000139890	Denise Messina	Training Specialist III	05/28/2013
<input type="checkbox"/> 00000040705	Dianne Moulder	Training Specialist I	08/16/2004
<input type="checkbox"/> 00000027911	Eloisa Torres	Human Resources Specialist V	09/01/1993
<input type="checkbox"/> 00000138709	Frances Delacruz	Information Specialist IV	09/01/2012
<input type="checkbox"/> 00000137970	Julian Estrada	Office Technician IV	03/01/2012

Select All    Clear All   \*Group Actions

# Enroll Learners

The Enroll In Class page is displayed.

- Review the class information.
- The page also displays if the learner has a missing prerequisite for the class.
- If the learner has a missing prerequisite, you will not be able to enroll.
- If the learner meets the prerequisite, click the “Submit Enrollment” button.

**Enroll In Class** [Return to Previous Page](#) [Learning Home](#)

Class Name [Work Zone Trf Ctrl Refresh](#) Type [Instructor Led Training](#)

Class Code [TRF525](#) Contact [Brian Melcher](#)

Price Per Seat [394.520000 USD](#) Drop Charge [0.000000 USD](#)

Start Date [04/29/2015](#) End Date [04/29/2015](#)

Last Enrollment Date [--](#) Last Drop Date [--](#)

Available Seats [--](#) Available Waitlist [0](#)

Language [English](#) Duration [8 Hrs](#)

**Missing Required Prerequisites**

- [Work Zone Traffic Control \(Item\)](#)
- or
- [Work Zone Trf Ctrl Refresh \(Item\)](#)

**Enroll Learners**

Name	Learner ID	Job Title	Messages
<a href="#">Frances Delacruz</a>	29711	Information Specialist IV	This learner is missing the required prerequisites.  Frances Delacruz must complete the required prerequisites before enrolling in this class.

# Dual enrollment

Be aware that the system allows employee to be enrolled for classes scheduled on the same day.

For example, an employee has been enrolled in DEV116 on 4/7/2015. Employee wants to enroll in CON105 that is also scheduled for 4/7/2015.

An alert message does appear but the **Submit Enrollment** button is still available for the employee to continue with the enrollment for CON105.

Favorites ▾ Main Menu ▾ > Self Service ▾ > Learning ▾ > Find Learning

ORACLE

Enroll In Class

### Review Information

⚠ You are already scheduled to attend CON105,7 Apr 2015. ←

Class Name	7 Habits of Highly Eff People@	Type	Instructor Led Training
Class Code	DEV116_ATL_5800	Contact	Avelina Armendariz
Price Per Seat	0.000000 USD	Drop Charge	0.000000 USD
Start Date	04/07/2015	End Date	04/09/2015
Last Enrollment Date	--	Last Drop Date	--
Available Seats	15	Available Waitlist	100
Language	English	Duration	24 Hrs
Address	701 East Main Street, Atlanta, TX 75551	Room Number	ATL 1 - WAREHOUSE - VTC

PCE Personalize Find View All First 1 of 1 Last

PCE TYPE	Awarding Body	PCE Credit
1		

Submit Enrollment ← Find Learning

# Drop Learners

Favorites ▾ Main Menu ▾

ORACLE

Home | Add to Favorites | Sign out

### Quick Links

- Find Learning
- My Learning
- Certifications
- Learning Objectives
- Learning Plans
- Supplemental Learning

### Welcome

#### Search for Learning

Enter a keyword and select the Search button to initiate the search.

Advanced Search

#### Pending Approvals

Name	Title	Price	Approve	Deny
Laura Cavazos	7 Habits of Highly Eff People®	0 USD	✓	✗

✓ Maintain Approvals

### Manager Quick Links

- Team Members
- Team Certifications
- Team Objectives
- Team Learning Plans
- Find Team Learning

### Team Learning

No Learning information exists.

Team Learning ←




To drop your direct reports from a course:


- Click the “Team Learning” link under the Team Learning section.

# Drop Learners



The Team Learning page is displayed.




- Find the team member and the appropriate course to be dropped.
- Click the “Drop” button.
- The next page will be displayed confirming the learner and the course to be dropped.
- Click the “Drop” button.

Team Learning  Team Members  Request New Learning  Learning Home

Team Member Learning 

\*Search Filter All learning - any status, type or date For All Learners

Team Learning [View All](#)   First 11-20 of 55 Last

Learner	Title	Type	Status	Date	Action	Delete
Elizabeth Buehring	Backing Safely Video	VTC/Instructor	Enrolled	08/04/2014	<input type="button" value="Drop"/>	
Nigel Lewis	ELM_TEST4	Instructor Led Training	Enrolled	08/07/2014	<input type="button" value="Drop"/>	
Ty Fontenette	CRAFT-Cust Relat Feedback Trng	Instructor Led Training	Enrolled	08/04/2014	<input type="button" value="Drop"/>	
Ty Fontenette	Backing Safely Video	VTC/Instructor	Enrolled	08/04/2014	<input type="button" value="Drop"/>	
Laura Cavazos	New Employee Orientation	eLearning/Instructor	Enrolled	10/09/2013	<input type="button" value="Drop"/>	
Laura Cavazos	5 Wk Hwy Mat Engineering I	Instructor Led Training	Enrolled	03/11/2014	<input type="button" value="Drop"/>	
Elizabeth Buehring	ELM_TEST4	Instructor Led Training	Enrolled	08/07/2014	<input type="button" value="Drop"/>	
Elizabeth Buehring	CRAFT-Cust Relat Feedback Trng	Instructor Led Training	Enrolled	08/04/2014	<input type="button" value="Drop"/>	
Laura Cavazos	405 M1 Mngd Contract Bulk Fuel	Instructor Led Training	Enrolled	08/07/2014	<input type="button" value="Drop"/>	
Laura Cavazos	Absence Management	Course	Planned	08/07/2014	<input type="button" value="Enroll"/>	

- On the Home page, click the **Main Menu** link.
- Navigate to **Self Service>Learning>Find Learning**

OR

- Click the **Find Learning** icon on your dashboard.
- Click the **Request New Learning** link.

Oracle Self Service Learning Find Learning

ORACLE

Find Learning

Request New Learning Learning Home

Frances Delacruz Basic Search | Advanced Search Contact Us

Filter by Search by keyword

Location

- No Country (1274)
- United States (87)

Category

Search Results View All First 1 - 15 of 500 Last

⚠ There were 1755 results found. Only the first 500 will be displayed.

Expand Collapse

# Request New Learning

- The Request Learning page is displayed.
- Select **Existing** if requesting a new class for an existing course.
- Enter the appropriate course code or course title in the **Course** field or click the **Search** button to find the course.
- Enter the Learning Request Preferences where applicable.

 *It is important to include the start dates and facility in the request.*

- Click the **Submit Request** when finished.
- The **Request Learning** confirmation page appears.

### Existing or New Request

**Existing** - Use this option to request a new class for an existing course in the catalog

Course

**New** - Use this option to request a new course not found in the catalog

\*Category

\*Title

### Learning Request Preferences

Job Title

Priority

Delivery Method

Language

Start Dates From

To

Days

Monday  Tuesday  Wednesday  Thursday  
 Friday  Saturday  Sunday

Times

Request Enrollment

Special Request   
Hearing Impaired  
Other  
Vision Impaired

Facility

Instructor

Description

Comments

# Query

- Navigate to **Main Menu>Reporting Tools>Query>Query Viewer**
- Enter **X\_** in the begins with text box and click the **Search** button.
- Some of the queries that are currently available are the mandatory training courses.

**Call 512-CONNECT to request query viewer access in ELM.**

The screenshot shows the Oracle Query Viewer interface. The breadcrumb navigation at the top reads: Favorites > Main Menu > Reporting Tools > Query > Query Viewer. Below the Oracle logo, the page title is "Query Viewer". A search instruction says: "Enter any information you have and click Search. Leave fields blank for a list of all values." The search criteria are: "\*Search By" set to "Query Name", "begins with" set to "X\_", and the "Search" button is highlighted. Below the search results, the "Folder View" is set to "-- All Folders --". The search results table has columns: Query Name, Description, Owner, Folder, Run to HTML, Run to Excel, Run to XML, Schedule, and Add to Favorites. The table lists 14 queries, with 6 highlighted in yellow. Arrows point to the "Query Name" and "Owner" columns of the highlighted rows.

Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Run to XML	Schedule	Add to Favorites
X_LM_BM_CONTRACT_SESSN_LOC	Contract Class Locations	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_DEFENSIV_DRIVING_CRSE_DUE	Defensive Driving Course Due	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_EEO_COURSES_DUE	EEO Courses Due	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_EMPL_CRS_DATE_LOC	Empl Trn Status and Location	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_EMPL_TRNG	Curriculum Completion	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_ETHICAL_COURSES_DUE	Ethical Awareness Courses Due	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_REC_RET_COURSES_DUE	Record Retention Courses Due	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_RTC_SESS_LOC_BY_CRS	Trng Sessns Sched in District	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_TO25_SESSN_LOCATION	Session Location	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_TO28_TRNG_DATE	Trng Status within Date Range	Public		HTML	Excel	XML	Schedule	Favorite
X_LM_TO38_EMPL_TRN_STATUS	Empl Trn Status and Location	Public		HTML	Excel	XML	Schedule	Favorite