

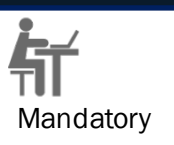
New Employee Mandatory Training

Course Code	Course Title	Completion Time	Delivery Method
DEV205	Equal Employment Opportunity (EEO)	30 days of hire	Online
DEV235	Human Trafficking	30 days of hire	Online
DEV282	Workplace Violence	30 days of hire	Online
EL2016	HR Policy Manual Release	30 days of hire	Online
EL2017	Records Retention, Open Records, and Litigation Holds	30 days of hire	Online
EL8474	Securing the Human (Cybersecurity at TxDOT)	90 days of hire	Online
ETH101	TxDOT Ethics Policy	30 days of hire	Online
SFH420	Hazard Communication	90 days of hire	Online
SFH902	Defensive Driving	30 days of hire	Online

Current Employee Mandatory Training

Course Code	Course Title	Completion Time	Delivery Method
DEV205	Equal Employment Opportunity (EEO)	Every 2 years	Online
DEV282	Workplace Violence	Every 2 years	Online
EL2017	Records Retention, Open Records, and Litigation Holds	Annually	Online
EL8474	Securing the Human (Cybersecurity at TxDOT)	Annually	Online
ETH101	TxDOT Ethics Policy	Annually	Online
SFH420	Hazard Communication	Every 5 years	Online
SFH902	Defensive Driving	Every 3 years	Online

*Most training designated as “Online” is delivered through the TxDOT PeopleSoft system. Use your TxDOT user ID and password to log in. Contact Workforce Development (WFD) with any questions or concerns regarding the training listed by email at Training@txdot.gov or by phone at (512) 416-2000.



Mandatory Supervisor Training

The mandatory Supervisor training is designed to equip supervisors and managers with the necessary training according to TxDOT policies and guidelines.



Mandatory



Supervisor

Course Code	Course Title	Completion Time	Delivery Method
DEV115	Practical Supervision	Within first 6 months of employment or promotion and as needed	Classroom/Virtual
DEV220	Progressive Discipline	Within first 6 months of employment or promotion and as needed	Classroom/Virtual
DEV240	Recruiting and Hiring	Within first 6 months of employment or promotion and as needed	Classroom/Virtual
DEV267	Substance Abuse for Supervisors	Within first 6 months of employment or promotion and as needed	Classroom/Virtual

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