

# PROCUREMENT WORKSHOP SERIES - PREAS EXERCISE A

**Question:** What is Mary’s Proposal Experience Score? \_\_\_\_\_

**Instructions:** Use the Request for Proposal information and review Mary’s Proposal to determine the maximum possible score.

## Request for Proposal Submission Deadline: August 10, 2021

Score Criteria – Maximum Possible Points is 5	
<b>1 Point</b>	<ul style="list-style-type: none"><li>• Certified Arborist for less than <b>5 residential or non-residential tree projects</b> on real estate property.</li><li>• For purposes of this specific RFP, the terms “Certified Arborist” is interchangeable with the term “Arborist Providing Significant Real Property Tree Assistance.” Experience may not have been gained as a trainee.</li></ul>
<b>3 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>6 to 15 residential or non-residential tree projects</b> on real estate property.</li></ul>
<b>5 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>16 or more residential or non-residential tree projects</b> on real estate property. <b>and</b></li><li>• Professional Designation</li></ul>

1. As certified arborists are licensed under International Society Arboriculture, verification of individual experience in a self-reporting log format is sufficient. Falsification of professional experience is a violation of the International Society Arboriculture and grounds for disqualification of the proposal in its entirety.
2. For purposes of this RFP, professional arborist tree work experience that demonstrates your understanding of the scope of services to be provided must have been completed within the past 5 years.

# PROCUREMENT WORKSHOP SERIES - PREAS EXERCISE A

## Mary's Proposal

### Arborist Experience Log:

No. of Tree Projects	Month and Year Work Completed	Type of Residential or Non-Residential Trees	General Location (City or Region)	Client
1	Jan 2016	Residential	Waco	City of Waco
2	Jan 2016	Non-Residential	Austin	City of Austin
3	Sept 2017	Residential	Taylor	City of Taylor
4	Oct 2017	Non-Residential	Waco	City of Waco
5	Jan 2018	Residential	Austin	City of Austin
6	July 2018	Non-Residential	Austin	City of Austin
7	Dec 2020	Non-Residential	Austin	City of Austin
8	Jan 2021	Residential	Houston	City of Houston
9	Jan 2021	Residential	Waco	City of Waco
10	Jan 2021	Non-Residential	Austin	City of Austin
11	Feb 2021	Residential	Taylor	City of Taylor
12	Mar 2021	Non-Residential	Waco	City of Waco
13	Apr 2021	Residential	Austin	City of Austin
14	May 2021	Non-Residential	Austin	City of Austin
15	Jun 2021	Non-Residential	Austin	City of Austin
16	Jul 2021	Residential	Taylor	City of Taylor
17				
18				
19				
20				
21				
No. of Tree Projects		16		

### Identifying your Professional Designation

- Do you have a Professional Designation?:  Yes  No
  - If you answered "Yes" to the question, complete the following:
    - Title of the Designation: Certified Arborist Specialist 99-991111
    - Organization awarding the Designation: International Society Arboriculture
    - The **expiration date** of your Designation: December 31, 2024

# PROCUREMENT WORKSHOP SERIES - PREAS EXERCISE B

**Question:** What is Veronica’s Proposal Experience Score? \_\_\_\_\_

**Instructions:** Use the Request for Proposal information and review Veronica’s Proposal to determine the maximum possible score.

## Request for Proposal

**Submission Deadline: August 10, 2021**

Score Criteria – Maximum Possible Points is 5	
<b>1 Point</b>	<ul style="list-style-type: none"><li>• Certified Arborist for less than <b>5 residential or non-residential tree projects</b> on real estate property.</li><li>• For purposes of this specific RFP, the terms “Certified Arborist” is interchangeable with the term “Arborist Providing Significant Real Property Tree Assistance.” Experience may not have been gained as a trainee.</li></ul>
<b>3 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>6 to 15 residential or non-residential tree projects</b> on real estate property.</li></ul>
<b>5 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>16 or more residential or non-residential tree projects</b> on real estate property.</li><li>• <b>and</b></li><li>• Professional Designation</li></ul>

1. As certified arborists are licensed under International Society Arboriculture, verification of individual experience in a self-reporting log format is sufficient. Falsification of professional experience is a violation of the International Society Arboriculture and grounds for disqualification of the proposal in its entirety.
2. For purposes of this RFP, professional arborist tree work experience that demonstrates your understanding of the scope of services to be provided must have been completed within the past 5 years.

# PROCUREMENT WORKSHOP SERIES - PREAS EXERCISE B

## Veronica's Proposal

### Arborist Experience Log:

No. of Tree Projects	Month and Year Work Completed	Type of Residential or Non-Residential Trees	General Location (City or Region)	Client
1	Jan 2016	Residential	Waco	City of Waco
2	Jan 2016	Non-Residential	Austin	City of Austin
3	May 2016	Residential	Taylor	City of Taylor
4	Jun 2016	Non-Residential	Waco	City of Waco
5	Sep 2016	Residential	Austin	City of Austin
6	Nov 2016	Non-Residential	Austin	City of Austin
7	Dec 2016	Non-Residential	Austin	City of Austin
8	Jan 2017	Residential	Houston	City of Houston
9	Jan 2017	Residential	Waco	City of Waco
10	Jan 2017	Non-Residential	Austin	City of Austin
11	Feb 2018	Residential	Taylor	City of Taylor
12	Mar 2018	Non-Residential	Waco	City of Waco
13	Apr 2018	Residential	Austin	City of Austin
14	May 2019	Non-Residential	Austin	City of Austin
15	Jun 2019	Non-Residential	Austin	City of Austin
16	Jul 2019	Residential	Taylor	City of Taylor
17	Jan 2020	Non-Residential	Waco	City of Waco
18	Apr 2020	Residential	Austin	City of Austin
19	May 2021	Non-Residential	Houston	City of Houston
20	Jun 2021	Non-Residential	Houston	City of Houston
21	Jul 2021	Residential	Taylor	City of Taylor
No. of Tree Projects		21		

### Identifying your Professional Designation

- Do you have a Professional Designation?:  Yes  No
  - If you answered "Yes" to the question, complete the following:
    - Title of the Designation: Certified Arborist Specialist 99-111111
    - Organization awarding the Designation: International Society Arboriculture
    - The **expiration date** of your Designation: December 31, 2021

# PROCUREMENT WORKSHOP SERIES – PREAS ANSWER KEY

## PREAS EXERCISE A Answer:

**Mary's Score is 3.** Total tree project is 14 as tree projects 1 and 2 are outside of the requirement to have tree projects within the past 5 years (Item 2 below table). The Professional Designation is recorded. In spite of having the Professional Designation recorded, Mary's total maximum score is 3 because she logged 14 total tree projects.

## PREAS EXERCISE B Answer:

**Veronica's Score is 5.** Total tree project is 17 as tree projects 1 through 4 are outside of the requirement to have tree projects within the past 5 years (Item 2 below table). The total tree project count of 17 plus the Professional Designation is recorded brings Veronica's total maximum score to 5.

## Request for Proposal

**Submission Deadline: August 10, 2021**

Score Criteria – Maximum Possible Points is 5	
<b>1 Point</b>	<ul style="list-style-type: none"><li>• Certified Arborist for less than <b>5 residential or non-residential trees</b> on real estate property.</li><li>• For purposes of this specific RFP, the terms "Certified Arborist" is interchangeable with the term "Arborist Providing Significant Real Property Tree Assistance." Experience may not have been gained as a trainee.</li></ul>
<b>3 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>6 to 15 residential or non-residential trees</b> on real estate property.</li></ul>
<b>5 Points</b>	<ul style="list-style-type: none"><li>• Certified Arborist for <b>16 or more residential or non-residential trees</b> on real estate property.</li><li>• <b>and</b></li><li>• Professional Designation</li></ul>