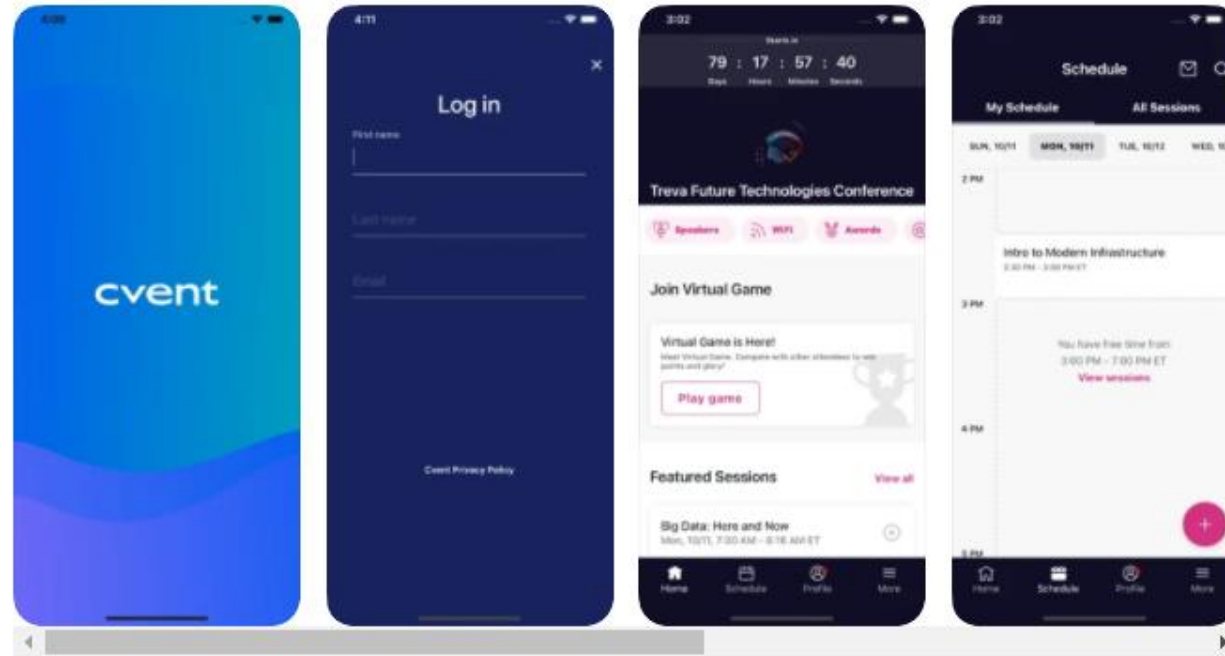




## Cvent Events 4+

Cvent  
Designed for iPhone  
Free

### iPhone Screenshots





# Payment Documentation Utility Week

September 2022 Edition





**Greg Faber,  
Director**



**Wayne Robinson,  
Lead Specialist**



**Russell Johnson,  
Business Operations**



**Sandra Garcia,  
Utility Coordinator**



**Lawrence Lewis,  
Utility Coordinator**



**Submit the full package in a single PDF. Review to ensure pages are in order, upright, and legible.**





Prompt  
Payment  
Law



In 2001, the Texas Legislature enacted the “Prompt Payment Law” now codified in Government Code §2251. The law prescribes that a payment by a State governmental agency under a contract executed on or after September 1, 1987, is overdue on the 31st day after the later of:

- The date the governmental entity receives the goods under the contract;
- The date the performance of the service under the contract is completed; or
- The date the governmental entity receives an invoice for the goods or service.
- A payment begins to accrue interest on the date the payment becomes overdue.

A “date received” is the date on which the invoice is received at the District and does not need modification, correction, or additional documentation. This must be established for utility adjustment payment requests and initiates the provisions of the Prompt Payment Act.

TxDOT has 30 days to reimburse a Utility, the UC should review each submission carefully, and verify that supporting documentation is provided and all conditions are met. The clock starts on the date the invoice is received by TxDOT, following the reception of all required documentation.

Sec. 2251.042 allows a payment to be rejected no later than the 21st day after the receipt date.



**WARNING!!!**

**Payment must be accepted or returned within 21 days**

**DAY 1 -7** District completes Payment Package and emails, in single PDF, to ROW\_Utilityrequests, recommending payment.

**DAY 7 -14** ROW Division, UPS Section reviews package and makes request to District for any missing documentation.

**DAY 14 - 21** ROW Division, UPS Section, must forward approved package to FIN for processing, or return.



ROW  
Compliance  
Memo



DocuSign Envelope ID: 1DD4E09-5729-4918-85BD-3B0E5EA34B81



Your Goal is to have "0" Deficiencies.

Based upon the district's technical review a amount of \$516,893.20 has been received for record.

State cost participation will be based on 23 CFR 645A. All quantities in the agreement are preliminary, final quantities and participation will be based up work performed. Line item unit costs are defined as the actual costs for the wo

The following comments are the result of the ROW Division admi executed utility agreement:

Deficien

General Notes are also included. This is where you will see the need for a Continuing Contract Rate Sheet, Buy America, Quit Claim, Permit, etc., if applicable.

utility's facility and existing proposed ROW so that jus ratio can be established. In order to assure utility poli number and offset should be shown on the plans (See Ut Manual **supplemental agreement is required.**

ratio can be established. In order to assure utility policy compliance, for each P1, station number and offset should be shown on the plans (See Utility Manual, Chapter 6 Section 2). A **supplemental agreement is required.**

3. The construction contractor cost has been calculated based on 200 hours x 1,593.00 per hour. A copy of the construction contract should be obtained in support of this cost. Please inform the utility company, that all invoices must be prepared in the same format as the approved agreement and include supporting documentation.
4. The option D is marked in the form ROW-U-48, which the utility proposes to contract outside the foregoing requirement. The reason and the evidence in support of this option along with the concurrence from the state is required. **A supplemental agreement is required.**
5. The eligibility ratio calculation is incorrect, because it is based on the proposed facility. In developing the ratio, line length or number of poles is restricted to facilities located within the existing and proposed highway right of way. Facilities located outside the existing and proposed right of way limits will not be used in developing the ratio (See Utility Manual, Chapter 8 Section 2).

General Notes:

1. Materials tracked as Buy America compliant in the standard utility agreement cost estimate will be certified in the Form 1818 at the time of installation.
2. The utility parcel status should be updated upon commencement of utility relocation work.

All revisions to the scope of work or revisions resulting in a modification to the approved amount exceeding \$100,000 or 25% of the standard utility agreement will require the District to execute an amendment. The supplement must be executed and incorporated into the existing executed standard utility agreement in order to continue the reimbursement process.

Please inform the utility company, that all invoices must be prepared in the same format as the approved agreement and include supporting documentation. Invoices from the Utility must be submitted to the District Office. The invoices must be date stamped by the District Office when received for the billing cycle to begin.



District  
Payment  
Memo




## MEMO

August 23, 2022

**To:** Kyle Madsen, J.D.  
Director, ROW Division

**Through:** Gregory Faber  
Utility Portfolio Section Director, ROW Division

**From:** Ceason Clemens, P.E.   
Deputy District Engineer, Dallas District

**Subject:** Final Payment – U00008010  
Atmos Energy Corporation  
FM148, from: South of FM3039 to: US175  
RCSJ: 0751-05-002 / CCSJ: 0751-05-001  
Federal Project Number: NA  
Kaufman County

Attached is a Utility Payment/Billing Checklist (Form ROW-U-BillChkDist) for the Final Payment stated above. This is in association with the attached Invoice #325401, from Atmos Energy Corporation, and Final Bill in the amount of \$ 321,621.03.

This assembly contains the CPA information sheet and Bid Tabs. There were "Buy America" items identified within this adjustment.



A Supplemental Agreement #SA1 was executed on 08/02/22 due to a Cost Variance. The revised total estimated cost for SA1 was \$ 321,621.03, a cost increase of \$66,340.02 (+ 26%) from the original approved estimate of \$255,281.01.

The Form ROW-U48 indicates, within the Standard Utility Agreement, that solicitation for bids were accomplished by circulating to a list of pre-qualified contractors. There is no Elective Betterment and/or Declared Salvage Credit associated with this plan of adjustment.

This adjustment is eligible for state cost participation in accordance with the provisions of 23 CFR 645 A. The Eligibility Ratio remains at 100% of eligible costs for the relocation of utilities. We are requesting payment of the invoiced amount, to the Utility, less 10% retainage. The reimbursable amount due now is \$289,458.93.

Questions regarding this adjustment may be directed to Tim Gossett at (214) 319-6551.

**Attachments**

cc: Jeremy Miller   
Darla Payberan, P.E.  
Luis G. Nieto, M.B.A., M.S.C.E., P.E., C.F.M.   
John Hudspeth, P.E. 

OUR VALUES: People • Accountability • Trust • Honesty  
OUR MISSION: Connecting You With Texas

An Equal Opportunity Employer



ROW-U-BillChkDist



# ROW-U-BillChkDist

Form ROW-U-BillChkDist  
(Rev. 10/20)  
Page 1 of 1

## UTILITY PAYMENT/BILLING CHECKLIST

(to be included with submittal)

U No.:  Utility ID:  District:  Amount Billed: \$

Utility Co.:  County:  L.P.A.(s) (if applicable):

ROW CSJ No.:  Con CSJ No.:  Federal-Aid ROW Project No. (if applicable):

Highway & Limits:  ROW Project Release Date:

Agreement Approval Date:  Emergency Work Authorization Date (if applicable):

Payment assembled by:  TxDOT Utility Coordinator  TxDOT Consultant

Dates of Work (from/to):  to

Funding:  State  County  City  Federal

The Billing Package Contains:  District Memo  Invoice

Yes  No  N/A TxDOTCONNECT Payment Voucher created and correct (PIN/VID/TIN, Delivery Date, Partial Payments credit applied if applicable, final audit citations reflected if applicable, final or partial wording present, accounting distribution coding correct, correct mail code used, correct utility name shown)

Yes  No  N/A Field verification of charges performed? Inspectors diary used?

Yes  No  N/A Pay pending determination of costs

Yes  No  N/A Materials identified as subject to BuyAmerica compliance have the appropriate documentation (if applicable)

Yes  No  N/A Work billed agrees with work approved / executed agreement

Yes  No  N/A Changes in work approved by District/Division

Yes  No  N/A Consultant engineering contract approved by District/Division

Yes  No  N/A Consultant engineering charges agree with approved contract and do not exceed maximum amount payable clause

Yes  No  N/A Low bid contractor used

Yes  No  N/A Continuing contractor used

Yes  No  N/A Bid tabulation/continuing contract rate sheet included

Yes  No  N/A Established eligibility ratio applied correctly

Yes  No  N/A Established betterment credit applied correctly

Yes  No  N/A Established accrued depreciation applied correctly

Yes  No  N/A Salvage credit given

Yes  No  N/A Extensions and Totals are correct

Yes  No  N/A Utility Joint Use Agreement already executed (if applicable) or is submitted with final billing assembly

Yes  No  N/A Quitclaim executed and recorded (if applicable)

Yes  No  N/A Location/address of records shown

Yes  No  N/A Start of work, work completion, dates of work for billing shown

Yes  No  N/A Conditions applied at time of approval satisfied/addressed

Yes  No  N/A Partial Payments Completed Form ROW-U-27

Yes  No  N/A Database entries made (ROW Division only)

- ROW-U-BillChkDist
- Completed by District Utility Coordinator or TxDOT Consultant
- SUA specific
- Partial Payment Specific  
(If applicable)
- Provides a checklist of items to verify and documentation to provide within the payment package.



# ROW-U-BillChkDist

 **UTILITY PAYMENT/BILLING CHECKLIST** Form ROW-U-BillChkDist  
(Rev. 10/20)  
Page 1 of 1

(to be included with submittal)

U No.:  Utility ID:  District:  Amount Billed: \$

Utility Co.:  County:  L.P.A.(s) (if applicable):

ROW CSJ No.:  Con CSJ No.:  Federal-Aid ROW Project No. (if applicable):

Highway & Limits:  ROW Project Release Date:

Agreement Approval Date:  Emergency Work Authorization Date (if applicable):

Payment assembled by:  TxDOT Utility Coordinator  TxDOT Consultant

Dates of Work (from/to):  to

Funding:  State  County  City  Federal

The Billing Package Contains:  District Memo  Invoice

Just the highlights!

This is the amount of the payment, not the amount invoiced.

LPA is Local Participating Agency. Look for LOCAL in TxDOTCONNECT Funding page / ROW / Look for PID code 500.



# ROW-U-BillChkDist

- Yes  No  N/A TxDOTCONNECT Payment Voucher created and correct (PIN/VID/TIN, Delivery Date, Partial Payments credit applied if applicable, final audit citations reflected if applicable, final or partial wording present, accounting distribution coding correct, correct mail code used, correct utility name shown)
- Yes  No  N/A Field verification of charges performed? Inspectors diary used?
- Yes  No  N/A Pay pending determination of costs
- Yes  No  N/A Materials identified as subject to BuyAmerica compliance have the appropriate documentation (if applicable)
- Yes  No  N/A Work billed agrees with work approved / executed agreement
- Yes  No  N/A Changes in work approved by District/Division
- Yes  No  N/A Consultant engineering contract approved by District/Division
- Yes  No  N/A Consultant engineering charges agree with approved contract and do not exceed maximum amount payable clause
- Yes  No  N/A Low bid contractor used
- Yes  No  N/A Continuing contractor used
- Yes  No  N/A Bid tabulation/continuing contract rate sheet included
- Yes  No  N/A Established eligibility ratio applied correctly
- Yes  No  N/A Established betterment credit applied correctly
- Yes  No  N/A Established accrued depreciation applied correctly
- Yes  No  N/A Salvage credit given
- Yes  No  N/A Extensions and Totals are correct
- Yes  No  N/A Utility Joint Use Agreement already executed (if applicable) or is submitted with final billing assembly
- Yes  No  N/A Quitclaim executed and recorded (if applicable)
- Yes  No  N/A Location/address of records shown
- Yes  No  N/A Start of work, work completion, dates of work for billing shown
- Yes  No  N/A Conditions applied at time of approval satisfied/addressed
- Yes  No  N/A Partial Payments Completed Form ROW-U-27
- Yes  No  N/A Database entries made (ROW Division only)

Just the highlights!

Please update TxDOTCONNECT with current status and information.

BUY AMERICA DOCUMENTS

Engineering Rate Sheet – Approved by District and Supplied.

Bid Tabs are needed

Continuing Contract Rate Sheet needed

ROW-U-27

Quitclaim

JUA

## Utility Coordinator's Payment Checklist

### Project / Agreement Information

Your Name: 0  
 Your Title: 0  
 Your Phone: -  
 Your Email: 0  
 Supervisors Name: 0  
 Supervisors Title: 0  
 Supervisors Phone: -  
 Supervisors Email: 0  
 District Engineer: 0  
 Title: 0  
 District Engineers Phone: -  
 District Engineers Email: 0  
 District: 0  
 Utility Name: 0  
 ROWIS U#: U  
 Utility ID#: U00000  
 CSJ: 000--  
 RCSJ: 000--  
 Highway: 0  
 Limits From: 0  
 Limits To: 0  
 Type of Payment Request: 90% Stage Payment  
 Accounting Method (SUA B): Actual Costs  
 Reimbursement Justification: Property Interest - Easement  
 Payment Assembled By: TxDOT Utility Coordinator  
 Payment ID#:   
 Federal-Aid ROW Project No.: 0  
 County: 0  
 Process: SUP - Non-Interstate

### Checklist

Does TxDOTCONNECT TIN match CPA screenshot record?	NO
Does TxDOTCONNECT Mail code match CPA screenshot record?	NO
Does TxDOTCONNECT Address match CPA screenshot record?	NO
Does TxDOTCONNECT Address match Invoice remittance address?	NO
Does TxDOTCONNECT "Date Received" match District Date Stamp?	NO
Does TxDOTCONNECT "Payment Type" match Type of Payment request?	NO
Has the TxDOTCONNECT Utility page, including utility status, been updated?	NO
Is this a Partial Payment request and form ROW-U-27 is attached?	N/A
Has the District confirmed invoiced costs are for completed work?	NO
Are Buy America compliance documents attached? SUA A	NO
Does the documentation of costs correspond to the agreement? SUA A	NO
Were changes in work pre-approved by the District?	NO
Is the consultant engineering rate sheet approved and attached? SUA A	NO
Was the lowest cost qualified bidder used and are the bid tabs attached? SUA D	N/A
Was a continuing contractor used and rate sheet is attached? SUA D	N/A
Have the line items of costs, documentation, and sub-totals been checked for accuracy?	NO
Was the joint use agreement submitted earlier? SUA E	N/A
Is the joint use agreement attached and does it include location information?	NO
Is the quit claim executed, recorded, and attached? ROW MEMO	N/A
Is the permit approval page attached? SUA E	NO
Has the ROW Memo been reviewed and all requirements and requests fulfilled?	NO
Are all pages upright and legible?	NO
This payment request will be submitted in a single PDF file via:	EMAIL

### Remittance and Audit Information:

#### Location of Records for Audit:

Contact:   
 Street Address/ PO Box:   
 City:   
 State:   
 Zip:



ROW-U-27  
Partial  
Payments



# ROW-U-27 - For Partial Payments

Support for Certificate of Partial Payment for Utility Accommodation (07/20)

Partial Payment Number: <b>2</b>		Certificate Period:		Amount of:	
ROW CSI: <b>1234-56-789</b>		From: <b>2/1/2016</b>		<input checked="" type="radio"/> ORIGINAL ESTIMATE	
Utility ID#: <b>U000025698</b>		To: <b>11/1/2019</b>		<input type="radio"/> SUPPLEMENTAL ESTIMATE	
U No.: <b>U12548</b>		Agreement Date: <b>2/1/2020</b>		<b>\$100,000.00</b>	
Utility Co.: <b>The Utility Company</b>		District: <b>SAT</b>			

Item	Description of Item	Estimate Amount	Actual Cost Incurred To-Date	Percent of Estimate Invoiced	Percent of Actual Work Completed
1	Inspection	\$25,000.00	\$4,000.00	16%	100%
2	Director of Public Works/ City Manager	\$26,000.00	\$25,000.00	96%	10%
3	Secretarial / Accounting	\$24,000.00	\$25,000.00	104%	20%
4	Engineering	\$25,000.00	\$24,000.00	96%	100%
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
<b>TOTALS</b>		<b>\$100,000.00</b>	<b>\$78,000.00</b>	<b>78%</b>	

<b>Total Cost Incurred:</b>	\$78,000.00	Application is hereby made for payment of labor and materials furnished to date in accordance with the above-mentioned agreement.  _____ Utility Company Representative  _____ Title  _____ Date
<b>Less Betterment Ratio Percentage:</b>		
<b>Less Salvage Credit:</b>		
<b>Difference:</b>	\$78,000.00	
<b>Eligibility Ratio:</b>	100.00%	
<b>Eligibility Amount:</b>	\$78,000.00	
<b>Less 10% Retained:</b>	\$7,800.00	
<b>Difference:</b>	\$70,200.00	
<b>Less Previous Payments:</b>		
<b>AMOUNT DUE THIS CERTIFICATE:</b>	\$70,200.00	

- ROW-U-27
- Executed by Utility
- Project Specific
- Partial Payment Specific
- Outlines and documents progression of costs through Partial Payments.



# ROW-U-27 - For Partial Payments

## Support for Certificate of Partial Payment for Utility Accomodation

Form ROW-U-27  
(07/20)

<b>Partial Payment Number:</b> 2	<b>Certificate Period:</b>	<b>Amount of:</b>
<b>ROW CSJ:</b> 1236-54-879	<b>From:</b> 2/1/2016	<input type="radio"/> ORIGINAL ESTIMATE
<b>Utility ID#:</b> U000025698	<b>To:</b> 11/1/2019	<input checked="" type="radio"/> SUPPLEMENTAL ESTIMATE
<b>U No.:</b> U12547	<b>Agreement Date:</b> 2/1/2020	<b>\$125,000.00</b>
<b>Utility Co.:</b> The Utility Company	<b>District:</b> SAT	

Item	Description of Item	Estimate Amount	Actual Cost Incurred To-Date	Percent of Estimate Invoiced	Percent of Actual Work Completed
1	Inspection	\$13,568.00	\$5,000.00	37%	30%
2	Director of Public Works/ City Manager	\$7,554.00	\$5,000.00	66%	100%
3	Secretarial / Accounting	\$10,000.00	\$2,000.00	20%	25%
4	Engineering	\$25,000.00	\$24,000.00	96%	10%
5	Materials	\$225,000.00	\$27,000.00	12%	2%
6					
7					

# of the Partial Payment

Project Information

Period of these charges

Current Estimate and Amount

Description of Items from Estimate

Item or Subtotal from Estimate

Cumulative Costs through all Partial Payments

Percent of estimate invoiced is auto-calculated.

Percent of actual work complete is an entry made by the District. This is a perspective of the percentage of actual work completed for this line item.



# ROW-U-27

ROW CSJ: 1236-54-879	From: 2/1/2016	<b>Amount of:</b>
Utility ID#: U000025698	To: 11/1/2019	<input type="radio"/> ORIGINAL ESTIMATE
U No.: U12547	Agreement Date: 2/1/2020	<input checked="" type="radio"/> SUPPLEMENTAL ESTIMATE
Utility Co.: The Utility Company	District: SAT	<b>\$125,000.00</b>

The amount of the estimate and the Total of estimate amounts for the line items should match. Here it does not, so the box is RED.

Item	Description of Item	Estimate Amount	Actual Cost Incurred To-Date	Percent of Estimate Invoiced	Percent of Actual Work Completed
1	Inspection	\$13,568.00	\$5,000.00	37%	30%
2	Director of Public Works/ City Manager	\$7,554.00	\$5,000.00	66%	100%
3	Secretarial / Accounting	\$10,000.00	\$2,000.00	20%	5%
4	Engineering	\$25,000.00	\$24,000.00	96%	10%
5	Materials	\$225,000.00	\$27,000.00	12%	2%
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
<b>TOTALS</b>		\$281,122.00	\$63,000.00	22%	

Actual Cost to Date is Auto-summed.

% of Estimate Invoiced is auto-calculated



ROW-U-27				
	<b>TOTALS</b>	\$281,122.00	\$63,000.00	22%
	<b>Total Cost Incurred:</b>	\$63,000.00		
	<b>Less Betterment Ratio Percentage:</b>	9.23%		Application is hereby made for payment of labor and materials furnished to date in accordance with the above mentioned agreement.
	<b>Less Salvage Credit:</b>	\$1,000.00		
	<b>Difference:</b>	\$56,185.10		
	<b>Eligibility Ratio:</b>	98.25%		
	<b>Eligibility Amount:</b>	\$55,201.86		Utility Company Representative
	<b>Less 10% Retained:</b>	\$5,520.19		
	<b>Difference:</b>	\$49,681.67		Title
	<b>Less Previous Payments:</b>	\$5,600.00		Date
	<b>AMOUNT DUE THIS CERTIFICATE:</b>	\$44,081.67		

Now the amount matches.

Enter the Betterment Ratio

Enter Salvage Credit

Enter the Eligibility Ratio

Enter the Sum of Previous Payments

Amount of This Certificate, is auto-calculated. It should match the payment request and the invoice.



Invoice



# What needs to be shown on the Invoice?

January 13, 2021

**District Date Stamp**  
08/11/2021 9:14:25 AM

Page Number 1  
Invoice Number 202101-1

**TxDOT - Tyler District**

**Current Charges - Enerfin Field Services LLC**

RE: Enerfin Field Services LLC  
 FM 2206: SH 42, E to 1.6 Mi W of SL 281 (Fisher Rd) in Lgww  
 County: Gregg  
 ROW CSJ: 2073-01-013  
 U-Number: U15858  
 Utility ID: U00002267  
 Federal Project: STP 1702(794)

TAX-ID #: 20-1991792  
 Beginning Date: May 4, 2020  
 Completion Date: May 14, 2020

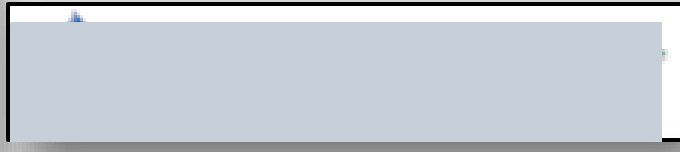
Reimbursement Breakdown

Utility Work to Date:	\$102,210.00
Salvage/Betterment Percentage of 0%:	\$0.00
Eligibility Ration of 100%	\$102,210.00
Less 10% Retained for Audit:	\$10,221.00
Subtotal:	\$91,989.00
Less Previous Partial Payments:	\$0.00
<b>Amount Due:</b>	<b>\$91,989.00</b>

Enerfin Field Services LLC  
1001 South Dairy Ashford Rd.,  
Houston, Texas 77077

**Send payment to:**  
Wire:  
Amegy Bank  
Enerfin Field Services LLC  
Acct. #51295578  
ABA #113011258

**Check:**  
Enerfin Field Services LLC  
Attn: Cash Receipts  
1001 South Dairy Ashford Rd., Suite 220  
Houston, Texas 77077



Invoice Number 202101-1

January 13, 2021

**District Date Stamp**  
08/11/2021 9:14:25 AM

FM 2206: SH 42, E to 1.6  
 County: Gregg  
 ROW CSJ: 2073-01-013  
 U-Number: U15858  
 Utility ID: U00002267

Beginning Date: May 4, 2020  
 Completion Date: May 14, 2020

Utility Letterhead

Invoice Number

Billing Date

District Date Stamp

Project Information

Missing – “FINAL”

Date Range of Installation

Remittance Address



```

PYADDR.17460017837.                                12/17/21
PAYEE NUMBER: 17460017837      TAXPAYER NUMBER: 17460017837
OWNERSHIP TYPE: OTHER        IAT IND:
ACTIVE          MC CN        1099 MC LOOKUP: PF12  NEXT AVAILABLE MC: 005

MAIL CODE: 004  SIC CODE: 9999  SECURITY TYPE: 0  SECURING SOURCE:
STATUS: A                                           TELEPHONE:
NAME: NEW BRAUNFELS UTILITIES                       ADDRESS IND: S
ADDRESS: PO BOX 310289
CITY: NEW BRAUNFELS      STATE: TX  ZIPCODE: 78131-0289  Z CODE: 046
    
```

Tax Identification Number

Mail Code

Securing Source

Remittance Address

601 is the Securing Source for TxDOT. Blank is also acceptable. Any other code will require a different TINS record.

The TINS record, also called CPA screenshot, provides the Tax Identification Number (TIN), Mail code (MC), Securing Source, and Remittance Address of the Utility.

This must match the organization information in TxC.

This must match the remittance address on the invoice.

Every District utility department should have someone with access to the CPA system and be able to supply a TINS record. The ROW project manager also has access.



## Certified Ledgers



**FINAL BILL**

**TXDOT**  
CSJ 0095-02-102 IH CSJ 2374-02-141  
UA14832  
Breakdown of Charges

**AT&T Project No. A009HWR**  
**CWOTS # 817T16**  
**INVOICE-CRIS # 660-18U-2613-029**

Material/Equipment:	Description	Quantity	Amount	Total
<b>Telco New Material/Equipment:</b>				
CABLE 24G 900P	See Attached Cost Description	2	1,738.30	
CABLE 24G 1800P	See Attached Cost Description	1076	19,148.63	
CABLE FIBER OPTIC 150 (127-174)	See Attached Cost Description	560	440.24	
CABLE FIBER OPTIC 50 (40-63)	See Attached Cost Description	3641	1,372.86	
LOAD CASE COILS ALL TYPES & SIZES	See Attached Cost Description	2	8,585.08	
Telc PUC-Conduit Sys-Underground Conduit	See Attached Cost Description	12	91.40	
Telc PUC-Underground Cable - Nonmetallic	See Attached Cost Description	90	7,217.67	
<b>New Material/Equipment</b>			<b>38,594.18</b>	

Corporate Overhead Loadings  
(2017, direct & indirect AT&T laboring + \$102,427.14 x 34.9512%)

Gross Construction Cost: 606,888.48

Plant Settlement Credit: -

Salvage Credit: (825.00) (825.00)

Depreciation Credit: -

Net Construction Cost: 505,074.48  
x Eligibility Ratio of 100%

Less: Previous Billings

Total Amount Due **505,074.48**

SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141425F	0.19
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M140737H	0.55
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141075F	0.89
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141075F	0.89
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M140720	1.33
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141378A	4.23
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141014A	239.48
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M141014A	291.72
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M145373D	0.67
SOFTWARE SOLUTIONS UNLIMITED INC	Freight Charges (See Attached Invoice)	M145293A	348.22
<b>Total Vendor Other</b>			<b>885.17</b>
<b>Total Minor and Miscellaneous Expense</b>			<b>23,581.33</b>
			<b>35,799.51</b>
			<b>35,799.51</b>

DocuSigned by:  
*Jeanie Baker*

Signature: Jeanie Baker

Title: Lead Engineer AT&T Texas

Date: 10/10/2019

The Certified ledger is the primary method to document internal utility costs.

Certified Time sheets are also included to show units, rates, and dates of service.

- Company Letterhead
- Signed by an Authorized representative
- Shows the title of the signer
- Statement certifying the information

By signing this report, I certify to the best of my knowledge that this document is true, complete, and accurate. All costs are in accordance with the purposes delineated within the corresponding Standard Utility Agreement.



111007.915

**PAYMENT REQUEST**

Owner: A [Redacted] Date: September 11, 2014  
 Contractor: T [Redacted] Project No. 22234

Project: U.S. Highway 290 East  
 TxDOT CSJ No. 0114-06-030  
 Bastrop County, Texas

**ITEMIZED SUMMARY**

Item No.	Item Description	Unit Price	Contract Quantity	Installed This Est.	Units Of Ms	Cost This Est.	Installed To Date	Total Cost To Date	Contract Total \$
1	2" SDR 21 PVC Pipe Installed	\$5.00	1090 LF	-	LF	\$0.00	-	\$0.00	\$5,450.00
2	12 Gage Tracer Wire Installed	\$0.50	1090 LF	1,080	LF	\$540.00	1,080	\$540.00	\$545.00
3	Sand Bedding	\$4.50	1090 LF	860	LF	\$3,870.00	860	\$3,870.00	\$4,905.00
4	2" Flushing Valve Assembly	\$900.00	1 EA	1	EA	\$900.00	1	\$900.00	\$900.00
5	2" Gate Valve w/ valve box	\$600.00	1 EA	-	EA	\$0.00	-	\$0.00	\$600.00
6	Disconnect, Relocate & Reconnect Mtr	\$600.00	2 EA	2	EA	\$1,200.00	2	\$1,200.00	\$1,200.00
7	O/C Gravel Driveway w/ 4" PVC Casing	\$15.00	20 LF	-	LF	\$0.00	-	\$0.00	\$300.00
8	Erosion Control w/ Silt Fencing	-	-	-	-	-	-	-	-
9	2" Wet Connection	\$1,000.00	1 EA	1	EA	\$1,000.00	1	\$1,000.00	\$1,000.00
10	1" Auto. Air/Vac. Release Valve	\$1,400.00	1 EA	-	EA	\$0.00	-	\$0.00	\$1,400.00
11	Trench and Shoring Safety	\$500.00	LS	1	LS	\$500.00	1	\$500.00	\$500.00
12	Clearing and Chipping	\$1,500.00	LS	-	LS	\$0.00	-	\$0.00	\$1,500.00
13	Directional Bore w/ 4" PVC Casing	\$45.00	-	220	LF	\$9,900.00	220	\$9,900.00	\$9,900.00
14	2" Yelomine Installed	\$7.00	-	1,080	LF	\$7,560.00	1,080	\$7,560.00	\$7,560.00
15	2" Harco 90 Bends	\$350.00	-	2	EA	\$700.00	2	\$700.00	\$700.00
16	2" Harco Knock On	\$350.00	-	1	EA	\$350.00	1	\$350.00	\$350.00
17	Temporary Tie In	\$500.00	-	1	EA	\$500.00	1	\$500.00	\$500.00
Construction Total:						\$27,020.00		\$27,020.00	\$18,300.00
Materials On Hand:									
Retainage:									
Less Previous Payment Draw:						\$0.00		\$0.00	
<b>AMOUNT DUE:</b>						<b>\$27,020.00</b>		<b>\$27,020.00</b>	

The Contractor hereby certifies that all payments received from the Owner for this project have been or will be applied to discharge in full all obligations incurred by the Contractor in work included in this Pay Request and title to all material and equipment incorporated in said work, will pass to the Owner at time of payment, free and clear of all liens, claims, security interests and encumbrances, except as covered by Bond acceptable to the Owner.

Submitted By: Travis Hobbs 9.11.14 Date  
 Travis Hobbs, President, Travis Hobbs Construction, LLC

Recommended By: Curtis R. Steger 9/15/14 Date  
 Curtis R. Steger P.E., Steger Bizzell

Approved By: \_\_\_\_\_ Date  
 Rory Marrs, Aqua Water Supply Corporation

Letterhead

Project Information

Units

Rates

Check the math!

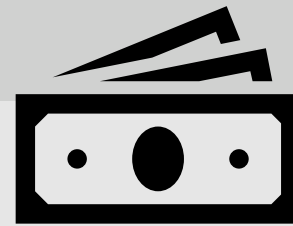
Check the math!

Certification

Signed

A large blue trapezoidal shape with a white border, positioned on the left side of the slide. It is wider at the top and tapers towards the bottom.

## Cost Documentation



# What do you look for on Invoices?

Invoice for Professional Services

ATTN: MR. ROGER BIGGERS  
 P.O. BOX 310289  
 263 E. MAIN PLAZA  
 NEW BRAUNFELS, TX 78131

Invoice No: 068614002-0920  
 Invoice Date: Sep 30, 2020  
 Invoice Amount: \$7,465.00

Project No: 068614002  
 Project Name: NB I - TXDOT RELOCATIONS  
 Project Manager: MASON, SEAN

Client Reference:

Please send payments to:  
 DALLAS, TX 75395-1640

Federal Tax Id: 56-0885615

For Services Rendered through September 30, 2020

**COST PLUS MAX**  
 KHA Ref # 068614002

Cost Breakdown	Contract Value	Amount Earned to Date	Previous Amount Billed	Current Amount Due
TASK 1 - DESIGN MANAGEMENT, COORDINATION, DATA COLLECTION, & SURVEY	46,000.00	29,334.80	24,604.80	4,730.00
TASK 2 - DESIGN	125,000.00	13,620.00	10,992.50	2,627.50
TASK 3 - BIDDING SERVICES	14,000.00	107.50	0.00	107.50
TASK 4 - CONSTRUCTION PHASE SERVICES	40,000.00	0.00	0.00	0.00
TASK 5 - SUPPLEMENTAL SERVICES	22,500.00	0.00	0.00	0.00
<b>Subtotal</b>	<b>247,500.00</b>	<b>43,062.30</b>	<b>35,597.30</b>	<b>7,465.00</b>
<b>Total COST PLUS MAX</b>				
<b>TOTAL</b>	<b>\$</b>	<b>7,465.00</b>		

CONFIRM IT IS AN INVOICE

Confirm dates are within range

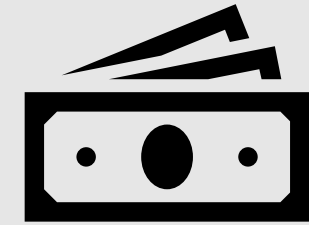
Preferably, project is noted

Confirm invoice is to the Utility

Add the amount to your cost documentation total.



# Beware of:



**FERGUSON** | **WOLSELEY** INDUSTRIAL GROUP

FERGUSON ENTERPRISES LLC #215  
 WOLSELEY INDUSTRIAL GROUP  
 PO BOX 802817  
 CHICAGO, IL 60680-2817  
 PH: 314-522-3300 Fax: 314-522-3340

ORDER NO. PA478610 REQUIRED DATE 03/18/21 SHIP WISE 564 SELL WISE 564 PAYMENT ON ACCOUNT

CUSTOMER NO. 356721	CUSTOMER ALPHA AONE	CONTRACT NO.	BID NO.	ORDER DATE	ORDERED BY	INSTRUCTIONS
SOLD TO AONE PIPELINE 100 MANDA CT TROY, MO 63379 636-775-2663		SHIP TO		SHIP VIA SHIP WT. SHIP DATE		
CUSTOMER P.O. NO.		JOB NAME	ATTN	DELIVERY		
OHL CONTACT		WRITER Katie Knobbe	SALESMAN	RECEPT B/O SHOWROOM	ROUTE NO.	RUN NO.
VENDOR		TAG PO NUM		SOURCE =	DEPART TIME	
VENDOR PO NO.		PACKED BY	CHECKED BY	IB FITT =	ROUTE DESC.	
OB SHIP =						

LINE	ORDER QTY	SHIP QTY	BO QTY	ITEM CODE	DESCRIPTION	UNIT PRICE	U/M	TOTAL	P.O. NO.	LINE WT	aisle loc
					Received as Payment on Account			\$186.25			
					REF ORDER 8184040						

TOTAL WEIGHT OF ORDER:

This is not an invoice. It is a bill of lading. Again, it is good to include all documentation in the payment package, as it may be useful to the auditor, but this is not cost documentation.



Form 1818

MTR's

Certifications



Material Statement

Sheet 1 of 1

Supplier: Meyer Utility Structures  
 Address: 585 Duncan Farms Road  
Steele AL 35987  
 Contract No.: U15821, Utility ID # U00002180

County: Comal  
 Project: FM 2252 From: Bexar/Comal County Line to FM 3009  
 Control: CCSJ: 1433-02-044, ROW CSJ: 1433-02-045  
 Contractor: CPS Energy Transmission

Purchase Order No.	Quantity (Amt./Units)	Material Description	Mill Name	Heat No.	Material Use	Required Spec.	Documentation MTR	Cert.
501314	89'	72833 - 2" x 2" x 3/16 Angle Iron	O'Neal	2080315	A36	A36	X	
501773	272 pcs	71070 - 2 1/4 18J Rebar	Nucor	3700011032	A615	A615	X	
500627	544 pcs	76144AM - 2 1/4 Hvy Hex Bolt	Ameribolt	3080164	A563	A563	X	
496202	1	A572-65 .500 X 60.0 X 521.0	NUCOR	A9N0625	A572-65	A572-65	X	
497990	1	A572-65 .750 X 96.0 X 240.0	NUCOR	A9S2205	A572-65	A572-65	X	
498422	2	A572-65 .750 X 96.0 X 240.0	NUCOR	A9T2876	A572-65	A572-65	X	
498627	1	A572-65 .750 X 96.0 X 240.0	NUCOR	B9U5129	A572-65	A572-65	X	

This is to certify that the materials listed above and on the attached supplement (if attached) are in conformance with the governing specification(s). This is to also certify that all manufacturing processes for steel and iron materials or for the application of coatings (epoxy, galvanizing, painting or any other coating that protects or enhances the value of the steel or iron metal) to these materials occurred in the United States of America. Manufacturing processes are defined as all processes required to change the raw ore or scrap metal into the finished in-place steel or iron product. The attached mill test reports (MTRs) and Certifications (Cert.) are offered as proof of Domestic Origin.

Subscribed and sworn to before me this 15<sup>th</sup> day of

July, 2020  
 Notary Public Chris Solomon



My Commission expires: February 28, 2023

I declare under penalty of perjury under the laws of the United States of America and the State of Texas that the foregoing is true and correct and that I am authorized to sign for the Firm listed below.

[Signature] 7/15/2020  
 (Authorized Corporate Official Signature) Date

SVP Sales & Marketing  
 (Type Name and Title)

Meyer Utility Structures, LLC  
 (Firm Name)

Buy America compliance is documented using a Form 1818 and a Material Test Report or a Certification.

See Checklist and Memo Tool for a review process walk-through.

This documentation must be confirmed prior to installation. Include all the documentation in the billing package.

Check for \* on the SUA estimate.



CMC STEEL SOUTH CAROLINA  
310 New State Road  
Cayce SC 29033-3704

CERTIFIED MILL TEST REPORT  
For additional copies call  
800-637-3227

We hereby certify that the test results presented here are accurate and conform to the reported grade specification

*Jacob Selzer*  
Jacob Selzer – CMC Steel  
Quality Assurance Manager

1SERIES-BPS®

**HEAT NO.:2080315**

GRADE: ASTM A36-19/A529-14 Gr 50  
ROLL DATE: 01/23/2020  
MELT DATE: 01/11/2020  
Cert. No.: 82975728 / 080315D111

S	O'Neal Steel Inc	S	O'Neal Steel
O		H	
L	4530 Messer Airport Hwy	I	710 S 2nd St
D	Birmingham AL	P	Nashville TN
US	35222-1627	US	37213-1401
T	2055998000	T	6152562900
O		O	

Delivery#: 82975728  
BOL#: 73407655  
CUST PO#: 5504575  
CUST P/N: 749732  
DLVRY LBS / HEAT: 4392.000 LB  
DLVRY PCS / HEAT: 90 EA

Characteristic	Value	Characteristic	Value	Characteristic	Value
C	0.13%	Elongation Gage Lgth test 1	8IN		
Mn	0.66%	Yield to tensile ratio test1	0.76		
P	0.011%	Yield Strength test 2	56.3ksi		
S	0.012%	Tensile Strength test 2	74.5ksi		
Si	0.22%	Elongation test 2	27%		
Cu	0.32%	Elongation Gage Lgth test 2	8IN		
Cr	0.14%	Yield to tensile ratio test2	0.76		
Ni	0.12%	C+(Mn/6)	0.24%		
Mo	0.033%				
V	0.000%				
Cb	0.011%				
Sn	0.012%				
Al	0.002%				
Ti	0.001%				
N	0.0062%				
Carbon Eq A529	0.34%				
Yield Strength test 1	56.1ksi				
Tensile Strength test 1	74.0ksi				
Elongation test 1	29%				

The Following is true of the material represented by this MTR:

**\*100% melted and rolled in the USA**

- \*Contains no weld repair
- \*Contains no Mercury contamination
- \*Manufactured in accordance with the latest version

**\*Meets the "Buy America" requirements of 23 CFR635.410, 49 CFR 661**

Known to the State of California to cause cancer, birth defects or other reproductive harm. For more information go to [www.P65Warnings.ca.gov](http://www.P65Warnings.ca.gov)

REMARKS : ALSO MEETS ASTM GRADE A36 REV-03A, A529 GR.50, A572 GR.50, A709 GR.36, A709 GR.50, A992, AASHTO GRADE M270 GR.36, M270 GR.50, CSA G40.21-04 GRADE 44W,50W,ASME SA-36 2008A ADDEND A



P.O. Box 441 • Weatherford, Texas 76086 • Tel 817-771-4278

U15177-Pay Item No. 1 (Steel Encasement Pipe)

STATE OF TEXAS DEPARTMENT OF TRANSPORTATION  
**CERTIFICATE OF COMPLIANCE**  
FOR BUY AMERICA REQUIREMENT

UTILITY CONSTRUCTION

Project No. I-35 & FM 66 Waterline Utilities Relocation

City/Town: Waxahachie, Texas

DOMESTIC MATERIAL (COMPLIANCE) I hereby certify to the best of my knowledge and belief that all the materials in the Utility Construction Estimate **DO COMPLY** with the BUY AMERICA requirement and the Utility abides as follows:

(1) The 375 feet of 24" x .375; Steel Encasement Pipe shall comply with the "BUY AMERICA" requirement set forth in 23 USC § 313 and 23 CFR § 635.410, as amended from time to time;

(2) QFC Services, LLC shall furnish predominately steel and iron manufactured products for the Project that are made in the United States according to the applicable provisions of 23 CFR § 635.410. "UNITED STATES" means the United States of America and includes all territory, continental and insular, subject to jurisdiction of the United States. All predominately steel or iron manufactured products incorporated permanently into the Utility's installations and adjustments for the Project must be made of steel or iron produced in the United States and all subsequent manufacturing processes of such products including the application of coatings shall be performed in the United States. Manufacturing is any process that modifies the chemical content; physical shape or size; or final finish of a product. Manufacturing begins with the initial melting and mixing, and continues through the bending and coating stages. If a domestic product is taken out of the United States for any process, it becomes a foreign source material and is not compliant with the "BUY AMERICA" requirement;

NON-DOMESTIC MATERIAL (NON-COMPLIANCE) I hereby certify to the best of my knowledge and belief that the noted materials in the Utility Construction Estimate **DO NOT COMPLY** with the BUY AMERICA REQUIREMENT and the Utility abides as follows:

(1) The Utility shall provide written notification, (attached to the Construction Estimate for the Project), specifying predominately steel and iron manufactured materials/products which are not produced in the United States in sufficient and reasonably available quantities which are of a satisfactory quality. Therefore, the Utility is requesting the Department, in accordance with 23 CFR § 635.410(c)(1) to seek a waiver from Federal Highway Administration (FHWA) for the installation of these materials. However, upon written notification from the Department, if a waiver

PROJECT DESCRIPTION

MUST SHOW MATERIAL DESCRIPTION

MUST SIGNED

of the "BUY AMERICA" requirement is not pursued by Department, or is not granted by FHWA, I certify that the Utility shall comply with the Buy America requirement.

AUTHORIZED UTILITY REPRESENTATIVE:

John Vaughn  
Project Manager, QFC Services, LLC

X 5-22-20  
Date



Bid Tabs

Rate Sheets



BID TABULATION  
KIMLEY-HORN AND ASSOCIATES, INC.

Owner: <b>New Braunfels Utilities</b>	<b>BIDDER 1</b>	<b>BIDDER 2</b>	<b>BIDDER 3</b>						
KH Job No.: <b>068614002</b>	Harper Brothers Construction, LLC	Wampole - Miller, Inc. d/b/a Miller Bros	JM Pipeline, LLC						
Project: <b>TxDOT Relocates and Improvements Project</b>	654 N. Sam Houston Parkway E Suite 330	301 Alan Wood Road	P.O. Box 8614						
Date: <b>March 26, 2021</b>	Houston, TX 77060	Conshohocken, PA 19428	Horseshoe Bay, Texas 78657						
<b>TxDOT Relocations - FM 725 Fire Hydrant Relocations</b>									
<b>Base Bid Items</b>									
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
1	Mobilization	1	LS	\$6,500.00	\$6,500.00	\$7,214.00	\$7,214.00	\$10,000.00	\$10,000.00
2	Remove Existing Fire Hydrants	2	EA	\$1,500.00	\$3,000.00	\$2,678.00	\$5,356.00	\$5,000.00	\$10,000.00
3	Remove Existing Gate Valves	1	EA	\$2,000.00	\$2,000.00	\$311.80	\$311.80	\$3,000.00	\$3,000.00
4	Abandon Existing Water Lines	10	LF	\$100.00	\$1,000.00	\$678.40	\$6,784.00	\$50.00	\$500.00
5	6-in DIA x 6-in DIA, cut-in-tee	1	EA	\$1,200.00	\$1,200.00	\$4,180.46	\$4,180.46	\$8,000.00	\$8,000.00
6	8-in DIA x 6-in DIA, cut-in-tee	1	EA	\$1,500.00	\$1,500.00	\$4,764.14	\$4,764.14	\$9,000.00	\$9,000.00
7	Ductile Iron Fittings	0.2	TON	\$3,500.00	\$700.00	\$8,571.00	\$1,714.20	\$1,500.00	\$300.00
8	Pipe, 6-in DIA Ductile iron	15	LF	\$110.00	\$1,650.00	\$107.67	\$1,615.05	\$180.00	\$2,700.00
9	Gate Valve, Resilient Seated, 6-in DIA	2	EA	\$3,620.00	\$7,240.00	\$814.10	\$1,628.20	\$2,000.00	\$4,000.00
10	Fire Hydrant Assemblies	2	EA	\$11,000.00	\$22,000.00	\$5,235.20	\$10,470.40	\$8,000.00	\$16,000.00
11	6-in Line Stopper	2	EA	\$5,434.00	\$10,868.00	\$5,133.60	\$10,267.20	\$12,000.00	\$24,000.00
12	8-in Line Stopper	2	EA	\$5,880.00	\$11,760.00	\$6,673.60	\$13,347.20	\$12,500.00	\$25,000.00
13	Asphalt Pavement Surface Repair	5	SY	\$300.00	\$1,500.00	\$495.20	\$2,476.00	\$1,000.00	\$5,000.00
14	Concrete Sidewalk Repair	5	SY	\$310.00	\$1,550.00	\$627.20	\$3,136.00	\$1,000.00	\$5,000.00
15	Seeding for Erosion Control	18	SY	\$25.00	\$450.00	\$41.26	\$742.68	\$80.00	\$1,440.00
16	Curb and Gutter Repair	8	LF	\$200.00	\$1,600.00	\$293.40	\$2,347.20	\$75.00	\$600.00
17	Erosion and Sediment Control	1	LS	\$500.00	\$500.00	\$1,504.00	\$1,504.00	\$2,000.00	\$2,000.00
18	Trench Safety Systems	25	LF	\$10.00	\$250.00	\$33.01	\$825.25	\$75.00	\$1,875.00
<b>TOTAL BASE BID (ITEMS 1-18)</b>					<b>\$75,268.00</b>	<b>\$78,683.78</b>	<b>\$128,415.00</b>		

Confirm the lowest qualified bidder was selected.

Form CIQ	N	N	Y
Form 1295	Y	N	Y
Certificate of Insurance	Y	N	Y
Corporate Charter, Signature Authority, Etc	Y	N	Y
Boycott of Israel Statement	N	Y	N
<b>Supplemental Document</b>			
Safety Record	Y	N	N
Financial Statement	Y	N	Y
Statement of Experience	Y	N	Y
Proposed Personnel	N	N	Y



EXHIBIT "B"

YEAR 2018  
TREE TRIMMING RATES

<u>LABOR RATES AND PERSONNEL:</u>		REGULAR	OVERTIME
General Foreman & R.O.W. Unit		\$47.98/hr	\$71.94
Foreman	Class A	\$28.72/hr	\$43.08
Foreman	Class B	\$25.87/hr	\$38.81
Climber	Class A	\$21.10/hr	\$31.65
Climber	Class B	\$17.63/hr	\$26.45
Groundman		\$14.61/hr	\$21.92

EQUIPMENT RATES:

Aerial Lift Dump Bed	\$18.36/hr
Log Loader Dump Truck	\$18.36/hr
Diesel Dump	\$9.71/hr
Crew Truck and Tools	\$9.05/hr
Brush Chipper	\$8.82/hr
Tractor & Shredder	\$16.20/hr
Small Gas Saw	\$0.93/hr
Large Gas Saw	\$1.14/hr
Trailer (when used)	\$5.56/hr
Jaraff	\$56.73/hr

\*At your request, we will provide a rate for any additional machinery that is not listed above.

The rates listed above are based on a forty (40) hour week. Four (4) ten (10) hour days.

**\*Overtime billing will remain at time and half for the men and regular time for the equipment.**

**Due to unstable fuel costs; a fuel surcharge could come into effect; this would only take place after negotiations and agreements could be reached between Harris Line and Upshur Rural Elec. Coop. Corp.**

The rates listed above are based on a forty (40) hour week four (4) ten (10) hour days. A ten (10) hour workday is defined at 7:00 a.m. (the time the Harris Line Service Co. Inc. crew leaves the Harris's Longview yard) to 5:30 p.m. (the time work ceases at URECC's job site for that day). Due to unstable fuel costs; a fuel surcharge could come into effect; this would only take place after negotiations and agreements could be reached between Harris Line and Upshur-Rural Elec. Coop.

Rate sheets are required for external engineering, and for construction completed under a continuing contract.

They should have been supplied in the Standard Utility Agreement, but often are not.

They must show units and rates.

They must match the SUA Estimate and the invoiced documentation.

# Continuing Contract Rate Sheet



Task	Unit	Unit Cost			
Points/40 Welds	REV 4 w/Bore				
TASK	ADDTL COST	DAYS REQUIRED	ESTIMATE COST	UNIT/HOURS	UNIT COST
Haul Pipe From Tampa		5	\$7,550.00	50	\$151.10
Move-In/Move-Out (Crew)		4	\$42,360.00	400	\$105.90
Move-In/Move-Out (Bore Crew)			N/A		
Porta Potties x4		30	\$1,440.00	EACH	\$360.00
Bore Price (1120ft)			\$123,200.00	FOOT	\$110.00
Silt Fence (500 Ft) \$4.25/ft	\$2,125.00		\$2,125.00	FOOT	\$4.25
Grade R.O.W (2 Days w/o Welder)		2 w/o welder	\$17,220.00	120	\$143.50
Assist Bore Crew (4 Days) (Bore+op+labor)		4	\$9,060.00	80	\$113.25
Welding Bore Pipe (4 Days w/ Welder)		4 w/ welding	\$52,360.00	400	\$130.90
Test Bore Pipe (2 Days w/ Test Crew)		2 w/ test crew	\$8,210.00	60	\$136.83
Coat Welds (40 ea.) \$42.60/ea.	\$1,704.00		\$1,704.00	40	\$42.68
Assist w/ Pull Back (1 Day w/ welding)			\$13,090.00	100	\$130.90
Weld up Tie-In Sections (2 Days)		2	\$26,180.00	200	\$130.90
Test Pipe (3 Days w/ Test Crew)		3 w/ test crew	\$12,315.00	90	\$136.83
Tie-In (1 Day w/ Welder)		1 w/ welding	\$13,090.00	100	\$130.90
Backfill		1 w/o welder	\$8,610.00	60	\$143.50
Excavate Old Line		2 w/o welder	\$17,220.00	120	\$143.50
Take Up Old Line		2 w/ welding	\$26,180.00	200	\$130.90
Haul Pipe to Station	\$2,615.00		\$2,615.00	10	\$261.50
Backfill Old Line		2 w/o welder	\$17,220.00	120	\$143.50
Fill Line w/N2			\$5,305.00	30	\$176.83
Seed & Straw (Acre)	\$2,200.00		\$2,200.00	ACRE	\$2,200.00
Buy Pigs (6 ea.) \$82/ea.	\$492.00		\$492.00	EACH	\$82.00
X-Ray	\$6,650.00		\$6,650.00	40	\$166.25
TOTAL(S)	\$15,786.00	32	\$416,396.00	2180	
	ADDITIONAL COST	DAYS	TOTAL ESTIMATE	MAN HOURS	

The Continuing Contract rate sheet should have been provided in the Standard Utility Agreement, but often is not.

The Continuing Contract Rate Sheet establishes the units and rates of the Engineering or construction services to which the Utility is previously committed.

The rates charged in the payment package, and shown on the estimate, must match the rates in the continuing contract as supplied by the utility.



Quitclaim  
Deeds



Was the Utility compensated for existing easements?

If so, a copy of the recorded Quitclaim Deed is required at the time of billing and a statement from ROW Division approving the amount for reimbursement.

**Notice of Confidentiality Rights: If you are a natural person, you may remove or strike any of the following information from this instrument before it is recorded for record in the public records: your Social Security Number or your Driver License Number.**

Form ROW-46-30 (Rev. 12/19) Page 1 of 2

**NOTE: THIS FORM IS INTENDED SOLELY FOR USE BY THE TEXAS DEPARTMENT OF TRANSPORTATION. USE OF THIS FORM BY PRIVATE PARTIES ATTEMPTING TO QUITCLAIM OR CONVEY PROPERTY MAY RESULT IN THE UNINTENDED CONVEYANCE OF THE GRANTOR'S INTEREST TO THE STATE OF TEXAS.**

**QUITCLAIM DEED**

THE STATE OF TEXAS                    §    ROW CSJ: 0451-03-015  
COUNTY OF COLLIN                    §    KNOW ALL MEN BY THESE PRESENTS:

That, Bear Creek Special Utility District of the County of Collin, State of Texas, hereinafter referred to as Grantors, when one or more, for and in consideration of the sum of Zero Dollars (\$0) and other good and valuable consideration to Grantors in hand paid by the State of Texas, acting through the Texas Transportation Commission, the receipt of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, have Quitclaimed and do by these presents Bargain, Sell, Release and forever Quitclaim unto the State of Texas all of Grantors' right, title, interest, claim and demand in and to that certain lot or parcel of land, including any improvements thereon, situated in the County of Collin, State of Texas, more particularly described in Exhibit "A" attached hereto and incorporated herein for any and all purposes.

**TO HAVE AND TO HOLD** for said purposes together with all and singular the rights, privileges, and appurtenances thereto in any manner belonging unto the said State of Texas forever.

**IN WITNESS WHEREOF**, this instrument is executed on this the 17th day of MAY, 2021.

Herman Stork  
Herman Stork, President  
Bear Creek Special Utility District

Grantee's Address: 16881 County Road 541, Box 188  
Lavon, Texas 75166

Form ROW-46-30 (Rev. 12/19) Page 2 of 2

State of Texas  
County of Collin

This instrument was acknowledged before me on MAY 17, 2021  
HERMAN Stork

The acknowledging person(s) personally appeared by:

physically appearing before me.  
 appearing by an interactive two-way audio and video communication that meets the requirements for online notarization under Texas Government Code chapter 406, subchapter C.

Camille Reagan  
Notary Public's Signature

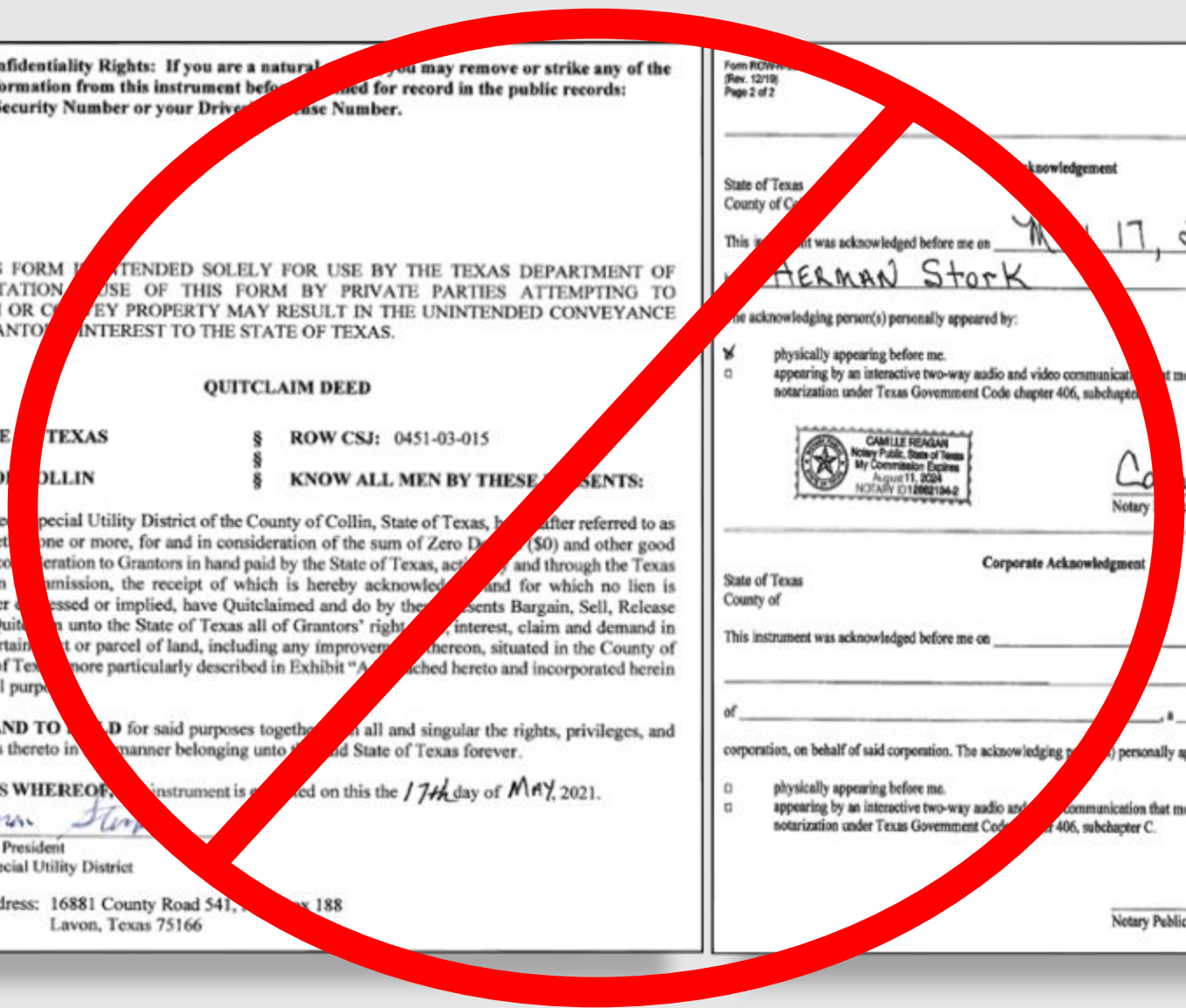
Corporate Acknowledgment

State of Texas  
County of

This instrument was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_ of \_\_\_\_\_ a \_\_\_\_\_ corporation, on behalf of said corporation. The acknowledging person(s) personally appeared by:

physically appearing before me.  
 appearing by an interactive two-way audio and video communication that meets the requirements for online notarization under Texas Government Code chapter 406, subchapter C.

Notary Public's Signature



# Quit Claim - Easement



DocuSign Envelope ID: 5E4A787E-7910-4632-5050-6C1C79A7E84F

202199030664



4/11

**Notice of Confidentiality Rights:** If you are a natural person, you may remove or strike any of the following information from this instrument before it is filed for record in the public records: your Social Security Number or your Driver's License Number.



NOTE: THIS FORM IS INTENDED SOLELY FOR USE BY THE TEXAS DEPARTMENT OF TRANSPORTATION. USE OF THIS FORM BY PRIVATE PARTIES ATTEMPTING TO QUITCLAIM OR CONVEY PROPERTY MAY RESULT IN THE UNINTENDED CONVEYANCE OF THE GRANTOR'S INTEREST TO THE STATE OF TEXAS.

## QUITCLAIM DEED

THE STATE OF TEXAS           §   ROW CSJ: 1268-02-028  
                                          §  
COUNTY OF GUADALUPE       §   KNOW ALL MEN BY THESE PRESENTS:

That, Green Valley Special Utility District [GVSUD] of the County of Guadalupe, State of Texas, hereinafter referred to as Grantors, whether one or more, for and in consideration of the sum of Zero Dollars (\$0) and other good and valuable consideration to Grantors in hand paid by the State of Texas, acting by and through the Texas Transportation Commission, the receipt of which is hereby acknowledged, and for which no lien is retained, either expressed or implied, have Quitclaimed and do by these presents Bargain, Sell, Release and forever Quitclaim unto the State of Texas all of Grantors' right, title, interest, claim and demand in and to that certain tract or parcel of land, including any improvements thereon, situated in the County of Guadalupe, State of Texas, more particularly described in Exhibit "A," attached hereto and incorporated herein for any and all purposes.

**TO HAVE AND TO HOLD** for said purposes together with all and singular the rights, privileges, and appurtenances thereto in any manner belonging unto the said State of Texas forever.

IN WITNESS WHEREOF, this instrument is executed on this the 27th day of August, 2021

David P. Allen \_\_\_\_\_  
David P. Allen \_\_\_\_\_  
General Manager \_\_\_\_\_

Grantee's Address: Texas Department of Transportation  
125 E. 11 Street  
Austin, Texas 78701  
Travis County

Form ROW-N-33  
(Rev. 12/19)  
Page 2 of 2

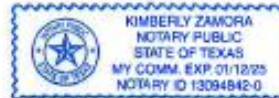
## Acknowledgement

State of Texas  
County of Guadalupe

This instrument was acknowledged before me on 27 August 2021  
by David P. Allen

The acknowledging person(s) personally appeared by:

- physically appearing before me.
- appearing by an interactive two-way audio and video communication that meets the requirements for online notarization under Texas Government Code chapter 406, subchapter C.



[Signature]  
Notary Public's Signature

## Corporate Acknowledgment

State of Texas  
County of Guadalupe

This instrument was acknowledged before me on \_\_\_\_\_ by \_\_\_\_\_

of \_\_\_\_\_, a \_\_\_\_\_

corporation, on behalf of said corporation. The acknowledging person(s) personally appeared by:

- physically appearing before me.
- appearing by an interactive two-way audio and video communication that meets the requirements for online notarization under Texas Government Code chapter 406, subchapter C.

\_\_\_\_\_  
Notary Public's Signature



## EXHIBIT "A"

ROW CSJ: 1268-02-028  
 County: Guadalupe  
 Highway: FM 1103

Date: August 19, 2016

### Property Description for Parcel 60

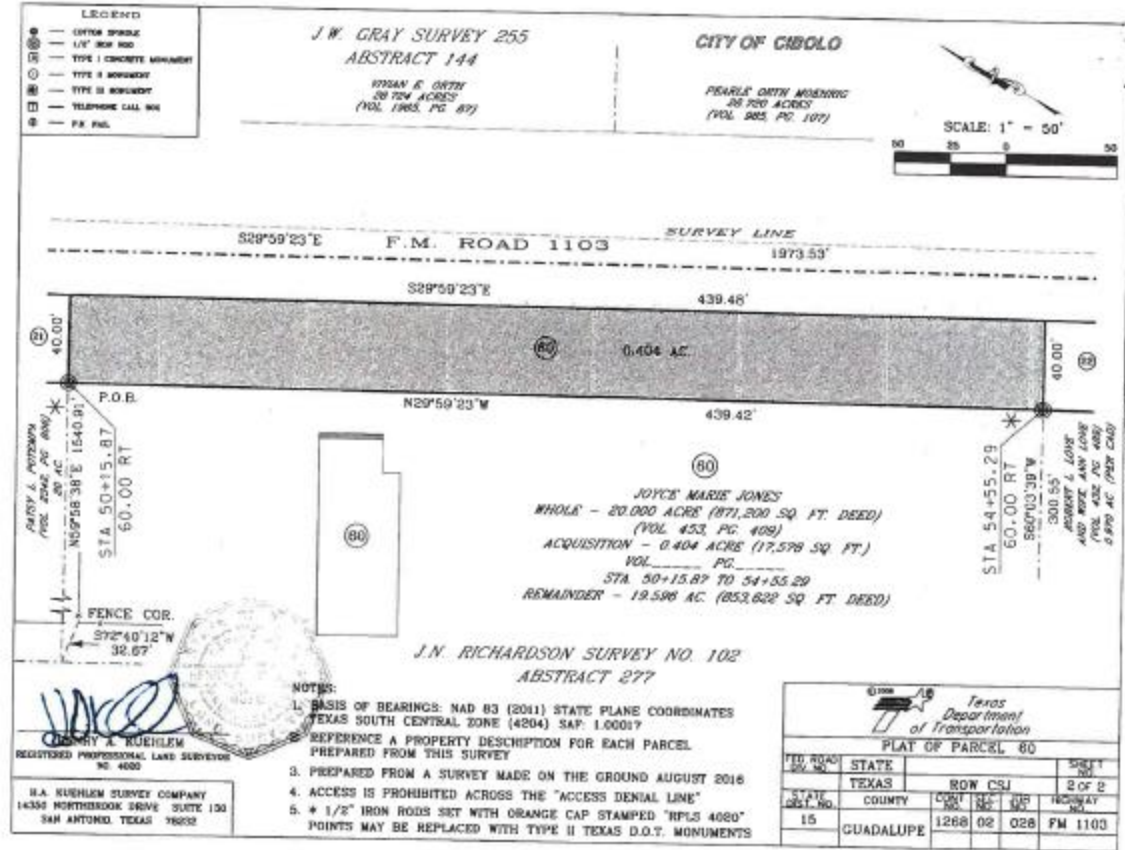
0.404 of an acre of land (17,578 sq. ft.), situated in the City of Cibolo, Guadalupe County, Texas, being part of that 20.000 acre tract, out of the J.N. Richardson Survey No. 102, Abstract 277, said 20.000 acre tract conveyed to Joyce Marie Jones, by deed recorded in Volume 453, Page 409, Official Public Records of Guadalupe County, Texas, said 0.404 of an acre parcel (17,578 sq. ft.) being more particularly described by metes and bounds as follows:

BEGINNING at a 1/2" iron rod with cap set\* at the intersection of the proposed west right of way line of F.M. Road 1103 with the north line of said 20.000 acre tract, being the south line of a 20 acre tract described in deed recorded in Volume 2342, Page 806, said point being the northwest corner of this parcel and being 60.00 feet right of Engineers Centerline Station 50+15.87, said point of beginning also being N 59° 58' 38" E. 1540.91 feet from the record northwest corner of said 20.000 acre tract which is located S 72° 40' 12" W. 32.67 feet from a fence corner at the occupied northwest corner of said 20.000 acre tract.

1. THENCE N 59° 58' 38" E. 40.00 feet along the north line of said 20.000 acre tract, being the south line of said 20 acre tract, to point in the existing west right of way line of F.M. Road 1103 at the southeast of said 20 acre tract, being the northeast corner of said 20.000 acre tract and this parcel.
2. THENCE S 29° 59' 23" E. 439.48 feet along the existing west right of way line of F.M. Road 1103 to a point at the southeast corner of said 20.000 acre tract and this parcel, being a northeast corner of a 0.970 acre tract (per CAD) described in deed recorded in Volume 432, Page 489.
3. THENCE S 60° 03' 39" W. 40.00 feet along the south line of said 20.000 acre tract, being the north line of said 0.970 acre tract, to a 1/2" iron rod with cap set\* at the intersection of the proposed west right of way line of F.M. Road 1103 with the south line of said 20.000 acre tract, being the southwest corner of this parcel.
4. THENCE N 29° 59' 23" W. 439.42 feet along the proposed west right of way line of F.M. Road 1103 to the place of BEGINNING and containing 0.404 of an acre of land (17,578 sq. ft.).

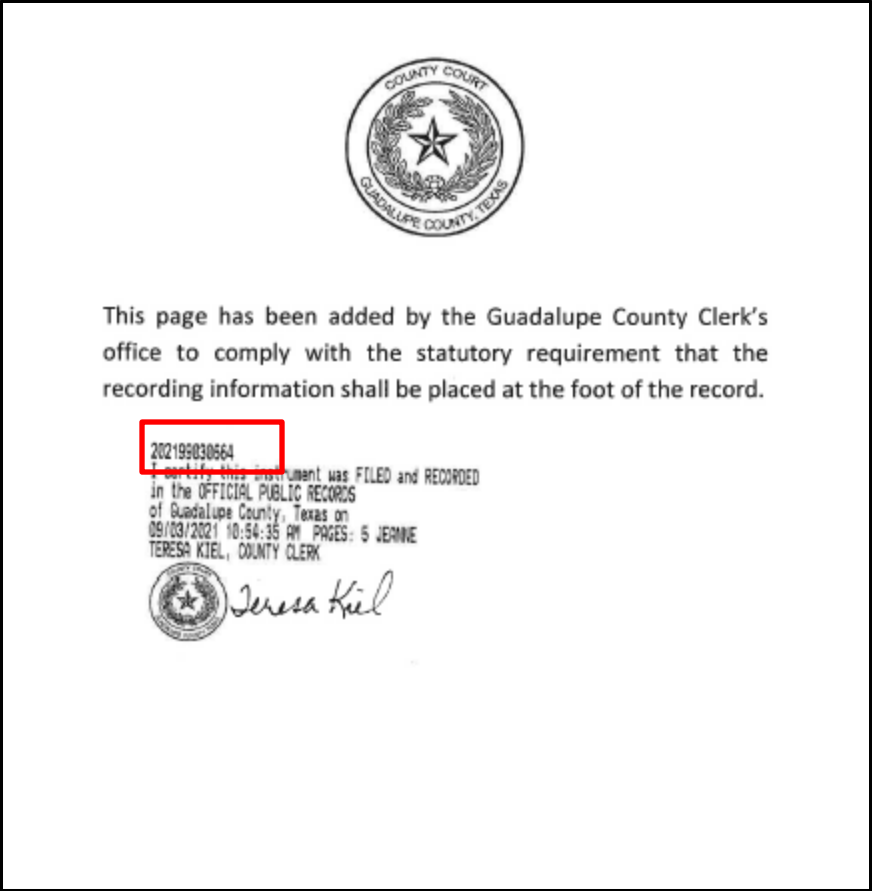
Note: \* 1/2" iron rods set with orange plastic cap stamped "RPLS 4020"  
 Basis of bearings are NAD 83(2011) - State Plane Coordinate - Texas South Central Zone (4204)  
 Surface Adjustment Factor: 1.00017  
 RE: Plat dated August 19, 2016

  
**Henry A. Kuchlem**  
 Registered Professional Land Surveyor  
 No. 4020





This is the Certification in which it has been Recorded in the County Courthouse showing The recorded instrument number





Utility  
Installation  
Request  
(Permit)



Approval Form

Page 1 of 1

Approval Form  
Online version 11/2005

**APPROVAL**

To Larry Busch  
City of Schertz  
10 Commercial Place Bldg. #2  
Schertz, TX 78154

Date 4/2/2019  
Application No. SAT20190301170415  
District App. No. SS  
Highway FM 1103  
Control Section 126801  
Maintenance Section Seguin  
County Comal

TxDOT offers no objection to the location on the right-of-way of your proposed utility installation, as described by Notice of Proposed Utility Installation No. SAT20190301170415 (District Application No. SS) dated 4/2/2019 and accompanying documentation, except as noted below.

**Please contact Rich Krog or Joseph Murphy at LTRA at 214-979-1144 to discuss. This utility adjustment is being requested as joint bid work. The work performed will be managed by the successful contractor that is in charge of the project. Any installation or acceptance of the work performed must be in accordance with the specifications and provisions as set forth in the construction contract.**

When installing utility lines on controlled access highways, your attention is directed to governing laws, especially to Texas Transportation Code, Title 6, Chapter 203, pertaining to Modernization of State Highways; Controlled Access Highways. Access for serving this installation shall be limited to access via (a) frontage roads where provided, (b) nearby or adjacent public roads or streets, (c) trails along or near the highway right-of-way lines, connecting only to an intersecting roads, from any one or all of which entry may be made to the outer portion of the highway right-of-way for normal service and maintenance operations. The Installation Owner's rights of access to the through-traffic roadways and ramps shall be subject to the same rules and regulations as apply to the general public except, however, if an emergency situation occurs and usual means of access for normal service operations will not permit the immediate action required by the Utility Installation Owner in making emergency repairs as required for the safety and welfare of the public, the Utility Owners shall have a temporary right of access to and from the through-traffic roadways and ramps as necessary to accomplish the required emergency repairs, provided TxDOT is immediately notified by the Utility Installation Owner when such repairs are initiated and adequate provision is made by the Utility Installation Owner for convenience and safety of highway traffic.

The installation shall not damage any part of the highway and adequate provisions must be made to cause minimum inconveniences to traffic and adjacent property owners. In the event the installation Owner fails to comply with any or all of the requirements as set forth herein, the State may take such action as it deems appropriate to compel compliance.

It is expressly understood that the TxDOT does not purport, hereby, to grant any right, claim, title, or easement in or upon this highway, and it is further understood that the TxDOT may require the installation Owner to relocate this line, subject to provisions of governing laws, by giving thirty (30) days written notice.

If construction has not started within six (6) months of the date of this approval, the approval will automatically expire and you will be required to submit a new application. You are also requested to notify this office prior to commencement of any routine or periodic maintenance which requires pruning of trees within the highway right-of-way, so that we may provide specifications for the extent and methods to govern in trimming, topping, tree balance, type of cuts, painting cuts and clean up. These specifications are intended to preserve our considerable investment in highway planting and beautification, by reducing damage due to trimming.

**Special Provisions:**  
Form 10B2 SAT Special Provision Revised 2018 06 28 SAT Trench Details Revised 2018 06 28

You are required to notify TxDOT 48 hours (2 business days) before you start construction to allow for proper inspection and coordination of work days and traffic control plans. Use the UIR website for the 48-hour notification. DO NOT start construction until you have coordinated the construction start date and inspection with TxDOT. You are also required to keep a copy of this Approval, the Notice of Proposed Installation, and any approved amendments at the job site at all times.

Texas Department of Transportation  
By Jessica Castiglione  
Title Director of Operations  
District San Antonio

<http://apps.dot.state.tx.us/apps/UIRPROV2/lib/NoticeApproval.asp?ApproverID=DOT20180329103636&P...> 4/2/2019

# Was the Utility to adjust via permit?

- If so, a copy is required at the time of billing
- Approval page only





- Provide the best product possible for review.
- Know the details of your project and your submission.
- Avoid forwarding the work of others without completing a thorough review yourself.
- Submit in a single PDF with the package documents in order.
- Avoid scanning.
- Can you read it?
- Can you read it right side up?

